



## WILTON FIRE COMMISSION

### SPECIAL MEETING MINUTES OF SEPTEMBER 3, 2020 HELD VIA TELECONFERENCE

**Present:** Commissioners J. Casey Healy and Christopher Weldon.

**Others:** Chief Geoff Herald, Acting Deputy Chief Jim Blanchfield, Captain Kevin Czarnecki, Firefighter Dave Chaloux, Police Chief John Lynch and Director of Human Resources, Labor Relations and Administrative Services Sarah Taffel.

- A. Call to Order.** Meeting called to order at approximately 17:41 hours.
- B. Approval of Minutes.** Upon motion duly made and seconded, the minutes of the Fire Commission's May 20, 2020 special meeting were approved.
- C. Monthly Reports:**
- (i) **Chief of the Department's Report:** The Commissioners reviewed and discussed (i) Chief Herald's Monthly Report dated August 2020; (ii) the Monthly Apparatus Supervisor's Report dated August 2020; and (iii) the Firehouse Run Reports dated July and August 2020 and August 2019. The Chief prepared a Standard Format of all of the activities and actions with which he had been involved. Also, the Chief advised the Commission that the Department had a significantly higher number of calls in August because of the two storm systems. The high number of incomplete reports will be updated as soon as possible. A request will be made to FEMA for Reclamation of Funds.
- There was a discussion regarding the Fire Code and the 17 classifications of fires. A description and breakdown of the classifications will be provided to the Commission.
- A written transition plan for Captain Blanchfield's transition to Chief is in its final stages.
- (ii) **Fire Marshal's Report:** Per Fire Marshal Grosso, the shutdown in February and March caused there to be a backlog of mandatory

\*Minutes have not been reviewed by this Board and may be subject to revision in future minutes.

inspections. This should be eliminated in several months. There is a focus on fire safety measures in schools.

**D. Old Business.**

- (i) **Status of Station 2 Renovations:** Assistant Director of Public Works and Town Engineer Frank Smeriglio is now overseeing the project.
- (ii) **Status of Renovation of Kitchen at Fire Headquarters:** There was no update to provide as a result of Covid-restricted access to the building and the unavailability of key personnel. There will be a continued delay for another month.
- (iii) **New Business: None.**
- (iv) **Public Comment:** Kevin Czarnecki advised that Department personnel spent 7 or 8 days after the storms giving out water at Station 1. They were not able to do so at Station 2 as had been done in the past. Captain Lynch complemented the Department on the distribution of water to residents.
- (v) **Adjournment:** Upon a motion duly made and seconded, the Commission voted unanimously to adjourn the meeting at approximately 17:57 hours,

Respectfully submitted,

*J. Casey Healy*

J. Casey Healy  
Fire Commission