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BY: LK

Wilton Police Commission



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**POLICE COMMISSION REGULAR MEETING  
12 JUNE 2017**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT  
A FUTURE MEETING OF THE POLICE COMMISSION**

**CTO**

Chairman Don Sauvigne called the meeting to order at 7:03 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Chief John Lynch, Captain Thomas Conlan and Captain Robert Cipolla.

**PUBLIC COMMENT**

There were no members of the public present at the meeting and no public comment was received.

**MINUTES**

Commissioner Sauvigne made a motion to approve the minutes of the May 8, 2017 regular meeting and the May 11, 2017, May 22, 2017 and May 30 2017 special meetings. The motion was seconded by Commissioner Waters. Motion carried 3-0.

**DISCUSSION OF MONTHLY REPORTS**

Monthly reports were reviewed and discussed. The Commission noted that the number of MV Stops continues to be acceptable.

The Activity Report for May was reviewed. The Commission noted that EMS activity is elevated but not out of the ordinary. The Detective Bureau report for May continued to demonstrate a high level of activity including fingerprinting which is customary at this time of year.

The MAC Report for May was reviewed. The Commissioners noted with gratitude that the Department had received a grant from Yale New Haven Hospital of 22 car seats and

booster seats to be issued to families that do not have seats that meet current safety standards.

The SRO Report for May was reviewed. The Commission expressed satisfaction with the reported activity. The Commission agreed that expanding the Police Explorers program to include Fire and EMS as a new Emergency Services Explorer Post is a good way to attract additional youths to the program.

The Overtime Report for May was reviewed. The Commission noted that overtime hours were higher than in prior periods but that part of the overtime is at least partially offset by SEU grants, and a significant portion of the remainder of the overtime hours is devoted to necessary training. Chief Lynch reported that next month's overtime will likely also be elevated as a result of officers transitioning to new duties due to recent promotions. The Commission recognized that the overall overtime for the current fiscal year is significantly less than that of the prior fiscal year, and this is directly related to the greater staffing this year within the Department.

The Accreditation Report for May was reviewed. The Commission noted that the Department remains on timetable to complete the accreditation, but that because of budgetary issues at the state level the Department may not be able to rely upon the support of the state in completing the accreditation process as quickly as hoped.

The K9 Report for May was reviewed. The Commission expressed satisfaction with the K9 activity.

### **REPORT OF CHIEF LYNCH**

Chief Lynch expressed gratitude for the letters of thanks, the donations of food and the funds received for the K9 Fund, which the Commission reviewed. The Commission also recognized Captain Cipolla's receipt of the Putting Others First: Kathy Kincaid Award from the Domestic Violence Crisis Center.

### **OLD BUSINESS**

#### **A. Wording Change – SOPs 1-1 and 1-1A**

Chief Lynch requested that the Commission approve wording changes to SOP 1-1 and SOP 1-1A. Commissioner Mason made a motion to authorize the amendment. The motion was seconded by Commissioner Waters. Motion carried 3-0.

#### **B. Update on Body Cameras**

Captain Conlan reported that the Department is purchasing a full complement of body cameras for the Department, and a state grant from Office of Policy and Management is expected to cover the entire cost. This will include upgrading existing servers that would need to be replaced at the Department's cost in any event.

### C. Building Committee Update

Commissioner Waters reported that the Police Department-Town Campus Facility Committee will be meeting this week to continue its review of the Town Campus. The Committee has identified space within Comstock that could be used for Town offices, which would free up space at the Town Campus. Further review of Comstock activity and the site limitations at the Town Campus is ongoing.

### **NEW BUSINESS**

#### A. Consideration and Acceptance of Recommendation to Remove Officer Malcolm Hayes from New-Hire Probationary Status

Chief Lynch informed the Commission that Officer Malcolm Hayes will complete the minimum probationary period as a new-hire officer of the Department on June 29, 2017, and recommended that the Commission remove him from new-hire probationary status on that date. Commissioner Waters made a motion to remove Officer Hayes from new-hire probationary status effective June 29, 2017, provided no act occurs prior to said date which the Chief feels would warrant reconsideration. The motion was seconded by Commissioner Mason. Motion carried 3-0.

### **REPORTS OF THE COMMISSIONERS**

Commissioner Mason asked if it would be appropriate to add pictures of the officers of the Department to the Department's website so that the public could more easily recognize them. Chief Lynch indicated that there were reasons both for and against putting pictures on the website but that the Department would consider it.

### **PUBLIC COMMENT**

There were no members of the public present at the meeting and no public comment was received.

### **EXECUTIVE SESSION**

At 7:42 p.m. the meeting went into Executive Session for an update on union contract negotiations and to discuss personnel issues, including the Administrative Sergeant position, the status of new recruits, the Records Officer position and the status of participation in the DEA Task Force. The Commission invited Chief Lynch, Captain Conlan and Captain Cipolla to participate in the executive session. At 8:02 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

### **ADJOURNMENT**

At 8:03 p.m., a motion to adjourn the meeting was made by Commissioner Waters seconded by Commissioner Sauvigne and passed 3-0.

Respectfully submitted,

David F. Waters, Acting Recording Secretary