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TOWN OF WILTON

2018 AUG -6 P 4: 24

BY: (K)

Police HQ - Town Campus Facility
Study Committee



Town Hall
238 Danbury Road
Wilton, Connecticut 06897
Tel: (203) 563-0100
Fax: (203) 563-0299

**POLICE HQ – TOWN CAMPUS FACILITY BUILDING COMMITTEE
SPECIAL MEETING
02 AUGUST 2018**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE COMMITTEE**

CTO

Co-Chairman David Waters called the meeting to order at 2:08 p.m. In attendance was Committee Co-Chairman Patti Temple. Also in attendance were First Selectwoman Lynne Vanderslice, Facilities Director of the Town of Wilton Chris Burney and Jeannette Ross of the Wilton Bulletin.

CONDITION OF TOWN HALL ROOF

Ms. Vanderslice informed the Committee that a significant water infiltration into the Town Clerk vault occurred during the storm this week, and upon investigation it was discovered that a seam in the roof was open allowing water into the building. The area of the roof in question is approximately 1,000 square feet in area, and it can be replaced without impacting the remainder of the building. The estimated cost of the work will be between \$30,000 and \$50,000, and it will be performed when a roofer is available, likely in September. She said that she wanted to hold this meeting because she intends to present this information to the Board of Selectmen at their meeting next week and wanted the Committee to be aware of it first.

Mr. Burney informed the Committee that a temporary patch had been installed, but that it would not last through the winter. A discussion ensued as to the incremental cost implications of the length of roof warranties and whether the roof might need to be further replaced as part of the contemplated changes to Town Hall. Ms. Vanderslice stated that if the repaired roof is not incorporated into the renovated Town Hall then the cost of the current repairs would not be charged to the Committee's budget. Mr. Burney will reach out to the engineer that previously performed the roof assessment survey.

USE OF OUTSIDE CONSULTANT

Ms. Vanderslice reported that Mr. Burney is involved in many Town projects and is spread thin. Mr. Burney indicated that it would be best to have outside help, an architect or construction manager, who could keep on top of the design process and the construction numbers. The Committee will have block diagrams from Quisenberry for the Comstock space at the next Committee meeting.

There is concern that the longer the process takes, the more it will cost since construction costs are increasing. Ms. Vanderslice will be discussing economic indicators and future population estimates at the BOS meeting next week, and these could have significant implications for the project. The WestCOG study on shared public safety facilities will be completed and available before the Town Meeting, which will be helpful in assessing future needs.

Mr. Burney will have outside consultant recommendations for the Committee to consider at the next Committee meeting.

ADJOURNMENT

At 2:43 p.m., a motion to adjourn the meeting was made and seconded and passed 2-0.

Respectfully submitted,

David Waters, Acting Recording Secretary