

MINUTES
Wilton Parks & Recreation Commission
November 13, 2019
Comstock Community Center

Attendance:

- a. Commissioners: Bilella, Macken, Guglielmo, Kendra
- b. Director of Parks and Recreation: Pierce
- c. Ex Officio: None
- d. Public: None

I. Bilella called meeting to order at 7:43 pm.

II. Approval of Minutes for October 10, 2019. Motion made to approve minutes. Vote taken and **Approved 4-0-0.**

III. Correspondence – discussion and/or action

- Pierce requested to defer discussion until agenda item VII is discussed because all correspondence related to agenda item VII.

IV. WBSA Storage Shed Donation Proposal Update – discussion and/or action

- Pierce met with Ralph Strazza – potential builder of structure. Recommend that WBSA provide written proposal with design included and get on the agenda to present at an upcoming Commission meeting.

V. Wilton Track – discussion and/or action

- Track Replacement Efforts Update – Pierce advised that the RFQ/P is under review with Town Counsel and will go out in the coming week. All bids will be due by 12/9/19. Three potential bidders and will be publicly posted on Town website. Timing enough for February Town budget meetings.

VI. July 4th Merwin Meadow Park Access – discussion and/or action

- Pierce requested this be deferred to December meeting.

VII. Third-party Field Use – discussion and/or action

- Pierce provided a new go-forward field usage proposal for the Commission's feedback and approval to send to BOS for consideration and final approval. Pierce reached out to many field users, including Wilton Youth sports organizations. He met and spoke with many. WSA and WBSA sent correspondence with feedback as well. Discussions regarding field assignment priority, usage, rate, and insurance, along with the various groups who potentially use our fields and other CT town's fees. Motion to approve proposal and send to BOS for approval, as reviewed and as edited during meeting. Vote taken and **Approved, 4-0-0.**

VIII. Staff Reports – discussion and/or action

- Parks & Grounds Report – Pierce gave an update that leave pick-up and winterizing in full motion. Tennis court nets down except for two.

- Recreation Report – Rec basketball program numbers are down. P&R working on budget and targeting December to share with Commission. Summer programs and special events are already being discussed and looked at.

IX. On-going Business – discussion and/or action

- Schenck’s Island Merwin Meadows Committee – Pierce provided update that the Committee’s meeting has been rescheduled for December related to the final plan.
- Wilton Athletic and Recreation Foundation update – No update.

X. November Elections for Chairperson and Secretary – discussion and/or action

- Motion to appoint Bilella as Chairperson. Vote taken and **Approved 4-0-0.**
- Motion to appoint Guglielmo as Secretary. Vote taken and **Approved 4-0-0.**

XI. Member Comment –

- Bilella updated the Commission that BOS will be reviewing candidates for the open position on the P&R Commission.

XII. Public Comment – None

XIII. Adjourn – Motion to adjourn meeting at 9:28 pm. Vote taken and **Approved 4-0-0.**