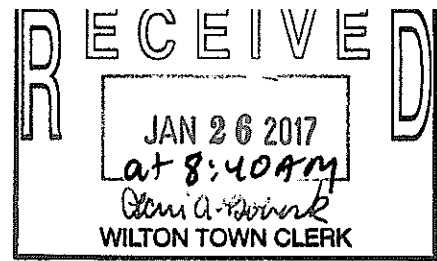


Fire House #2 Building Committee



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**FIRE HOUSE #2 BUILDING COMMITTEE REGULAR MEETING
25 JANUARY 2017**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CTO

Chairman Rich McCarty called the meeting to order at 7:30 p.m. In attendance were Committee Members Kevin Czarnecki, Ron Hitter, Ross Tartell and David Waters. Also in attendance were David Chaloux and a member of the public.

MINUTES

Mr. Waters made a motion to approve the minutes of the January 11, 2017 meeting. The motion was seconded by Mr. Hitter. Motion carried 5-0.

PUBLIC COMMENT

There was no comment by members of the public.

REVIEW OF PRIORITIZATION OF SOR

Chief Kanterman had provided Committee members prior to the meeting with a recommended priority order of those matters on the approved Statement of Requirements. Mr. McCarty noted that, as stated at prior meetings, the Committee sees this as an iterative process to determine what improvements are feasible and cost effective rather than a formal list of set priorities. Mr. Czarnecki commented that he had reviewed the list and it appears to contain all of the matters from the SOR, and noted that the line item for solar panels should actually include other energy efficiency measures in addition to solar. The members of the Committee agreed that until actual numbers are available it is not possible to determine what, if anything, can actually be accomplished within the budget provided by the BOS, or whether a modification to the budget might be appropriate based upon the benefits and costs of improvements. The line item with respect to the exterior appearance of the building may warrant a higher location on the

list; Mr. Waters noted that this list is understandably the Chief's priorities based upon operational needs but that the Town may view the priorities somewhat differently. The Committee was reminded that the costs of temporary measures to keep operations at or near the Fire House during construction will also need to be addressed within the budget.

A discussion ensued as to whether the \$90,000 previously allocated to the Committee for design and engineering was in addition to the \$1 million budget that is contemplated for the improvements, or whether it is part of that \$1 million budget. Mr. McCarty will obtain clarification from Mr. Burney.

The Committee agreed that the next step is to prepare an RFP, which must specify that an estimator will be part of the project team. Mr. McCarty will ask Mr. Burney to draft the RFP.

PUBLIC COMMENT

There was a comment from the public as to the possible designation of the Fire House property within an historic district, and what implications that may have.

ADJOURNMENT

At 7:54 p.m., a motion to adjourn the meeting was made and seconded and passed 5-0.

Respectfully submitted,

David Waters, Acting Recording Secretary