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Wilton Police Commission

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**POLICE COMMISSION REGULAR MEETING  
9 OCTOBER 2017**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT  
A FUTURE MEETING OF THE POLICE COMMISSION**

**CTO**

Chairman Don Sauvigne called the meeting to order at 7:00 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Chief John Lynch, Captain Thomas Conlan, Captain Robert Cipolla, Lieutenant Rob Kluk, Lieutenant Gregg Phillipson, Lieutenant David Hartman and Jon Rubinstein of the DEA.

**PUBLIC COMMENT**

No public comment was received.

**MINUTES**

Commissioner Sauvigne made a motion to approve the minutes of the September 11, 2017 regular meeting and the September 12, 2017 special meeting. The motion was seconded by Commissioner Waters. Motion carried 3-0.

A motion was made by Commissioner Sauvigne, seconded by Commissioner Waters, to scramble the agenda to discuss the status of participation in the DEA Task Force. Motion carried 3-0.

**EXECUTIVE SESSION**

At 7:02 p.m. the meeting went into Executive Session for an update on the status of participation in the DEA Task Force. The Commission invited Chief John Lynch, Captain Thomas Conlan, Captain Robert Cipolla, Lieutenant Rob Kluk, Lieutenant Gregg Phillipson, Lieutenant David Hartman and Jon Rubinstein of the DEA to participate in the Executive Session. At 7:44 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

## **OLD BUSINESS**

### **A. Participation in the DEA Task Force**

Commissioner Sauvigne made a motion to authorize the Department to extend the agreement to participate in the DEA Task Force for an additional year, through December 31, 2018. The motion was seconded by Commissioner Waters. Motion carried 3-0.

## **DISCUSSION OF MONTHLY REPORTS**

Monthly reports were reviewed and discussed. The Commission noted that the number of MV Stops is consistent with prior years.

The Activity Report for September was reviewed. The Commission noted that all activities are consistent with prior years. The Detective Bureau report for September was satisfactory.

The MAC Report for September was reviewed. The Commission discussed possible enhanced pedestrian crosswalk measures and the various community policing initiatives that the Department is undertaking.

The SRO Report for September was reviewed. There were no concerns.

The Overtime Report for September was reviewed. The Commission noted that the OT hours are somewhat elevated over last year, caused in part by state-mandated training and also due to retirement and promotions.

There was no Accreditation Report for September. Chief Lynch reported that with changes in staffing there has been difficulty in providing coverage for this assignment, and it is not feasible to complete accreditation this year. The Commission requested that Chief Lynch provide a new plan and timeline for the accreditation process at the next Commission meeting.

The K9 Report for September was reviewed. The Commission expressed satisfaction with the K9 activity and specifically noted the very successful and well received demonstration of the K9 at the high school.

## **REPORT OF CHIEF LYNCH**

Chief Lynch expressed gratitude for the letters of thanks, the donations of food and funds received, which the Commission reviewed.

## **OLD BUSINESS (CONTINUED)**

## B. Building Committee Update

Commissioner Waters reported that the Police Department-Town Campus Facility Committee is continuing its review of the Town Campus. The Committee intends to have recommendations and more specific numbers and plans available for consideration by the Town Meeting next Spring.

## C. Budget Update

Chief Lynch informed the Commission that he and First Selectman Vanderslice were continuing to monitor the lack of a state budget and the possible ramifications that may be experienced by the Town.

# **NEW BUSINESS**

## A. Olmstead Hill Road Traffic Study

The Commission reviewed the analysis prepared by Officer Tyler. The Commission noted that Olmstead Hill Road at the subject location has unexpected sharp curves and there have been several occasions when motorists have left the roadway. Commissioner Mason made a motion to support the recommendation of Officer Tyler to install a combination of a winding road sign and a 20 MPH advisory speed plaque at this location. The motion was seconded by Commissioner Waters and carried 3-0.

## B. Request for Concurrence Letter from Tighe & Bond

Chief Lynch informed the Commission that a request had been made to the Commission, acting as the local traffic authority, for a concurrence letter with respect to parking facility expansions at 40, 50, 60 and 64 Danbury Road. Commissioner Waters made a motion to authorize Chief Lynch to issue a concurrence letter confirming no impact. The motion was seconded by Commissioner Sauvigne. Motion carried 2-0 (Commissioner Mason recused himself and did not participate in the discussion or vote).

## C. Disabled Parking Space Usage

The Commission discussed recent citizen complaints of abuse of disabled/handicap parking spaces. Captain Cipolla will be researching the requirements for proper designation of such spaces and publicizing the ramifications in the event of improper use, and will work with property owners to ensure compliance.

## D. Discussion of No Shave November Fundraiser/SOP 10-1

The Commission agreed that the Department may again participate in the No Shave fundraiser for a period of up to three months, with proceeds to be delivered to a charity to be designated.

## **REPORTS OF THE COMMISSIONERS**

There were no reports from the Commissioners.

## **PUBLIC COMMENT**

No public comment was received.

## **EXECUTIVE SESSION**

At 8:12 p.m. the meeting went into Executive Session for an update on union contract negotiations and an update on the status of new recruits. The Commission invited Chief John Lynch, Captain Thomas Conlan, Captain Robert Cipolla, Lieutenant Rob Kluk, Lieutenant Gregg Phillipson and Lieutenant David Hartman to participate in the Executive Session. At 8:17 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

## **ADJOURNMENT**

The Commissioners agreed that the next regular meeting of the Commission, scheduled for November 13, 2017, would instead be held as a special meeting on November 7, 2017.

At 8:20 p.m., a motion to adjourn the meeting was made by Commissioner Waters seconded by Commissioner Sauvigne and passed 3-0.

Respectfully submitted,

David F. Waters, Acting Recording Secretary