

BOUTON FUNERAL SERVICE

FUNERAL HOME & CREMATION SERVICE

31 W. Church St., PO Box 147, Georgetown, CT 06829

Tel: (203) 544-8461 ◇ Fax: (203) 375-7299

November 1, 2023

Mr. Michael Wrinn
Town Planner
Architectural Review Board

RE: Handicap Ramp

My name is Robert A. Kelemen, owner of the Bouton Funeral Home, 31 West Church Street, Wilton, (Georgetown section). I am making application to build a handicap ramp at the funeral home. The ramp will be placed from to front porch to the adjoining parking lot. I have met with the Historical Commission and they approved the location. Lori Fusco said I should contact the ARB to approve the construction details.

Architectural plans attached.

Thank you,


Robert A. Kelemen

**WILTON PLANNING AND
ZONING COMMISSION**

**ARCHITECTURAL REVIEW BOARD/VILLAGE
DISTRICT DESIGN ADVISORY COMMITTEE APPLICATION**

Bouton Funeral Service, LLC **31 West Church St, Georgetown**

APPLICANT'S NAME

ADDRESS

Robert A. Kelemen

31 West Church St, Georgetown

OWNER'S NAME

ADDRESS

31 West Church St, Georgetown

R1

PROPERTY LOCATION

ZONING DISTRICT

521

2478

519

521

91

1

WLR

VOLUME

PAGE

TAX MAP #

LOT #

ACREAGE

THE FOLLOWING MATERIALS ARE REQUIRED:

* Please see **SPECIAL INSTRUCTIONS FOR SUBMISSION DURING COVID** at:

Application Forms / Materials | Wilton CT

* All submitted plans and documents shall bear an **original signature, seal, and license number** of the professional responsible for preparing each item. Maps should be **folded, not rolled** – 11" x 17" Plan Copies

**ELECTRONIC SUBMISSION OF ALL APPLICATION MATERIALS (CONSOLIDATED INTO
1 OR 2 PDFs MAXIMUM), emailed to: michael.wrinn@wiltonct.org & daphne.white@wiltonct.org**

- i. An application form;
- ii. A statement describing the proposed project (use page 2 or attach separate sheet);
- iii. The following plans, where applicable, based on the nature of the proposed project:

- ☐ 1. An A-2 survey for any proposal involving the physical enlargement of a building, structure, parking area and/or vehicle access aisle.
- ☐ 2. A site plan drawn at a scale of no greater than 1" = 60', incorporating an A-2 survey (where required), of the property sufficient to show the location of:

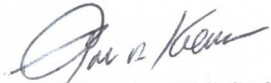
- a. wetlands, upland buffers, watercourse and flood zones, if any;
- b. existing and/or proposed buildings and appurtenances thereof;
- c. existing and/or proposed parking accommodations;
- d. existing and/or proposed lighting
- e. existing and proposed buffer strips and landscaping;
- f. access and egress details for pedestrian and vehicular traffic;
- g. existing and/or proposed signs, and
- h. adjacent roads, curb cuts, and width of rights-of-way and travel way.
- i. easements, regulatory setbacks, historic covenants or other historic assets.

- ☐ 3. Floor plans at each level showing the basic divisions of the building, all entrances, exits and loading and service areas.
- ☐ 4. A description of the architectural vernacular of proposed construction and its architectural relationship to other buildings within 500 feet.
- ☐ 5. Elevation drawings of all sides of the building, with dimensions, finish materials, fixtures, lighting, signage, landscape and colors indicated.

- ☐ 6. Samples of all finish materials to be used on the exterior of the building.
- ☐ 7. A roof plan showing all mechanical equipment, vents, hatches, skylights, solar arrays, wind turbines, green roofing etc., and the type and extent of screening to be provided.
- ☐ 8. A signage plan with a scaled drawing showing the design of any proposed signage, including dimensions (length, width, height), a drawing of sign design and content, colors of sign, materials for construction and illumination, together with a site plan showing location of proposed free-standing sign and/or building elevations showing location and proportions of wall signs.

THE APPLICANT understands that this application is to be considered complete only when all information and documents required by the Commission have been submitted and is responsible for the payment of all legal notices incurred.

THE UNDERSIGNED WARRANTS the truth of all statements contained herein and in all supporting documents according to the best of his or her knowledge and belief; and hereby grants visitation and inspection of the subject property as described herein.



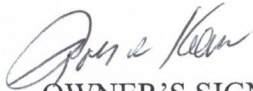
APPLICANT'S SIGNATURE

Nov. 1, 2023

DATE

203-209-9667

TELEPHONE



OWNER'S SIGNATURE

Nov. 1, 2023

DATE

203-209-9667

TELEPHONE

PROJECT NARRATIVE: