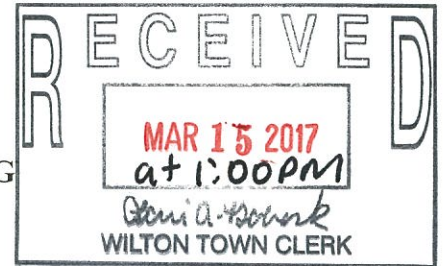


Wilton Police Commission



240 Danbury Road
Wilton, Connecticut 06897
Tel: (203) 834-6260
Fax: (203) 834 6258

**POLICE COMMISSION REGULAR MEETING
13 MARCH 2017**



**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE POLICE COMMISSION**

CTO

Chairman Don Sauvigne called the meeting to order at 7:28 p.m. In attendance were Commissioner David Waters, Chief Robert Crosby, Captain John Lynch, Captain Thomas Conlan and Director of Human Resources Sarah Taffel.

Commissioner Waters made a motion to scramble the agenda for discussion of Captain Lynch's proposed contract as chief of the Department. The motion was seconded by Commissioner Sauvigne. Motion carried 2-0.

EXECUTIVE SESSION

At 7:28 p.m. the meeting went into Executive Session to discuss a contract of employment to be offered to Captain Lynch as Chief of the Department. The Commission invited Attorney Taffel to participate in the executive session. At 7:39 the Commission invited Captain Lynch to participate in the executive session. At 8:02 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

OLD BUSINESS

- A. Recommendation to Execute Contract of Employment with Respect to Chief of the Department

Commissioner Sauvigne made a motion to recommend to the Board of Selectmen that the BOS execute a contract of employment as negotiated between Captain Lynch and the Commission, pursuant to which Captain John Lynch shall be employed as Chief of the Department. The motion was seconded by Commissioner Waters and carried 2-0.

PUBLIC COMMENT

There were no members of the public present at the meeting and no public comment was received.

MINUTES

Commissioner Waters made a motion to approve the minutes of the February 13, 2017 regular meeting. The motion was seconded by Commissioner Sauvigne. Motion carried 2-0.

DISCUSSION OF MONTHLY REPORTS

Monthly reports were reviewed and discussed. The Commission expressed satisfaction with the number of MV Stops in February.

The Activity Report for February was reviewed. The Commission noted that domestic complaints were lower. There were no issues with the Detective Bureau report for February.

The MAC Report for February was reviewed. The Commissioners noted that there are several ongoing traffic studies initiated at the request of members of the public, and expressed satisfaction that a number of community initiatives are planned by the Department.

The SRO Report for February was reviewed. The Commission expressed satisfaction with the reported activity. The Commission discussed the possible expansion of the Explorer program to include other emergency services as a means to increase participation, which is in the planning stages.

The Overtime Report for February was reviewed. The Commission noted that as a result of shift coverage and training, among other reasons, the overtime hours were higher than in the previous month, but the Commission was satisfied that the number of overtime hours was still below the overtime hours for February in prior years.

The Accreditation Report for February was reviewed. The Commission noted that the accreditation process is on schedule.

The K9 Report for February was reviewed. The Commission noted with satisfaction that K9 Baso has been very active and highly visible.

REPORT OF CHIEF CROSBY

Chief Crosby expressed gratitude for the letters of thanks, the donations of food and the funds received for the Police Fund, which the Commission reviewed. The Commission

reviewed the test scores of Officer Sean Baranowski at POST after the current marking period.

OLD BUSINESS (CONTINUED)

B. POS/Police Officer Scheduling Software

The Commission was informed that the new POS software system is up and running and is seen as a significant improvement over prior scheduling and reporting procedures. A new interface with the Town's database will be installed leading to even greater efficiency.

NEW BUSINESS

A. Request for Updated Concurrence Letter from Tighe & Bond

Chief Crosby informed the Commission that a request had been made to the Commission, acting as the local traffic authority, for an updated concurrence letter based upon changes in site development plans with respect to the redevelopment of property located at 241 Danbury Road, for which a prior determination had been provided by the Commission of no impact. Commissioner Waters made a motion to authorize Chief Crosby to issue an updated concurrence letter confirming no change in impact. The motion was seconded by Commissioner Sauvigne. Motion carried 2-0.

B. Wording Change SOP 1-4

Chief Crosby requested that the Commission approve a wording change to SOP 1-4 to state that "a Captain" rather than the "Operations Captain" is in charge of the Department when the Chief is absent. Commissioner Waters made a motion to authorize the amendment. The motion was seconded by Commissioner Sauvigne. Motion carried 2-0.

C. EDC – Hours of Serving

The Commission discussed and supports the position of the Department with respect to the hours of serving.

D. Union Negotiations

Chief Crosby informed the Commission that the initial meeting to commence negotiations of a new contract will occur in late March or early April.

REPORTS OF THE COMMISSIONERS

Commissioner Waters reported that the Police HQ – Town Campus Facility Study Committee met with Brian Humes to gain a background on space needs of the

Department. Mr. Humes had prepared a space needs assessment for the Department in 2013, as updated in 2015.

PUBLIC COMMENT

There were no members of the public present at the meeting and no public comment was received.

EXECUTIVE SESSION

At 8:39 p.m. the meeting went into Executive Session to discuss future promotions. The Commission invited Chief Crosby, Captain Lynch and Captain Conlan to participate in the executive session. At 9:07 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

ADJOURNMENT

At 9:07 p.m., a motion to adjourn the meeting was made by Commissioner Waters seconded by Commissioner Sauvigne and passed 2-0.

Respectfully submitted,

David F. Waters, Acting Recording Secretary