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2017 AUG 24 P 3:03

BY: LK

Fire House #2 Building Committee



Town Hall
238 Danbury Road
Wilton, Connecticut 06897
Tel: (203) 563-0100
Fax: (203) 563-0299

**FIRE HOUSE #2 BUILDING COMMITTEE REGULAR MEETING
23 AUGUST 2017**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CTO

Chairman Rich McCarty called the meeting to order at 7:32 p.m. In attendance were Committee Members Kevin Czarnecki, Ron Hitter, Ross Tartell and David Waters. Also in attendance were Fire Chief Ronald Kanterman and Chris Burney, Facilities Director of the Town of Wilton.

MINUTES

Mr. McCarty made a motion to approve the minutes of the August 9, 2017 meeting. The motion was seconded by Mr. Czarnecki. Motion carried 5-0.

PUBLIC COMMENT

There was no comment by members of the public.

BUDGET UPDATE AND ACCOUNTING

Chief Kanterman and Mr. Czarnecki reported that they had done some preliminary investigation of available properties near Fire House #2 to determine their suitability if temporary facilities were required while renovations are occurring. The cost of temporary facilities would be approximately \$3,500-5,500 per month, plus utilities, and there would be a further expense for a tent and heating unit for the engine. The Committee agreed that these expenses should probably remain a part of the Building Committee budget. A question arose as to whether the use of nearby property on a temporary basis would require zoning approval, and Mr. Czarnecki agreed to discuss this with Bob Nerney.

UPDATE STATUS OF WATER SUPPLY AND SURVEY

Mr. Burney informed the Committee that he had reached out to Doug Faulds to have the relevant property lines staked but that he had not yet spoken with him. Once the property lines are staked a meaningful discussion can occur with the property owners.

Mr. Burney will also prepare the RFP to provide to contractors interested in performing the water line installation work.

UPDATE STATUS OF A&E PLANS

Mr. Burney reported that he had received and reviewed a modified AIA contract from Rob Sanders and that it had been forwarded to Town Counsel for further review.

TIMELINES AND MILESTONES

The Committee noted that the actions of this meeting are consistent with the timeline and milestones the Committee contemplated, specifically the negotiation of Rob Sanders' contract so that plans can be prepared to meet the information needs for the budget season and the Town Meeting in 2018 and the installation of the waterline by the end of November so that the work area can be seeded and reestablished prior to winter.

REVIEW OF NEXT MEETING AGENDA TOPICS

The next meeting of the Committee will be on September 13, 2017.

The Committee agreed that Mr. Sanders would be invited to attend the next Committee meeting and that topics on the agenda for the next meeting will include the same topics as those of the current meeting. Other topics may be added to the agenda as the Committee deems appropriate, subject to notice requirements.

PUBLIC COMMENT

Chief Kanterman informed the Committee that he had spoken with a homeowner from the Fire House #2 neighborhood who had suggested that the Fire Department should participate in a meet and greet during the Snowberry Block Party this weekend to explain the project and seek support. The Department will do so, subject to availability.

ADJOURNMENT

At 8:04 p.m., a motion to adjourn the meeting was made and seconded and passed 5-0.

Respectfully submitted,

David Waters, Acting Recording Secretary