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TOWN OF WILTON

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BY: LK

Police HQ - Town Campus Facility
Building Committee



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**POLICE HQ – TOWN CAMPUS FACILITY BUILDING COMMITTEE
REGULAR MEETING
10 APRIL 2019**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CALL TO ORDER

Co-Chairman David Waters called the meeting of the Police HQ-Town Campus Facility Building Committee (Committee) to order at 6:30 p.m. In attendance were Committee Members Co-Chairman Patti Temple, Kathy Poirier, and John Suchy. Absent were David Johnson, Matthew Bezanson and Keith Fordsman. In addition, First Selectwoman Lynne Vanderslice, Chief John Lynch, Captain Robert Cipolla, Captain Thomas Conlan of the Wilton Police Department and Mr. Christopher Burney, Director of Public Works and Facilities were in attendance. Matthew Byrnes-Jacobsen of Collier's was present.

ACCEPTANCE OF MINUTES

Co-Chairman Waters made a motion to accept the March 13, 2019 minutes as presented and Co-Chairwoman Patti Temple seconded the motion. The motion passed 4-0.

PUBLIC COMMENT

There was no public comment.

OPM CONTRACT

Mr. Burney reported that the contract was under review with the town's legal counsel.

UPDATE ON COMMITTEE EXPENDITURES

Co-Chairwoman Temple provided an update on expenditures incurred to date:

1. Design Studies- Wilton Police Department \$2000.00

2. Environmental Site Assessment-Phase 1 \$6000.00
3. Design Studies- Comstock Community Center \$4940.00
4. Electrical Assessment-Town Campus \$4500.00
5. Water Testing-Town Campus \$3653.90
6. HazMat Study-Town Campus \$9516.79
7. Radon Testing-Town Campus \$2600.00

To date, the committee has paid out \$33,210.69 from the 2017 authorized amount of \$1,233,789.31.

IMPACT OF REGIONALIZATION

First Selectwoman Vanderslice reports that the issue of regionalization being discussed in the state is ongoing. Various legislative committees are discussing various components including shared municipal services, educations, and public safety. It is still too early in the legislative session to know what the likely outcome will be.

It was the consensus of the committee that we move forward with our planning. First Selectwoman Vanderslice indicated that she would be discussing this subject at the May Town Meeting.

PROJECT STEPS

Discussion centered around the need for a structural analysis for the town hall. Co-Chairman Waters made a motion to authorize Colliers and the town to jointly determine the appropriate way to engage a structural engineer to conduct a structural analysis of town hall and the manner in which their services are engaged. The motion was seconded by Co-Chairwoman Temple. The motion passed 4-0.

RECORDS RETENTION

Co-Chairwoman Temple reported that as the town moves forward, the issue of records management will continue to be an item of interest. The State Library has a certain level of expertise in this area and could be a valuable resource for the town.

NEEDS OF THE CURRENT POLICE BUILDING

While there is a level of uncertainty as to the scope of the project due to state issues and budgeting, the committee thought it prudent that the Police Department provide a prioritized list of renovations needed. Police Chief Lynch agreed and stated that his department would produce such a list to the committee.

PUBLIC COMMENT AND MEMBER COMMENT

There was no public comment and no further member comment.

NEXT COMMITTEE MEETING

The next scheduled regular meeting is May 8, 2019 at 6:30pm at Town Hall, Room B.

ADJOURNMENT

With no further business to conduct, at 7:52pm, Co-Chairman Waters made a motion to adjourn, seconded by Mr. Suchy. The motion passed unanimously.

Respectfully submitted,

John Suchy, Recording Secretary