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BY: *LK*

Wilton Police Commission



240 Danbury Road  
Wilton, Connecticut 06897  
Tel: (203) 834-6260  
Fax: (203) 834 6258

**POLICE COMMISSION REGULAR MEETING  
14 MAY 2018**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT  
A FUTURE MEETING OF THE POLICE COMMISSION**

**CTO**

Chairman Don Sauvigne called the meeting to order at 7:05 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Captain Thomas Conlan and Captain Robert Cipolla.

**PUBLIC COMMENT**

No public comment was received.

**MINUTES**

Commissioner Sauvigne made a motion to approve the minutes of the April 9, 2018 regular meeting. The motion was seconded by Commissioner Waters. Motion carried 3-0.

**DISCUSSION OF MONTHLY REPORTS**

Monthly reports were reviewed and discussed. The Commission noted that the number of MV Stops is somewhat lower than the same month in prior years, at least partially attributable to the two new officers currently on FTO through mid-June.

The Activity Report for April was reviewed. The Commission noted that all activities are consistent with prior years. The Detective Bureau report for April was satisfactory.

The MAC Report for April was reviewed. The Commission noted with approval the results of the campaign to target distracted driving.

The SRO Report for April was reviewed and the Commission did not note any concerns.

The Overtime Report for April was reviewed. The Commission noted that a significant portion of the OT hours was the result of firearms training.

The Accreditation Report for April was reviewed. The Commissioners were pleased with the progress being made. Captain Conlan noted that it will be necessary to devote time to the evidence room and the Commission discussed means of doing so.

The K9 Report for April was reviewed. The Commission expressed satisfaction with the K9 activity.

### **REPORT OF CHIEF LYNCH**

In the absence of Chief Lynch, Captain Conlan reviewed with the Commission the letters of thanks and the donations that had been received.

### **OLD BUSINESS**

#### **A. Building Committee Update**

Commissioner Waters reported that the Police Department-Town Campus Facility Committee will be meeting the following evening. The Committee is continuing its work to evaluate alternatives. The Committee will want the Department's input as to a firing range and training.

#### **B. 2019 Budget**

The Commissioners congratulated the Department on the well thought out budget that was passed at the Town Meeting.

#### **C. Wilton Plan of Conservation and Development Questionnaire**

The Commissioners agreed that they will keep apprised of the proceedings as the POCD is developed.

#### **D. Dispatch Update**

Captain Conlan reported that discussions are ongoing with the Fire Department to maintain clear communications with respect to Dispatch. A training to address dispatch to structure fires is being scheduled for the near future and the Fire Department will be invited to attend.

### **NEW BUSINESS**

#### **A. JAG Grant**

Captain Conlan reported that the Department was seeking a federal JAG grant to help defray the cost of the new fingerprint equipment that is in the approved budget. All JAG grants are currently held up by the federal government due to sanctuary city issues but the Department will continue to pursue this source of funding.

**B. Cannon Road/Sturges Ridge Road Intersection Study**

The Commission, acting as the Local Traffic Authority, reviewed the analysis performed by Officer Razzaia of a request for a stop sign on Cannon Road at the Sturges Ridge Road intersection. The Commission agreed that the intersection did not have the qualifying warrants to justify a stop sign at this intersection and noted that appropriate signage currently exists in the area. Commissioner Waters made a motion that the Commission adopt the analysis performed by Officer Razzaia and take no action on the request. The motion was seconded by Commissioner Mason and carried 3-0.

**REPORTS OF THE COMMISSIONERS**

Commissioner Mason asked about the interactions of the Department with non-public schools in Wilton. Captain Conlan and Captain Cipolla noted that the Department does work with non-public schools on notifications of possible threats and on other matters.

**PUBLIC COMMENT**

No public comment was received.

**EXECUTIVE SESSION**

At 8:01 p.m. the meeting went into Executive Session for an update on personnel matters and pending litigation. The Commission invited Captain Conlan and Captain Cipolla to participate in the Executive Session. At 8:16 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

**ADJOURNMENT**

At 8:17 p.m., a motion to adjourn the meeting was made by Commissioner Mason seconded by Commissioner Waters and passed 3-0.

Respectfully submitted,  
David F. Waters, Acting Recording Secretary

