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BY: LK

Fire House #2 Building Committee



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**FIRE HOUSE #2 BUILDING COMMITTEE REGULAR MEETING
28 FEBRUARY 2018**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CTO

Chairman Rich McCarty called the meeting to order at 7:32 p.m. In attendance were Committee Members Kevin Czarnecki, Ron Hitter (arrived 7:36 p.m.), Ross Tartell and David Waters. Also in attendance were Chris Burney, Facilities Director of the Town of Wilton, Rob Sanders, project architect, Fire Chief Ron Kanterman, Dave Chaloux and Robin Reeves.

MINUTES

Mr. Czarnecki made a motion to approve the minutes of the January 24, 2018 meeting and the February 1, 2018 joint meeting with the Fire Commission. The motion was seconded by Mr. Waters. Motion carried 4-0.

PUBLIC COMMENT

There was no comment by members of the public.

BUDGET UPDATE AND ACCOUNTING

There was no update on the budget.

UPDATE STATUS OF WATER SUPPLY

Mr. Burney reported that all of the paperwork to engage Aaron Nachbar to perform the work has been done. Permits can be processed now but actual work will need to wait until the ground has thawed. The total actual construction time is approximately ten days once it starts.

DISCUSSION OF JOINT MEETING WITH THE FIRE COMMISSION

Mr. McCarty reported on communications he had with First Selectwoman Lynne Vanderslice and with Casey Healey, Chair of the Fire Commission, following the joint meeting of the Building Committee and the Fire Commission on February 1, 2018. It appears that the number of firefighters to be accommodated and the need to increase the garage bay height, both as set forth in the current Statement of Requirements, and some other stated requirements are being reconsidered by the Fire Commission and the BOS. Mr. Sanders reported that it may be possible to increase the garage door height clearance without raising the roof.

A meeting of the BOS occurred on February 27, 2018 and the SOR was discussed with the Fire Commission at that meeting. The Fire Commission at its next meeting on March 7, 2018 will discuss possible changes to the SOR and may act to revise the SOR at that meeting. Following the determination of the Fire Commission to either recommend amendments to the SOR or to make no changes, the BOS will need to review the SOR. Once the status and information in the SOR are confirmed by the BOS and reported to the Committee, the Committee can then direct Mr. Sanders as to any modifications to the current plans. The bonding proposed for the renovations will not be on the May 2018 Town Meeting agenda.

The Committee then continued its discussion of its role and the process going forward, and adopted the following position: The SOR was prepared by the Department, reviewed by the Fire Commission and endorsed by the BOS. As a result, it became the guiding principles of the Building Committee, who are tasked with seeking to achieve as many of the SOR objectives as possible in a fiscally responsible solution. It is not the function of the Committee to modify, or to recommend modifications to, the SOR. Based upon the SOR as presented to the Committee, the Committee continues to support the plan for improvements the Committee has recommended to the Fire Commission and the BOS as the most appropriate, fiscally sound, long term solution to the needs identified in the SOR. However, if the Fire Commission and the BOS determine that changes to the SOR are appropriate, the Committee will reevaluate the plans and the course of action that the Committee has recommended in order to address those changes to the SOR.

UPDATE STATUS OF A&E PLANS AND PROCESS

The Committee agreed that no further action on the A&E plans was appropriate until the status of the SOR is clarified.

TIMELINES AND MILESTONES

There was no further discussion of timelines or milestones beyond the meetings discussed above.

REVIEW OF NEXT MEETING AGENDA TOPICS

The next regular meetings of the Committee are scheduled for March 14, 2018 and March 28, 2018. The Committee agreed that topics on the agenda for the next meeting will largely be determined by the actions of the Fire Commission and the BOS. Topics may be added to the agenda as the Committee deems appropriate, subject to notice requirements.

PUBLIC COMMENT

There was no comment by members of the public.

ADJOURNMENT

At 8:36 p.m., a motion to adjourn the meeting was made and seconded and passed 5-0.

Respectfully submitted,

David Waters, Acting Recording Secretary

