

Police HQ - Town Campus Facility
Building Committee



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**POLICE HQ – TOWN CAMPUS FACILITY BUILDING COMMITTEE
REGULAR MEETING
10 JULY 2019**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CALL TO ORDER

Co-Chairman David Waters called the meeting of the Police HQ-Town Campus Facility Building Committee (Committee) to order at 6:30 p.m. In attendance were Committee Members Co-Chairman Patti Temple, Kathy Poirier, David Johnson, Matthew Bezanson, Keith Fordsman and John Suchy. In addition, Chief John Lynch and Captain Robert Cipolla of the Wilton Police Department and Mr. Christopher Burney, Director of Public Works and Facilities were in attendance. Mark Sklenka of Collier's was present.

ACCEPTANCE OF MINUTES

Co-Chairwoman Temple made a motion to accept the May 10, 2019 minutes and Mr. Fordsman seconded the motion, with the following corrections:

- That Kathy Poirier recapped the March 21 meeting that she, Police Chief Lynch, and Anthony Di Luzio had with Brian Humes of Humes Architecture. Mr. Himes reviewed what studies, initial drawings and discussions potential pros and cons of a renovated and enlarged Town Hall that could be shared by the police and town departments had been done to date on the police building
- In addition, Co-Chairperson Temple indicated that she did not meet or have a discussion with the state library personnel but that the meeting was to be with David Clune.

The motion passed 7-0.

PUBLIC COMMENT

There was no public comment.

OPM CONTRACT AND OTHER SERVICES AND SURVEYS

Mr. Burney and Mr. Sklenka indicated that the OPM contract has been signed and executed.

Mr. Burney indicated that the site surveying services and geo tech surveys are to be formatted in contract form and will be reviewed by town counsel. Contracts will be prepared to address any “downstream liability” concerns.

RFQ FOR DESIGN DEVELOPMENT/ESTIMATED DATES

Mr. Sklenka indicated that the RFQ is in draft form and under review with Mr. Burney and him. It is estimated that over the next two months, we expect to issue a RFQ, receive responses, narrow the list, and conduct interviews of the parties.

TOWN HALL STRUCTURAL ANALYSIS

The committee reviewed the June 28, 2019 letter prepared by Mr. Michael Macri of Grossfield Macri Consulting Engineers, PC of Mount Kisco, NY and Ridgefield, CT. While the consensus of the committee was that we expected a more detailed structural analysis was expected, we did come away with a confidence that a second floor, if needed, would be structurally sound and possible.

During the discussion, it was noted that any roof repair to the Town Hall, which is needed, does not need to be delayed and would not be “wasted”, even if a second floor was ultimately recommended by the committee. The current roof height is tall enough to accommodate the addition of a second floor.

Police Chief Lynch indicated that as Chief, he was in favor of building a new police facility, and razing the old building. He spoke in favor of having a community room, but not having the police building connected to the town hall, citing public safety concerns.

MEMBER COMMENT AND PUBLIC COMMENT

There was no further member comment nor was there any public comment.

NEXT SCHEDULED REGULAR MEETING

The next scheduled regular meeting of the committee will be determined, but likely in August 2019.

ADJOURNMENT

Chairman Waters made a motion to adjourn, seconded by Co-Chairwoman Temple. The motion passed 7-0 and the meeting was adjourned at 7:38 pm.

Respectfully submitted,

John Suchy, Recording Secretary