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Wilton Police Commission



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**POLICE COMMISSION REGULAR MEETING
16 JULY 2018**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE POLICE COMMISSION**

CTO

Chairman Don Sauvigne called the meeting to order at 7:00 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Chief John Lynch, Captain Thomas Conlan, Captain Robert Cipolla, Lieutenant Gregg Phillipson, Officer Sean Comer and Sarah Taffel, Director of HR, Labor Relations and Administrative Services for the Town of Wilton.

PUBLIC COMMENT

No public comment was received.

MINUTES

Commissioner Waters made a motion to approve the minutes of the June 11, 2018 regular meeting. The motion was seconded by Commissioner Sauvigne. Motion carried 3-0.

DISCUSSION OF MONTHLY REPORTS

Monthly reports were reviewed and discussed. The Commission noted that the number of MV Stops is trending lower and needs to be monitored. Chief Lynch explained that activities related to field training, as well as the time required to process car burglaries and identity theft have resulted in less available personnel on the road.

The Activity Report for June was reviewed. The Commission noted that all activities are consistent with prior years although the number of MVAs was elevated. Chief Lynch noted that this category includes accidents on private property. The Detective Bureau report for June was satisfactory. Chief Lynch noted that the number of car burglaries is

significant, and the failure of residents to remove valuables and keys/fobs and to lock their cars has made these burglaries easier to accomplish.

The MAC Report for June was reviewed. The Commission noted that the new traffic counter is operational and is less obvious than the prior equipment so it should provide more accurate results since drivers will be less aware of it.

The SRO Report for June was reviewed and the Commission did not note any concerns.

The Overtime Report for June was reviewed. The Commissioners noted that the total overtime for the recently completed fiscal year was 550 hours over that of the prior fiscal year, but well below that of the year before. A large part of the overtime was training, which included 400 hours more than that of the prior fiscal year, some of which is reimbursable.

The Accreditation Report for June was reviewed. The Commissioners were pleased with the timing and the progress being made.

The K9 Report for June was reviewed. Chief Lynch reported that K9 Baso is healing from his recent injury and is doing well.

REPORT OF CHIEF LYNCH

Chief Lynch reviewed with the Commission the letters of thanks and the donations that had been received.

OLD BUSINESS

A. Building Committee Update

Commissioner Waters reported that the Police Department-Town Campus Facility Committee will be meeting the following evening. The Committee is continuing its work to evaluate alternatives and will be viewing other departments with new or renovated facilities.

B. 2019 Budget

Chief Lynch reported that all budgetary matters are in good condition as of this meeting.

C. Dispatch Update

Captain Conlan reported that discussions are ongoing with the Fire Department to maintain clear communications with respect to Dispatch, and the Department will continue to provide programs to facilitate better procedures.

NEW BUSINESS

A. Community Programs

Chief Lynch reported that the Department is reviewing the community outreach programs that have been held, and will be evaluating programs to continue and new programs to institute.

B. Car Burglaries

Chief Lynch updated the Commission on the recent car burglaries and noted that as long as residents keep their cars unlocked with valuables and keys/fobs inside them they will continue to be vulnerable to this crime. The Commission agreed that public reminders should be made often.

C. EOC Drill Update

Chief Lynch reported on the recently held Emergency Operations Center emergency preparedness drill. The drill went well, and resulted in updates of checklists and lists of available resources such as businesses with generators.

REPORTS OF THE COMMISSIONERS

No reports were received from the Commissioners.

PUBLIC COMMENT

No public comment was received.

EXECUTIVE SESSION

At 7:37 p.m. the meeting went into Executive Session to discuss personnel matters. The Commission invited Chief Lynch, Captain Conlan, Captain Cipolla, Lieutenant Phillipson, Officer Comer and Sarah Taffel to participate in the Executive Session. At 7:40 p.m. Officer Comer left the Executive Session so that the Commission could discuss matters of procedure. At 8:06 p.m. Officer Comer returned to the Executive Session. At that time Ms. Taffel explained to Officer Comer the difference between an Open Session and an Executive Session, and Officer Comer's right to have the discussion of personnel matters with respect to his employment held in Open Session or in Executive Session; Officer Comer elected to have the Commission proceed in Executive Session. At 8:38 p.m. the Commission excused all but the Commissioners from the Executive Session. At 8:49 p.m. Ms. Taffel returned to the Executive Session and at 8:55 p.m. Chief Lynch returned to the Executive Session. At 9:02 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

Commissioner Sauvigne made a motion to accept the recommendation of the Department to terminate Officer Comer's employment with the Department during the new recruit probationary period, effective immediately, and to provide severance compensation equivalent to nine days of straight-time pay in addition to such other earned benefits and compensation that he may be entitled to as of the close of business on July 16, 2018. The motion was seconded by Commissioner Mason. Motion carried 3-0.

EXECUTIVE SESSION (CONTINUED)

At 9:06 p.m. the meeting returned to Executive Session to discuss retirements and new hires. The Commission invited Chief Lynch, Captain Conlan and Sarah Taffel to participate in the Executive Session. At 9:25 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

ADJOURNMENT

At 9:26 p.m., a motion to adjourn the meeting was made by Commissioner Mason seconded by Commissioner Waters and passed 3-0.

Respectfully submitted,
David F. Waters, Acting Recording Secretary