



STEVE PIERCE
Director

SCOTT KIERAS
Assistant Director

JIM LEWICKI
Program Coordinator

BEVERLY HODGE
Administrative
Secretary

BY:

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2017 SEP 15 A 8:30

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TOWN OF WILTON

Wilton Parks & Recreation Commission
MINUTES
September 12, 2017
Comstock Community Center 7:30 PM

Present: Commissioners Pam Brown, Peter Connolly, William Lalor, John Macken, Parks and Recreation Director, Steve Pierce, BOS representative David Clune.

Absent: Jennifer Kendra (unexcused absence).

- I. Call to order: 7:35pm
- II. Approval of Minutes of July 12, 2017 meeting
 - Approval had to be tabled as quorum of those present at the July 12 meeting were not present.
- III. Recycling of used tennis balls presentation
 - Gerri Fox, a Wilton High School Junior, proposed an idea to place two specially made tennis ball recycling bins (one on Route 7 courts and one on Middlebrook courts).
 - Gerri explained the following: it takes ~450 years for tennis balls to fully decompose, so they sit in landfills.
 - 125 million tennis balls are left in landfills each year.
 - There are companies that will take shipment of tennis balls to be recycled for free (preprinted shipping labels and boxes) and will re-purpose the tennis balls, thereby eliminating need to dump at landfills.
 - Gerri indicated that she will hold bake sales to raise the money for the recycling bins and once the money is raised and the recycling bins are purchased, she would present the bins as a gift to the Town of Wilton.
 - The bins, which hold up to 200 tennis balls, would need to be emptied and shipped free to re-purposing company approximately once a month.
 - Steve Pierce indicated that the P&R Dept. would be willing and able to handle the monthly shipping.



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- A motion to approve the tennis ball recycling project was made by Commissioner Brown and seconded by Commissioner Lalor. Vote passed 4-0-0.

IV. Staff/Sub-Committee Reports

- Parks & Grounds Report
 - Fall sports commenced.
 - Parks and Recreation Department obtained new leaf collector machine to help keep fields clean and speed up process.
 - Mowing and maintenance of field underway.
- Recreation Report
 - Summer camps well attended.
 - Steve Pierce will report out on final Merwin Meadows summer pass activity and revenues at next meeting.
 - P&R Dept. moved closing of Varsity baseball fields out by one week to accommodate request by Wilton Baseball program.
 - P&R Dept. is preparing for the winter recreation basketball programs for youths and high school.
- Field Usage and Field Location Sub Committees Report
 - No update as these Sub Committees have finished their work and have been disbanded.
- Tennis Court Resurfacing Project
 - Winning bidder, Hinding, selected by Town to complete the tennis court resurfacing project on the route 7 courts.
 - Work on the courts commenced on Monday, September 11th.
 - Work expected to be completed in the Fall.
 - The final accepted bid from Hinding came in under budget.
- Community Garden program/policies
 - No update since last meeting.



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V. Correspondence

- None received

VI. New Business

- Track proposal update
 - Contracted with track designer to test asphalt under the track before any new resurfacing is done.
 - Proposal came in under budget (~\$3,500 vs \$7,000 budget).
 - Engineering study expected shortly – results of study will impact potential track resurfacing solutions and timing.
- Update on “Carry In, Carry Out” pilot program
 - Pilot going very well.
 - P&R Dept. crew reports virtually no issues to date despite start of fall sport seasons.
- Ambler Farm Parking issue –
 - No update since last meeting. Steve Pierce to meet with DPW to discuss.
- Baseball Scoreboard Update –
 - Awaiting BOS approval
- Pickle Ball Update – list of “To Do’s”
 - Now that school is in session, Commissioner Connolly and Steve Pierce to follow up with WHS Athletic Director regarding Route 7 tennis courts, monitor usage of basketball courts at Comstock and search for potential new locations for Pickle Ball.

VII. Old Business

- Parks & Grounds Grid –
 - P&R Dept. seeking to implement new “see, click, fix” app whereby Wilton



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residents can take a picture with their phone of an issue in Town (i.e., a pot hole on a street), send the picture to P&R Dept., who can then fix issue on an expedited basis. P&R Dept. hopes to have app up and running in October.

- Rental fees (Comstock) -
 - Commissioner Brown and Steve Pierce studied other towns to determine if P&R was charging sufficient room rental fees at Comstock.
 - Based on their review, a motion was made by Commissioner Brown and Seconded by Commissioner Connolly to change the fees charged as follows: gym - \$40/hour, art room and multi-purpose room - \$30/hour, meeting rooms \$25/ hour. The vote passed to accept new fee structure 4-0-0.
- Trash/recycling – update on pending state proposal
 - State expecting to pass new regulations on January 1, 2018.
- Parks and Recreation Manual –
 - Expect to approve manual at next meeting once Steve Pierce receives comments from all Commissioners.
- Update on Schenck's Island Merwin Meadows Committee -
 - No update
- Update on 2017 Concert Nights -
 - 4 free concert events were held, two at Merwin Meadows and two at Schenck's Island; feedback from Wilton residents was excellent.
- Wilton Sports Council update -
 - The name has been officially changed to Wilton Athletic & Recreation Foundation. The policy has been approved by BOS and the Foundation is being established.
 - The Foundation will be set up as a 501c-3 and once officially established, will begin accepting advertising banners at Lilly field and Veteran's field.
 - Advertising fees will be used for maintenance of fields in Wilton.

VIII. Public Comment -
None



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IX. Adjourn: Meeting adjourned 8:50pm
Commissioner Macken made motion to adjourn; Commissioner Brown seconded;
Passed 4-0-0.

Respectfully submitted,

Peter Connolly
Chairman



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