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TOWN OF WILTON

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BY: *A. Bohanek*

Fire House #2 Building Committee



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**FIRE HOUSE #2 BUILDING COMMITTEE REGULAR MEETING
5 APRIL 2017**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CTO

Chairman Rich McCarty called the meeting to order at 7:35 p.m. In attendance were Committee Members Kevin Czarnecki, Ron Hitter, Ross Tartell and David Waters. Also in attendance was Chris Burney, Facilities Director of the Town of Wilton.

MINUTES

Mr. Waters made a motion to approve the minutes of the March 22, 2017 meeting. The motion was seconded by Mr. Hitter. Motion carried 5-0.

PUBLIC COMMENT

There was no comment by members of the public.

REVIEW OF DISCUSSIONS WITH LAND TRUST REGARDING WELL

Mr. Burney informed the Committee that in order to include the new well and related infrastructure in part of a larger bonding package going to the Town Meeting in May he must have stamped drawings as soon as possible. He will speak with Mr. Nachbar and request that he submit a formal proposal to convert the test well into a fully functional well for Fire House operations, including filtration, electric, piping, etc. Mr. Czarnecki will also reach out to Mr. Nachbar to obtain a plan showing the location of the piping so that this may be shared with the Land Trust. The Committee noted that currently the Town pays approximately \$12,000/year for water delivered to the site, and once the new well is operational the annual cost of water should drop to about \$2,000/year.

REPORT ON RFP

Mr. Burney reported that he had redrafted the RFP and he expressly included a request for information as to what extent an increase in the budget would translate into additional improvements. The Committee reviewed the proposed RFP and approved it as to form. The Committee then agreed upon the following as a possible schedule going forward:

May 17, 2017 – receipt date for proposals for A&E services
May 24, 2017 – regular meeting to review proposals
Week of June 5, 2017 – interview short list
June 14, 2017 – regular meeting to recommend A&E provider
June 19, 2017 – BOS meeting to accept Committee recommendation and authorize First Selectman to execute A&E contract

BUDGET UPDATE

Mr. McCarty informed the Committee that he had met with First Selectman Vanderslice. In order to bond for construction, the BOS must have hard numbers. They must have these numbers prior to the end of calendar year 2017 in order to be considered for the following fiscal year budget. The First Selectman complimented the Committee in the deliberative and thorough process that has been used to date.

PUBLIC COMMENT

There was no comment by members of the public.

REVIEW OF NEXT MEETING AGENDA TOPICS

The Committee agreed that topics that would be included in the agenda for the next meeting would be the same topics as those of the current meeting. Other topics may be added to the agenda as the Committee deems appropriate, subject to notice requirements.

ADJOURNMENT

At 8:11 p.m., a motion to adjourn the meeting was made and seconded and passed 5-0.

Respectfully submitted,

David Waters, Acting Recording Secretary