

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Lori Fusco, Chair
Jeffrey Bendremer, Vice-Chair
Gilbert Weatherly, Clerk
Jacob Bittner, Member
Catherine Lipper, Member

Alternates
Pam Brown
Peter Gaboriault



TOWN HALL
238 Danbury Road
Wilton, Connecticut
06897

Historic District Commission Meeting Minutes
Tuesday June 6, 2023 Electronic Meeting: 7:30 pm

- I. **Call to order: 7:32 pm**
 - a. **Attendance:** Commissioners Fusco, Bendremer, Weatherly, Bittner and Lipper attending.
 - b. **Minutes:** Without comments or questions Clerk asks for a motion to approve, Bendremer so moves and Bittner seconds. The vote to approve is unanimous.
- II. **Demolition Request 115 Valeview Rd:** After discussion Chair moves to approve the demolition request and the vote to approve is unanimous.
- III. **Certified Local Government Pre-Planning Grant Application:** Chair informs the commissioners that the application will not be prepared by the Historic District and Property Commission and it will remain within the purview of Planning and Zoning.
- IV. **Housing Panel Discussion:** Chair and Clerk shared their observations about the discussion that they attended.
- V. **Certificate of Appropriateness Draft letter to Homeowners of Historic Districts:** Chair shared final draft of the letter and reported it will be mailed within the week.
- VI. **Local Historic District GIS:** Chair informed the commissioners that she will submit a list of information for inclusion in the GIS labels for Historic District properties to the Information Systems Department for consideration.
- VII. **Historic Overlay Discussion:** Chair shared information about historic overlays.

VIII. **Historic District Commission Tools:** Chair encouraged commissioners to use the summer break to study the Harriman Report, POCD, Town Charter, and State Statutes pertaining to historic preservation.

IX. **Public Comment:** None

X. **Adjournment:** 8:20 pm

Submitted by Gil Weatherly, Clerk

Next Meeting September 5, 2023

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<ADD DATE>



TOWN HALL
238 Danbury Road
Wilton, CT 06897

Dear <ADD NAME & ADDRESS>,

On behalf of the members of the Historic District Commission, I am writing to remind you that your property is located within one of Wilton's six Local Historic Districts (LHD). Your LHD was created by the town following approval by a majority of the homeowners within the LHD. The Wilton Historic District Commission is charged with protecting the historic character and style of structures in the LDH.

As part of this process, owners must apply for a Certificate of Appropriateness (COA) for any work that may involve changes to the exterior features of your building that are visible from a public way. This is required regardless of whether a building permit is needed. Some examples of changes that do require a COA include: alterations to the roof or siding, windows, front porches and central air condensers and some examples of changes that do not require a COA include: paint color and landscaping. If you have questions about whether a COA is required, please reach out to me at the email address below.

The Commission will work with you to review the application, seek additional information if necessary, and schedule your application for a public hearing but it is crucial that you obtain a Certificate of Appropriateness (COA) before any work is started because any repairs or renovations completed without a COA may result in fines or the removal of the work. The application for a COA is available at: <https://www.wiltonct.org/historic-district-historic-property-commission/pages/certificate-appropriateness>

The Commission looks forward to communicating with you during the Certificate of Appropriateness process and serving as a resource for any questions that may arise.

I encourage you to visit the Commission's website page at <https://www.wiltonct.org/historic-district-historic-property-commission> for more detailed information and I invite you to attend our monthly meetings where you may offer comments and questions.

Additionally, historical information on your home may also be found in the archives of the History Room currently located at the Wilton Library. Information about the History Room is available at: <https://www.wiltonlibrary.org/history-room/>

If you have questions, I can be reached at lori.fusco@wiltonct.org.

Sincerely,

Lori Fusco, Chair
Wilton Historic District & Historic Property Commission