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TOWN OF WILTON

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BY: UK

Police HQ - Town Campus Facility
Study Committee



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**POLICE HQ – TOWN CAMPUS FACILITY BUILDING COMMITTEE
REGULAR MEETING
17 JULY 2018**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

Call To Order

Co-Chairman David Waters called the meeting to order at 6:38 p.m. In attendance were Committee Members Co-Chairman Patti Temple, Kathy Poirier, Dave Johnson (arrived 6:55 p.m.), and Jack Suchy. Not in attendance was Keith Fordsman. Also in attendance were First Selectwoman Lynne Vanderslice, Police Chief John Lynch and Police Captain Robert Cipolla.

MINUTES

Ms. Poirier made a motion to accept the minutes of June 19, 2018 and seconded by Ms. Temple. The minutes were approved 3-0-1 (Mr. Suchy abstained).

PUBLIC COMMENT

There was no public comment.

REVIEW OF 2004 PROPOSED TOWN HALL CAMPUS PROJECT

Mr. Waters presented an overview of the facts and circumstances of the proposed town hall campus project from 2004, which was ultimately rejected by the citizens of Wilton. Ms. Temple and Ms. Vanderslice offered their perspectives on the issue from 2004. Chief Lynch noted that the 2004 plan as it related to the police building is not applicable to the current needs of the department. Mr. Waters noted that the 2004 plan as it related to the police facility did not truly take into account the functional needs of the department.

DPW FACILITIES/GARAGE

Ms. Vanderslice offered that that the committee should explore an expansion of the existing footprint of the garage. This led to a discussion of employment needs and the need of a maintenance plan for any such facility so as to ensure that a building is properly maintained and cared for.

VISITS TO NEW AND/OR RENOVATED CONNECTICUT POLICE STATIONS

The committee will visit the Darien Police Department, the Monroe Police Department, and the Bethel Police Department over the next few weeks. Chief Lynch will coordinate the visits and advise the committee of date/times.

STATEMENT OF REQUIREMENTS (SORS)

The committee reviewed past SORS as they related to Station 2 (FD), Miller Driscoll, and Comstock Community Center. Mr. Johnson offered to prepare and present a template for our committee's use as a SOR for a future meeting.

TOWN HALL DEPARTMENTS' SPACE NEEDS

Ms. Temple is compiling the space needs assessments and is continuing to get additional assessments from various departments within the town government.

PROJECT TIMELINE

The committee discussed a project timeline. Several dates were discussed as it relates to a realistic timeline but no firm timeline was set. Ms. Vanderslice will consult with town attorney as it relates to any issue which may be presented as it relates to balloting.

PUBLIC COMMENT

There was no public comment.

MEMBER COMMENT

There was no further comment from the Committee members.

NEXT REGULAR MEETING DATE

The Committee agreed that the next meeting will be the scheduled regular meeting on August 21, 2018 at 6:30 p.m.

ADJOURNMENT

At 8:27 p.m., a motion to adjourn the meeting was made and seconded and passed.

Respectfully submitted,

Jack Suchy, Recording Secretary