

MINUTES
Wilton Parks & Recreation Commission
June 12, 2019
Comstock Community Center

In Attendance:

Commissioners: Bilella, Kendra, Brown, Guglielmo (arrived late @ 7:50 PM)
Director of Parks and Recreation: Pierce
Ex-officio, First Selectman Representative: Clune

Absent:

Commissioners: Macken

- I Meeting called to order 7:37 PM by Chairwoman Bilella
- II. Prior P&R Commission Minutes for May 8, 2019 – **Approved 3-0-1** (Brown abstained b/c was absent from May meeting; Macken absent)
- III. Correspondence – discussion and/or action
 - Pierce gave a report on a project request from an Eagle Scout to build and donate two gaga pits (similar game to four-square but within a low-walled enclosed area) for children at Cider Mill and Comstock playgrounds. Approvals from school received by Eagle Scout.
Approved 3-0-0 (Guglielmo was late to meeting)
- IV. WBSA Storage Shed Donation Proposal – discussion and/or action
 - No update. Tabled until design plan received from WBSA. A WBSA presentation will then be added to monthly meeting agenda.
- V. Wilton Track – discussion and/or action
 - P&R will establish a working group in late summer to plan for track replacement project. Working group will begin process of reviewing surface (track) types in September with the goal of presenting to P&R Commission on track surface recommendation at November meeting. Pierce will share any Back the Track input.
 - Pierce informed the Commission that Back the Track is planning to host a Road Race fundraiser event in August at the track.
- VI. POCD – discussion and/or action
 - Pierce advised that BOS comments forwarded to P&Z and currently in process of reviewing and finalizing.
- VII. Field Scheduling & Usage Tracking/Monitoring – discussion and/or action
 - Discussion by P&R commission regarding how fields are scheduled and how to have greater transparency and monitor usage of fields. Discussion regarding whether P&R can monitor fields to determine which are being used/not used and how field allotment can be better managed. Certain sports groups have expressed concerns that they are unable to obtain field space. Discussion regarding field assignment, website listing of all fields and reservation process. P&R Commission recommended that Pierce establish a meeting in pre-season and a

meeting 2-3 weeks into the season for fall and spring sports teams to come together and discuss use parameters, scheduling, field availability, communication of field need changes and confirm field usage so that any allotted unused field space may be identified, reassigned or noted as available. Pierce to institute in August and Chairwoman Bilella will be included in meetings.

VIII. Afterschool Care – discussion and/or action

- Pierce gave an update on plan to establish an afterschool care program at Comstock and set forth various options. Town has confirmed that they are able to establish program under CT law. Proposal that after school program will be made available in this coming school year. Program will be M-F 2:30-6:30 PM at Comstock. Initially P&R will set up one group of (20) students K-2 and one group of (20) students 3-6 grade. Additional groups will be established depending on demand for program. Program will consist of structured activities, including sporting activities, presentations, recreation, art, study time, etc. Transportation will be available by bus from Wilton schools to Comstock. Pricing of program TBD, hiring specs being developed, and budget is in progress now.

IX. Staff Reports – discussion and/or action

- Parks & Grounds Report - Pierce gave update on status of fields. New Administration Manager started and has been a welcomed addition to the department.
- Recreation Report - 4th July preparation underway; summer concert series being developed; and employees hired for summer programs. Summer camps begin on June 24.
- Ambler Farm Parking Lot Review – Shelved/on hold for now due to cost constraints.

X. On-going Business – discussion and/or action

- Schenck's Island Merwin Meadows Committee – Meeting scheduled for next week for P&R staff, Town Environmental staff, SIMM Committee and Designers to go over findings.
- Wilton Athletic and Recreation Foundation update – In process of renewing banners with sponsors.

XI. Member Comment – None

XII. Public Comment – None

XIII. Adjourn – Motion to adjourn at 9:12 PM -- **Approved 4-0-0** (Macken absent)