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2017 AUG 15 A 11:29

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Wilton Police Commission



240 Danbury Road
Wilton, Connecticut 06897
Tel: (203) 834-6260
Fax: (203) 834 6258

**POLICE COMMISSION REGULAR MEETING
14 AUGUST 2017**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE POLICE COMMISSION**

CTO

Chairman Don Sauvigne called the meeting to order at 7:01 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Chief John Lynch, Captain Thomas Conlan and First Selectman Vanderslice (arrived 7:50 p.m.).

PUBLIC COMMENT

There were no members of the public present at the meeting and no public comment was received.

MINUTES

Commissioner Sauvigne made a motion to approve the minutes of the June 12, 2017 regular meeting. The motion was seconded by Commissioner Mason. Motion carried 3-0.

DISCUSSION OF MONTHLY REPORTS

Monthly reports were reviewed and discussed. The Commission noted that the number of MV Stops is somewhat reduced due to summer vacations, training and three currently unfilled officer positions.

The Activity Reports for June and July were reviewed. The Commission noted that burglaries are elevated, with several car break-ins and many of those occurring in one night. The Detective Bureau reports for June and July were satisfactory.

The MAC Reports for June and July were reviewed. Chief Lynch noted that with the loss of personnel the Department may not be able to devote any significant officer time to this

position. The Commissioners noted the very successful car seat installation event at the Goddard School. The Commissioners also noted the signage recommendations made by the Department in response to a request by DPW with respect to the transfer station.

The SRO Reports for June and July were reviewed. The Commission expressed satisfaction with the reported activity and the efforts to expand the Explorer program.

The Overtime Reports for June and July were reviewed. The Commission noted with satisfaction that overtime hours for FY 2017 were considerably lower than in prior years, in large part because the Department was fully staffed, and that reimbursement and grants also offset a significant amount of overtime hour costs. However, the OT Report for July at the commencement of FY 2018 reflects an uptick in OT hours as a result of the currently unfilled officer positions, and that impact will continue to be experienced if the open positions are not filled, and may increase further if additional retirements from the Department occur.

The Accreditation Reports for June and July were reviewed. The recent retirement of Lieutenant Brennan has reduced the Department's resources to complete the accreditation, but there will be a push to keep the contemplated schedule so that additional proofs will not be required.

The K9 Reports for June and July were reviewed. The Commission expressed satisfaction with the K9 activity.

REPORT OF CHIEF LYNCH

Chief Lynch expressed gratitude for the letters of thanks, the donations of food and the funds received, which the Commission reviewed.

OLD BUSINESS

A. Wording Change – SOP 1-2

Chief Lynch requested that the Commission approve wording changes to SOP 1-2. Commissioner Waters made a motion to authorize the amendment. The motion was seconded by Commissioner Sauvigne. Motion carried 3-0.

B. Update on Body Cameras

Captain Conlan reported that the Department's grant request has been accepted by the State and approved by the Office of Policy and Management. Final board approval is expected, in which case funding will be received in approximately six months. The Department expects to update the software and implement the antennae and docking stations and deploy the full system by the end of August.

C. Building Committee Update

Commissioner Waters reported that the Police Department-Town Campus Facility Committee is continuing its review of the Town Campus. Brian Humes has provided a feasibility and space needs plan that demonstrates that an expanded police facility could be located at the Town Campus. Chief Lynch and Captain Conlan provided updated calculations of activity area needs, which have been tailored to make space needs more efficient. The Committee intends to have recommendations by the end of September so that more specific numbers and plans can be available for consideration by the Town Meeting next Spring.

NEW BUSINESS

A. Budget Update

Chief Lynch and First Selectman Vanderslice discussed the lack of a state budget with the Commission and the possible ramifications that may be experienced by the Town. The Commission agreed that a review of the current Department budget will likely be required once a state budget is generated.

B. News Release Process

The Commission agreed that the current process for approval of news releases is acceptable.

C. CT United Ride 2017 – Approval LTA

The Commission, acting as the Local Traffic Authority, approved Chief Lynch's municipal approval of the CT United Ride on September 10, 2017 through the Town.

D. Glen Hill Road Traffic Survey

The Commission reviewed the analysis prepared by Officer Tyler. The Commission noted that Glen Hill Road at the subject location has a sharp turn which impedes line of sight at a resident's driveway. Commissioner Mason made a motion to support the recommendation of Officer Tyler to install a combination curve/horizontal alignment/intersection sign at this location. The motion was seconded by Commissioner Waters and carried 3-0.

E. Weir Farm Historic Site Traffic Study

The Commission reviewed the analysis prepared by Officer Tyler. The Commission noted that the Weir Farm pedestrian crosswalk on Nod Hill Road is proposed to be relocated. Commissioner Waters made a motion to support the recommendation of Officer Tyler to approve the new location of the crosswalk and to install crosswalk warning signage at this location as proposed in the report. The motion was seconded by Commissioner Mason and carried 3-0.

REPORTS OF THE COMMISSIONERS

There were no reports from the Commissioners.

PUBLIC COMMENT

There were no members of the public present at the meeting and no public comment was received.

EXECUTIVE SESSION

At 8:15 p.m. the meeting went into Executive Session for an update on union contract negotiations and to discuss personnel issues, including the hiring of new recruits, the promotion of an officer to sergeant, the promotion of an officer to lieutenant, the memorandum of understanding with the Board of Education with respect to the SROs and the status of participation in the DEA Task Force. The Commission invited First Selectman Vanderslice, Chief Lynch and Captain Conlan to participate in the executive session. At 8:47 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

ADJOURNMENT

The Commissioners agreed that the next meeting of the Commission, scheduled for September 11, 2017, would start at 6:00 p.m. in lieu of the regular time of 7:00 p.m., and that the Commission would hold a special meeting of the Commission on September 12, 2017 at 6:00 p.m. to interview possible candidates for hire and/or promotion.

At 9:09 p.m., a motion to adjourn the meeting was made by Commissioner Waters seconded by Commissioner Sauvigne and passed 3-0.

Respectfully submitted,

David F. Waters, Acting Recording Secretary