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BY: LK

Wilton Police Commission



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**POLICE COMMISSION REGULAR MEETING
10 DECEMBER 2018**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE POLICE COMMISSION**

CTO

Chairman Don Sauvigne called the meeting to order at 7:04 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Chief John Lynch, Captain Thomas Conlan, Captain Robert Cipolla and Alan Huth, Director of Water Operations for South Norwalk Electric Works (SNEW).

A motion was made by Commissioner Sauvigne, seconded by Commissioner Waters, to scramble the agenda to discuss the traffic survey of Old Huckleberry Hill Road. Motion carried 3-0.

NEW BUSINESS

A. Traffic Survey – Old Huckleberry Hill Road

Mr. Huth appeared on behalf of SNEW and explained that the stretch of Old Huckleberry Hill road in question is in an environmentally fragile and significant area in direct proximity to the SNEW reservoir, and the road is both narrow and not well protected by guide rails. The stretch of road in question is entirely owned by SNEW. Trucks currently use this road and if a vehicle left the road it would enter the reservoir and contaminate the public drinking water. He stated that SNEW is not seeking a closure of this section of the road, just to make it safe, and he indicated that the Merritt Parkway-style guide rails contemplated in Lieutenant Hartman's report would be acceptable to SNEW. The Commission, acting as the Local Traffic Authority, reviewed the analysis performed by Lieutenant Hartman of a request for a ban on trucks on the causeway and in the area in question, and a more effective safety barrier on the causeway. The Commission agreed that the installation of signage prohibiting trucks in the designated area is appropriate, but that Lieutenant Hartman's recommendations should be amended to reflect that additional signage should be added at the intersections warning trucks that

they cannot go past certain street numbers. The Commission further agreed that Merritt Parkway-style guide rails were appropriate. Commissioner Sauvigne made a motion that the Commission adopt the analysis performed by Lieutenant Hartman, as amended. The motion was seconded by Commissioner Waters and carried 3-0.

PUBLIC COMMENT

No public comment was received.

MINUTES

Commissioner Sauvigne made a motion to approve the minutes of the November 12, 2018 meeting. The motion was seconded by Commissioner Waters. Motion carried 3-0.

DISCUSSION OF MONTHLY REPORTS

Monthly reports were reviewed and discussed. The Commission noted that the number of MV Stops for November was stable but low, and Chief Lynch stated that he expected the number of stops to increase to more traditional levels shortly.

The Activity Report for November was reviewed. The Commission noted that activities reported are consistent with prior years. The Detective Bureau report for November did not present any issues.

The MAC Report for November was reviewed. There were no issues, and the activities of the Department were satisfactory.

The SRO Report for November was reviewed and the Commission noted the activities the SROs were involved in at the schools.

The Overtime Report for November was reviewed and the Commissioners noted that the overtime hours are consistent with the prior year, which was remarkable since the Department is currently down three officers with others on limited service.

The Accreditation Report for November was reviewed. The Commissioners were pleased with the progress being made and the anticipated completion of the accreditation process in early 2019.

The K9 Report for November was reviewed and the Commission noted the activities during the reporting period.

REPORT OF CHIEF LYNCH

Chief Lynch reviewed with the Commission the letters of thanks and the donations that had been received.

OLD BUSINESS

A. Building Committee Update/SOR Update

Commissioner Waters reported that the Police Department-Town Campus Facility Committee was working to recommend an Owner's Representative to the Board of Selectmen, who would assist in ensuring that the project ran smoothly with no unexpected issues or costs. The development of the Statement of Requirements ("SOR") with respect to the Police Department building, and receipt of an SOR with respect to other Town Hall functions that will remain on the campus will also be supervised by the Owner's Rep.

B. Range Paving Update

Chief Lynch informed the Commission that Deluxe Paving has paved the area of the shooting range on Mather Street.

C. Recruit Update

Chief Lynch informed the Commission that there is a December 12, 2018 deadline for new applicants, and there has been an expression of interest.

NEW BUSINESS (CONTINUED)

B. 2019 Resurfacing Program/Centerline Rumble Strips – Route 106

The Commission, acting as the Local Traffic Authority, reviewed the request of CTDOT to install centerline rumble strips in the section of Route 106 from the New Canaan town line to Belden Hill Road as part of the 2019 construction season, and concurred that the centerline rumble strips should be installed and that neither a public meeting nor a public hearing is needed in order to do so. Commissioner Waters made a motion to authorize Commissioner Sauvigne, as chair of the Local Traffic Authority, to execute the requested written concurrence for delivery to CTDOT. The motion was seconded by Commissioner Mason and carried 3-0.

C. Discussion of Revised 2019 Meeting Schedule

The Commission reviewed and approved the 2019 meeting schedule as revised, 3-0.

REPORTS OF THE COMMISSIONERS

The Commissioners expressed their thanks to the Department for a good and professional year of service to the community.

PUBLIC COMMENT

No public comment was received.

EXECUTIVE SESSION

At 8:02 p.m. the meeting went into Executive Session to discuss pending legal matters and personnel matters. The Commission invited Chief Lynch, Captain Conlan and Captain Cipolla to participate in the Executive Session. At 8:16 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

ADJOURNMENT

At 8:17 p.m., a motion to adjourn the meeting was made by Commissioner Sauvigne seconded by Commissioner Mason and passed 3-0.

Respectfully submitted,
David F. Waters, Acting Recording Secretary