



STEVE PIERCE
Director

SCOTT KIERAS
Assistant Director

JIM LEWICKI
Program Coordinator

BEVERLY HODGE
Administrative
Secretary

**Wilton Parks and Recreation Commission
Field Usage Sub Committee
October 26, 2016**

Present: Jennifer Kendra, Commissioner & Subcommittee Chair; Chris Skillin, Community Representative; Kevin Ring, Community Representative; Peter Connolly Parks & Recreation Commissioner; Taraleigh Masterson, BOE Representative; Sarah Gioffre, Parks & Recreation Commission Chairperson.

Absent: Chris McDougal, BOE Representative, Steve Pierce, Director of Parks and Recreation.

I. Call to Order

Jennifer Kendra made a motion to call the meeting to order at 7:30 pm. Seconded by Chris Skillin. Motion passed 3-0-0.

Ii. Correspondence

None

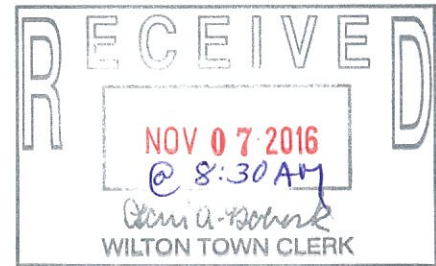
III. Action/Discussion

a. Goals/objectives of field usage sub committee

The committee focused on defining the purpose of the sub-committee, goals and intended outcomes.

Goal of Subcommittee: Provide a comprehensive report to the Board of Selectman regarding the use of town-owned athletic fields in Wilton with regard to the optimization of these resources, the needs of the community and any recommendations based on the findings of the sub-committee.

Objectives:





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-
- Assess current usage of athletic fields
 - Conduct needs analysis
 - Develop report and recommendation

Strategy:

- Review and analyze data on current usage, stakeholders and projections for future use (to be provided by P&R and key stakeholders – Wilton schools, youth sports organizations and private organizations)
- Collect insights and information from key stakeholders (Questionnaire to be developed)
- Analyze trends and peer groups (Steve Pierce to facilitate)
- Review current processes for field optimization (current data and systems)

Sub-Committee defined the timeline for this process as 6 months, to be reviewed on-going.

b. Next steps/follow up

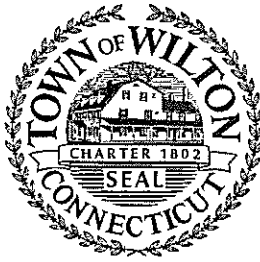
- Peter Connolly to meet with Steve Pierce and Chris McDougal
- Draft Questionnaire for key stakeholders using fields.

IV. New Business

None

V. Old Business

None



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VI. Public Comment

None

VII. Adjourn

Motion to adjourn meeting made by Kevin Ring, seconded by Chris Skillin. Motion approved 3-0-0. Meeting was adjourned at 8:55 pm.

Respectfully submitted,

Jennifer Kendra
Commissioner, Sub-Committee Chair

