

**WILTON PLANNING AND
ZONING COMMISSION**

**SPECIAL PERMIT
APPLICATION**

SP#

SPECIAL PERMIT DESCRIPTION: Cite specific section(s) of the Zoning Regulations and provide a detailed description of the proposed development. Attach additional sheets as required.

Section 29-

APPLICANT'S NAME

ADDRESS

OWNER'S NAME

ADDRESS

PROPERTY LOCATION

ZONING DISTRICT

WLR

VOLUME

PAGE

TAX MAP #

LOT #

ACREAGE

THE FOLLOWING MATERIALS ARE REQUIRED:

* Please see **SPECIAL INSTRUCTIONS FOR SUBMISSION DURING COVID** at:

[Application Forms / Materials | Wilton CT](#)

* All submitted plans and documents shall bear an **original signature, seal, and license number** of the professional responsible for preparing each item. Maps should be **folded, not rolled**.

____ **VICINITY SKETCH** at a scale of 1"=100' or 1"=200'. Said map shall show all existing zone boundaries, existing buildings and parcels, labeled by their corresponding Tax Map and Lot Number, within 500' of the subject property.

____ **CLASS A-2 SURVEY MAP** of the subject property

____ **SITE DEVELOPMENT PLAN** pursuant to Section 29-11 of the Zoning Regulations

____ **FORM B – ZONING DATA**

____ **LIST OF PROJECT PROFESSIONALS** including name, firm, address and telephone

____ **LETTER OF TITLE** certifying owner of record as of date of the application

____ **PROOF OF APPLICANT'S LEGAL INTEREST** in property

____ **LIST OF OWNERS WITHIN 500'** of any portion of subject property, sorted by Tax Map and Lot #

[See online GIS instructions at: [owner list 500 ft gis directions.pdf \(wiltonct.org\)](#)]

____ **ANY OTHER PLAN OR DOCUMENT** as required by Zoning Regulations

____ **ONE COPY OF THE DEED**

____ **ELECTRONIC SUBMISSION** of all materials, **consolidated into 1 or 2 PDFs maximum**, emailed to michael.wrinn@wiltonct.org and daphne.white@wiltonct.org

____ **\$460 FILING FEE + \$50/Unit or \$50/2000 sq. ft. (Accessory Apartment - \$260)** payable to: Town of Wilton

____ **ENVELOPES**, addressed to each property owner within 500' of any portion of subject property.

[See "Envelopes Instructions" at: [envelopes instructions 0.pdf \(wiltonct.org\)](#)]

IS THE SUBJECT PROPERTY LOCATED WITHIN THE WATERSHED BOUNDARY? YES NO
 IS THE SUBJECT PROPERTY WITHIN THE FLOOD ZONE? YES NO

THE APPLICANT understands that this application is to be considered complete only when all information and documents required by the Commission have been submitted and is responsible for the payment of all legal notices incurred.

THE UNDERSIGNED WARRANTS the truth of all statements contained herein and in all supporting documents according to the best of his or her knowledge and belief; and hereby grants visitation and inspection of the subject property as described herein.

APPLICANT’S SIGNATURE DATE EMAIL ADDRESS TELEPHONE

OWNER’S SIGNATURE DATE EMAIL ADDRESS TELEPHONE

For Planning and Zoning Department Use Only:

Mandatory Referrals - Jurisdiction/Agency		
	Yes	No
Village District Design Advisory Committee (VDDAC):		
Architectural Review Board (ARB):		
Western Connecticut Council of Governments (WestCOG):		
South Norwalk Electric and Water Company (SNEW) Designated Public Watershed:		
First Taxing District Water Department Designated Public Watershed:		
State-Designated Aquifer Protection Area:		
Adjoining Community Notification:		