

MINUTES  
Wilton Parks & Recreation Commission  
July 10, 2019  
Comstock Community Center

In Attendance:

Commissioners: Bilella, Kendra, Macken  
Administration Manager, Parks and Recreation: Zulkeski

Absent:

Commissioners: Guglielmo  
Director of Parks and Recreation: Pierce  
Ex-officio, First Selectman Representative: Clune

- I Meeting called to order 7:47 PM by Chairwoman Bilella
- II. Prior P&R Commission Minutes for June 12, 2019 – **Approved 2-0-1** (Macken abstained b/c was absent from June meeting; Guglielmo absent)
- III. Correspondence – discussion and/or action
  - Macken advised of correspondence with Gerri Fox regarding tennis ball recycling at WHS tennis courts – P&R to take over the collection and recycling from Gerri (leaving to go to college).
  - Bilella advised of Pam Brown resigning from P&R Commission (effective immediately) due to time constraints stemming from her recent appointment as President of Wilton Rotary Club.
  - Bilella advised of email received from Caroline Gulati sharing her recent experience at Merwin Meadows and providing feedback on improvement opportunities at the park.
- IV. WBSA Storage Shed Donation Proposal – discussion and/or action
  - No update. Still awaiting design proposal from WBSA.
- V. Wilton Track – discussion and/or action
  - Steve to provide update in September meeting (no August P&R Commission Meeting).
- VI. POCD – discussion and/or action
  - Macken to get the most current status from P&Z and update the Commission at September meeting.
- VII. Field Scheduling & Usage Tracking/Monitoring – discussion and/or action
  - Pierce is to establish a meeting in pre-season (August) and a meeting 2-3 weeks into the season (September) for the fall sports teams to come together and discuss use parameters, scheduling, field availability, communication of field need changes and confirm field usage so that any allotted unused field space may be identified, reassigned or noted as available. Pierce to include Chairwoman Bilella and Commissioner Macken in meetings.

VIII. Afterschool Care – discussion and/or action

- Zulkowski reported that registration will go live the end of this week. The program will commence on August 27 (when Wilton's 2019-2020 school year starts). P&R are in the process of interviewing for an Afterschool Care Director, AD, and multiple counselors. 5% discount will be offered for multiple children and when a child is enrolled in a P&R program that is taking place during care hours. Demand is high, with an anticipated start count of over 60 children. Enrollment is annual with quarterly payments.

IX. Staff Reports – discussion and/or action

- Parks & Grounds Report – Zulkowski gave update on status of fields. Plant watering, mulching and daily maintenance is in full swing. Next will be seeding.
- Recreation Report - 4<sup>th</sup> of July was successful with a large turnout and no incidences the day of. \$30K of revenue from sales of passes. Cost to support the event was \$27K, so a net of \$3K profit.
- P&R did not manage 2019 Graduation preparation; WHS managed the effort.

X. On-going Business – discussion and/or action

- Schenck's Island Merwin Meadows Committee – No update.
- Wilton Athletic and Recreation Foundation update – No update.

XI. Member Comment – None

XII. Public Comment – None

XIII. Adjourn – Motion to adjourn at 8:13 PM -- **Approved 3-0-0** (Guglielmo absent)