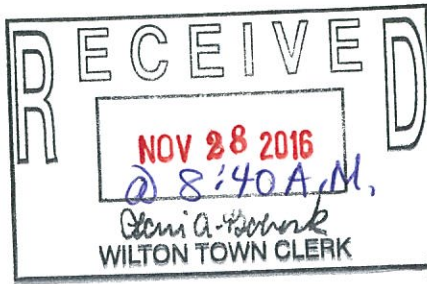


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238 Danbury Road
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**MINUTES OF THE NOVEMBER 17, 2016
MILLER-DRISCOLL BUILDING COMMITTEE**

Building Committee members present: Steve DiNapoli, Dick Dubow, Keith Fordsman, Glenn Hemmerle, Gretchen Jeanes, John Kalamarides, Patti Temple, Rick Tomasetti

Committee Advisors present: Chris Burney (Director of Facilities & Energy Management), Kathy Coon (Miller-Driscoll principal)

Absent: Jim Newton, Mandi Schmauch, Ray Tobiassen,

Guests: Michael Douyard and Ty Tregallas (Turner Construction), Jesse Saylor and Jeanette O'Connell (TSKP)

Public: Jeanette Ross (Wilton Bulletin)

The meeting was called to order by Assistant Chair Glenn Hemmerle at 5:10pm.

Approval of minutes

A motion to approve the minutes of the September 15, 2016 and October 13, 2016 Miller-Driscoll Building Committee meetings was made by Rick Tomasetti, seconded by John Kalamarides and passed unanimously.

Public comments – None

Project Update

Architectural – Jesse Saylor

No update other than the FF&E presentation later in the meeting.

Construction Manager – Michael Douyard

The new addition has been completed and Phase III of construction will begin on parts of Driscoll in December. Teachers and students have been moved out of those Driscoll classrooms and into rooms in the new addition for the remainder of the school year. The new cafeteria is scheduled to begin service on Nov. 28.

October & recent activity included:

New addition

Certificate of Substantial Completion 11-7-16

Classes started in new addition 11-14-16

Kitchen turned over to Chartwells

Site work

Playground started

Landscape plantings continued

Phase III

Teachers moved out of classrooms

Construction of wall separating Phase III from occupied portion of building started

November activity includes:

Demolition and abatement of Phase III starts. (Demolition noise is expected to be significantly less than what was done in Phase I. Students will not occupy areas of abatement until after Phase III construction is complete.)

Phase I landscaping to be completed

Punchlist work continues

Financial update (The full financial report was not available for this meeting.)

Committed costs to date \$40,806,450

Not yet committed, but allocated:

Site building costs 324,842

Soft Costs 903,722

\$42,035,014 Potential total cost*

Contingency 2,709,260

\$44,744,274 Potential total cost if contingency spent*

*Excluding any state reimbursement.

Presentation and review of monthly invoices – Rick Tomasetti

A motion to approve the billings for this period (\$1,606,474.88) was made by John Kalamarides, seconded by Rick Tomasetti and passed unanimously.

FF&E – Jeanette O'Connell (TSKP)

A presentation of FF&E (Furniture, Fixtures & Equipment) selections was made. The revised plan provides some new items for *all* classrooms, rather than only the Pre-K and new addition classrooms as originally planned. The estimated cost is \$568,345, slightly more than \$30,000 under the FF&E \$600,000 budget.

New furnishings include:

Chairs and activity stools in the style of “active seating” that allow student movement. (Having the ability to move allows students to focus on their work and the teacher, rather than focusing on trying to sit still.)

Uniform storage. Kindergarten rooms will have a “wall” of cubbies. 1st and 2nd grades will have a combination of cubbies and shelving.

Desks that accommodate two students each for the 2nd grade classrooms. These desks will also be height adjustable (seated to standing) and have casters to allow for easily reconfiguring the room. All cafeteria tables will have attached-stools seating. This style is easier for young children to get in and out of and allows more personal space per student.

A motion to approve the FF&E and proceed to purchase was made by Rick Tomasetti, seconded by Gretchen Jeanes and passed unanimously.

Public comments – None

Member comments - None

Next meeting: December 8

Meeting was adjourned at 6:01pm

These minutes are subject to the approval and/or change by the committee at its next meeting.

Submitted by
Patti Temple, Secretary

A video of this meeting may be viewed at <http://www.screencast.com/t/GbN3L6-MQHH> .

Additional meeting dates, links to all MDBC minutes, meeting videos, recent news and more can be found at www.millerdriscollbp.com.

