

MINUTES
Wilton Parks & Recreation Commission
December 11, 2019
Comstock Community Center

Attendance:

- a. Commissioners: Bilella, Macken, Kendra, Ring
- b. Director of P&R: Pierce
- c. Ex Officio: None
- d. Public: None

Absent:

- a. Commissioners: Guglielmo

I. Bilella called meeting to order at 7:40 pm.

II. Welcome New Commission Member

- Bilella welcomed Kevin Ring as our fifth member.

III. Approval of Minutes for November 13, 2019. Motion made to approve minutes. Vote taken and **Approved 3-0-1** (Guglielmo absent; Ring abstained).

IV. Correspondence – discussion and/or action - None

V. Wilton Track – discussion and/or action

- Track Replacement Efforts Update – Pierce advised that RFP went out on Nov 25 and is due back on Dec 17. Four firms interested in bidding. Next steps are for Pierce's working group to review proposal and hold in-person interviews with each of the four bidders in early January. Selection and budgetary number expected mid to end of January.

V. July 4th Merwin Meadow Park Access – discussion and/or action

- Discussions still being held by Pierce.

VI. P&R Draft Budget – discussion and/or action

- Budget is in process and due to Finance by Jan 10. Pierce anticipates sending draft departmental budget to Commission for their review before the monthly January meeting. No major equipment or vehicle capital expenditures planned. Commission will discuss budget at Jan 8 P&R Commission meeting.

VIII. Staff Reports – discussion and/or action

- Parks & Grounds Report – Pierce shared that the staff have put up holiday lights and snowflakes in town, along with a new lit tree in Town Center. Friday (Dec 13) is a 'Hayride with Santa' at Ambler Farm and P&R staff work this event.
- Recreation Report – Senior Luncheon took place last Friday (Dec 6) and attendance was approximately 80 people – over the anticipated attendance by 15-20 people. Rec basketball is in full swing and numbers remain down. Pierce shared some of the special events being planned for 2020, which include a chili run, concerts at Merwin Meadows, and cardboard boat races at Merwin Meadows.

IX. On-going Business – discussion and/or action

- Schenck's Island Merwin Meadows Committee – Pierce advised SIMM Committee had a meeting last week with Town leaders and asked that Town departments prioritize the consultant's recommendations for each, Schenck's Island and Merwin Meadows. This will be done in December. Macken suggested a rep from the SIMM Committee provide an update to the P&R Commission at Jan meeting. Pierce to speak with SIMM Committee.
- Wilton Athletic and Recreation Foundation update – None.

X. Dates for 2020 Regular Monthly Meetings – discussion and/or action

- Proposed: 1/8, 2/11, 3/11, 4/7, 5/13, 6/10, 7/8, 9/9, 10/14, 11/11, 12/9. All noted in red are dates that are Tuesdays (not Wednesdays) due to school breaks/holidays. Motion made to approve the 2020 monthly meeting dates. Vote taken and **Approved 4-0-0** (Guglielmo absent).
- Motion made to add new business to the agenda – add policy discussion and action regarding participation in P&R Commission meetings by phone going forward. Motion made to add the topic. Vote taken and **Approved 4-0-0** (Guglielmo absent). Commission agreed to formally adopt a policy that allows members to participate in regular and special P&R Commission meetings by phone, subject to at least one member being present in person at the meeting. Participation includes voting by phone. Motion made to approve the formalization of this policy. Vote taken and **Approved 4-0-0** (Guglielmo absent).

XI. Member Comment

- Macken once again welcomes Ring to Commission.

XII. Public Comment - None

XIII. Adjourn – Motion made to adjourn meeting at 8:38 pm. Vote taken and **Approved 4-0-0** (Guglielmo absent).