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BY: LK

Fire House #2 Building Committee



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**FIRE HOUSE #2 BUILDING COMMITTEE REGULAR MEETING
13 DECEMBER 2017**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CTO

Chairman Rich McCarty called the meeting to order at 7:31 p.m. In attendance were Committee Members Kevin Czarnecki, Ron Hitter, Ross Tartell and David Waters. Also in attendance were Chris Burney, Facilities Director of the Town of Wilton, Fire Chief Ronald Kanterman, Rob Sanders and Dave Chaloux.

MINUTES

Mr. Tartell made a motion to approve the minutes of the November 29, 2017 meeting. The motion was seconded by Mr. Hitter. Motion carried 5-0.

PUBLIC COMMENT

There was no comment by members of the public.

BUDGET UPDATE AND ACCOUNTING

There was no change to the budget and no expenses incurred since the last meeting. Mr. Burney informed the Committee that First Selectwoman Vanderslice had expressed a specific request that the Committee stay close to the original budget contemplated for the project.

UPDATE STATUS OF WATER SUPPLY AND SURVEY

Mr. Burney informed the Committee that one bid had been received in response to the RFP, from Aaron Nachbar of Findorak, at \$85,000 which was the same amount as his prior bid. Mr. Burney felt that the design/build bid was appropriate both as to scope and amount and recommended that the Committee accept it. Upon motion made by Mr.

Czarnecki and seconded by Mr. Waters, the Committee by a vote of 5-0 approved the acceptance of the Findorak bid, which will now be passed to Town Counsel to prepare a contract.

Mr. Burney reported that he has received a survey of the Fire House #2 property from Doug Faulds, and that Mr. Faulds is also marking the corners of relevant properties and the location of any wetlands proximate to the waterline route.

OIL LEAK AND OIL TANK REMOVAL

Mr. Burney informed the Committee that this matter has been addressed.

UPDATE STATUS OF A&E PLANS AND PROCESS

Mr. Sanders reported that he has obtained a preliminary cost estimate for construction of the contemplated improvements, which estimate incorporates the cost of temporary quarters for personnel and apparatus near to Fire House #2 in order to maintain necessary coverage. The Committee reviewed the preliminary estimate and agreed that further information would be obtained from the estimator with respect to the cost of an alternate design so that the BOS would have further information to evaluate if desired. As a result, the Committee's meeting with the BOS will be postponed until January 8, 2018.

Mr. Burney agreed to estimate the actual annual costs to taxpayers if the bonded amount is at the proposed budget amount or at a slightly larger amount so that the BOS can determine what is acceptable.

TIMELINES AND MILESTONES

The Committee agreed that direction from the BOS as to the scope and cost of the project is the critical path item in order to have information for the Town Meeting in May 2018. The Committee will meet prior to the January 8, 2018 BOS meeting to review further cost estimates and will then wait for BOS direction.

Mr. Burney agreed that he will ask Patti Temple to assist in posting information to the Town website in anticipation of the Town Meeting.

REVIEW OF NEXT MEETING AGENDA TOPICS

The Committee agreed that the contemplated meeting on December 27, 2018 will not be held, and that meetings will be scheduled for January 3, 10 and 24, 2018 at 7:30 p.m.

The Committee agreed that topics on the agenda for the next meeting will include the same topics as those of the current meeting, excluding the oil tank removal item which has been addressed. Other topics may be added to the agenda as the Committee deems appropriate, subject to notice requirements.

PUBLIC COMMENT

There was no comment by members of the public.

ADJOURNMENT

At 8:48 p.m., a motion to adjourn the meeting was made and seconded and passed 5-0.

Respectfully submitted,

David Waters, Acting Recording Secretary