

STATE OF CONNECTICUT
DEPARTMENT OF
EMERGENCY SERVICES & PUBLIC PROTECTION



Connecticut FY 2022
ARPA Rural Roads Grant

Grant Application Kit

Application Due Date: November 1, 2022

	ARPA - Rural Roads Grant
	Funding: Per Public Act 22-118, municipalities are allowed to receive \$5,000 per award and may receive up to ten awards totaling \$50,000 over the two year period of performance. The funds will be submitted as subrecipient (for municipality police departments) or contractor (for resident state troopers). \$2.6 million has been allocated to fund a non-competitive grant program to reimburse eligible towns for rural road speed enforcement. The maximum funding per applicant is \$50,000 based on availability of funds. There is no match requirement.
	Eligible Town defined by Public Act PA 22-118 Sec. 78: States "Any municipality that has a population of less than twenty-five thousand that has a law enforcement unit or resident state trooper may apply for such grants in such manner as the department prescribes."
	Non-Competitive Program: Funds will be awarded to eligible municipalities based on the order received at DESPP.Ruralroadgrant@ct.gov . Upon a municipality receiving an initial grant award, subsequent funding will be based on the availability of funds. Additional grant awards will be based on municipalities filing the correct reporting documentation per the initial award. Documentation includes the daily activity report and backup documentation highlighted in the reporting requirement tab.
	Period of Grant Performance: December 1, 2022 through December 31, 2023.
	Period of Performance: Eligible expenditures must be incurred within the period of performance per each grant award of \$5,000. The Period of Performance is from the issuance of the grant funds until the submission of the close out report with backup documentation. Upon submission of the close out report, a subsequent application can be submitted, thus beginning a new Period of Performance, up to but not exceeding 10 separate grants.
	Eligible Expenses: The ultimate goal of this project is to reduce fatalities, serious injuries and increase public safety on rural state roadways. Eligible expenditures are those that support law enforcement to conduct targeted, high visibility speed enforcement activities on the state's rural roads. Law enforcement may include local departments, resident state troopers, CT State Police Troop, or Connecticut State Police Traffic Services Unit Enforcement Teams.
	Examples of eligible expenses (not all inclusive): Salary, Overtime, Fringe, Indirect Costs
	Payments: This program allows for a cash advance payment for the first award to the municipality. Additional awards will be paid on a reimbursement basis unless a cash advance is requested (see cash advance form). Subsequent \$5,000 awards will be contingent upon the municipalities submitting the required documentation as outlined in the reporting requirements tab and the availability of funds.

ARPA - Rural Roads Grant
Application Submission: A completed application consists of 2 parts:
Part 1
Review all excel tabs of the application and complete shaded areas. Upon completion, please email the excel application to DESPP.Ruralroadgrant@ct.gov by 4:00PM November 1, 2022
Part 2
Upon receipt of the "ARPA Grant Agreement Template" please review, sign and return to DESPP.Ruralroadgrant@ct.gov
For questions and assistance contact: DESPP.Ruralroadgrant@ct.gov
Applicant Data Sheet:
The Applicant Data Form provides DESPP with your organization's contact and audit information. Please provide the requested information in Boxes 1 through 10 of this form. Note that your grant award and any related documents will be sent to you via e-mail so it is imperative that you include e-mail addresses in the contact boxes.
Special Note: Box 5 is intended for the person authorized to sign documents on behalf of your municipality or organization. This application must be approved by your authorized person per Box 10. The authorized official can type in their name to signify approval as no signature required. As the preparer of this document, include your name and contact information in the appropriate boxes. DESPP staff will contact you if questions arise during the application review. Please include more than one point of contact for your municipality or organization.
Electronic Signature:
If any signatory signs this agreement using a digital signature in accordance with the Connecticut law, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.
The Project Narrative Form:
Use the Project Narrative Form to provide an overview of your proposed project and how it will reduce fatalities, serious injuries and increase public safety amongst state roadways. This form can be reused for each grant application of \$5,000.
Budget:

Complete the green budget tabs for each proposed project. The maximum amount per budget is \$5,000 and ten budgets can be submitted. Awards will be distributed based on availability of funding and municipality/organization compliance with this funding opportunity.

Please name this file as "ARPA Rural Roads - Municipality Name." Submit the completed and approved application to DESPP.Ruralroadgrant@ct.gov before 4:00PM November 1, 2022. A confirmation email will be returned.

ARPA - Rural Roads Grant

ARPA Agreement Authority

Please review and sign the "ARPA Grant Agreement Template" document upon receipt and submit to DESPP.Ruralroadgrant@ct.gov

All terms and conditions per the "ARPA Grant Agreement Template" document apply for each of the 10 grant opportunities

Connecticut General Statutes §§ Public Act 22-118 Sec. 78 (See Below) Section 602(b) of the Social Security Act (the "SSA"), as added by section 9901 of the American Rescue Plan Act ("ARPA"), Pub. L. No. 117-2 (March 11, 2021), which established the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF"), 31 CFR Part 35, and in accordance with the Statement of Work, grant solicitation and the attached grant application, if applicable.

Federal Awarding Office: US Department of the Treasury

Grant Program: Coronavirus State and Local Fiscal Recovery Funds

Federal Award Number: SLFRP0128

Federal Award End Date: 12/31/2026

Federal Statutory Authority: Section 602(b) of the Social Security Act (the "SSA"), as added by section 9901 of the American Rescue Plan Act ("ARPA"), Pub. L. No. 117-2 (March 11, 2021)

Sec. 78. (NEW) (Effective from passage) On and after July 1, 2022, the Department of Emergency Services and Public Protection shall, within available resources, administer a grant program to provide grants-in-aid to eligible municipalities for speed enforcement activities on rural roads. Any municipality that has a population of less than twenty-five thousand that has a law enforcement unit or resident state trooper may apply for such grants in such manner as the department prescribes. The department shall award grants of up to five thousand dollars to eligible municipalities and may award not more than a total of ten grants to any such municipality. The department shall continue to award grants until all resources dedicated to such grant program have been expended.

STATE OF CONNECTICUT	
Department of Emergency Services & Public Protection	
Grant Applicant Data Sheet	
Fill in areas that are shaded	sample
Please email this completed excel workbook of the application to: DESPP.Ruralroadgrant@ct.gov	Due date: November 1, 2022 4:00pm
1. Name of Municipality/Organization	Wilton Police Department
2. Requesting funds for speed enforcement activities on rural roads to be conducted by: (Choose one of the following options in the drop down menu)	Municipal Law Enforcement
Municipal Law Enforcement	
Resident State Trooper	
CSP-Traffic Services Unit	
3. Period of Award:	12/1/2022 - 12/31/2023
4. Point of Contact (Project Director):	
Name:	David Hartman
Title:	Lieutenant
Address line 1:	240 Danbury Rd
Address line 2:	
City, State, Zip:	Wilton, CT. 06897
Phone:	203-834-6324
Email:	David.Hartman@WiltonCt.org
5. Official Authorized to Sign for the Applicant:	
Name:	John Lynch
Title:	Chief
Address line 1:	240 Danbury Rd
Address line 2:	
City, State, Zip:	Wilton, CT. 06897
Phone:	203-834-6260
Email:	John.Lynch@WiltonCt.org
6. Application Prepared by:	
Name:	David Hartman
Title:	Lieutenant
Address line 1:	240 Danbury Rd
Address line 2:	
City, State, Zip:	Wilton, CT. 06897
Phone:	203-834-6324
Email:	David.Hartman@WiltonCt.org
7. Entity Financial Officer	
Name:	Dawn Norton
Title:	Chief Financial Officer
Address line 1:	238 Danbury Rd
Address line 2:	
City, State, Zip:	Wilton, CT. 06897
Phone:	203-563-0128
Email:	Dawn.Norton@WiltonCt.org
8. FEIN and UIE	
Applicant FEIN:	
Applicant UIE:	
9. Audit Information or similar report:	
Applicant Fiscal Year End:	30-Jun
Date of Last Audit:	6/30/2021
Dates covered by last Audit:	7/1/20 to 6/30/21
Date of next Audit:	Jun-22
Dates to be covered in next Audit	7/1/21 to 6/30/22
10. Authorized Official - Application Approval	
	I, the undersigned, am the authorized official and can sign a subgrant award (if awarded) on behalf of the above referenced entity.
	If typed, I further certify that it (a) is intended to have the same force as a manual signature.
	Chief John Lynch
	(typed name of authorized official signifying approval of application)

Project Narrative

Use the Project Narrative form to provide an overview of your proposed project and how it will reduce fatalities, serious injuries and increase public safety on secondary roadways.

The Wilton Police Department will concentrate our enforcement on Danbury Rd, (Rt7), between Ridgefield Rd, (Rt33), and Olmstead Hill Rd. After a careful review of crash data and heat map crash data provided by the UCONN Crash Repository this particular section of roadway produces the highest amount of crashes in the Town of Wilton on a State road. The speed limit in this area is 40 mph with a reduced speed for two hours during certain times in the morning and afternoon due to school traffic. It is during this two hours of speed reduction, 30 mph, that the vast majority of crashes and injuries occurred. Officers will use marked and unmarked police cruisers and will utilize radar and laser detection to enforce speed limits. In this section of roadway the high school, with secondary roadways to the middle school, community center, train station and through traffic roadways can be located. There are many businesses in this area with driveways where traffic enters and exits the roadway. Previous speed enforcement on State roadways over the course of a years time have shown a reduction of crashes close to 30%. The high visibility of traffic stops in this area, due to police presence and enforcement, will encourage motorists to slow and will reduce the number and severity of crashes on Danbury Rd. The reduction of crashes and injuries in this area will have the largest impact to vehicular safety in the Town of Wilton for those that reside here or travel through the town.

ARPA - Rural Roads Grant

Monitoring and Reporting

In order to monitor daily activities and measure the success of the ARPA Rural Roads Grant, a daily activity report must be completed by the Local or State Officer, Trooper or Supervisor upon the conclusion of any shift funded under this program. It is **imperative** that each entity ensure these activity reports are completed.

Within 48 hours of the completion of the shift, the activity sheet shall be sent to the Connecticut State Police Traffic Services Unit for review to ensure all information is entered properly. This may be completed by emailing the document to csp.tsu@ct.gov.

Daily Activity Report: Each Officer/Trooper working under this program submits an activity report within 48 hours of the completion of their shift which contains the following information:

1. Date and Hours Worked
2. Location
3. Number of Stops
4. Number of Motor Vehicle Violations
5. Type of Enforcement Action Taken
6. Totals of Stops/Warnings/Tickets/Arrests
7. Printed Name/Date/Signature of Officer/Trooper who worked the shift
8. Printed Name/Date/Signature of Supervisor

Close Out Report: The ARPA Rural Roads Project Manager (DESPP.Ruralroadgrant@ct.gov) receives and reviews the Close Out Report from your entity upon completion of the \$5,000 award and addresses any issues or concerns. Supporting documentation is required that includes time sheets, fringe rates, hourly rates and indirect cost approval where applicable.

ARPA Enforcement Activity Report					
Town / Troop:			Allocation Number (1-10):		
Project Title:	2023 ARPA Rural Roads Speed Enforcement				
Primary Location:					
Officer Name:					
Date Worked:					
Hours of Event:	Start:		End:		EX: 5 PM or 17:00
<i>*Insert Data Into Green Cells*</i>					
CGS NUMBER			TOTAL ENFORCEMENT COUNT		
Speeding, 14-218a, and 14-219					
14-227a - DUI					
14-100a - Seatbelts					
14-296aa - Cell Phone					
14-299 - Traffic Signal					
14-301 - Stop Sign					
14-215 - Suspended License					
14-213b - Uninsured Motorists					
14- 222 - Reckless Driving					
Fugitives Apprehended					
Other MV Violations					
Other Arrests/Summonses					
TOTAL Number of:					
Stops:		Warnings:		Tickets:	
Arrests:					
CERTIFICATIONS					
<p><i>I certify that during the period listed above, I was working directly on the ARPA Rural Roads enforcement project. My reported activity, rate of compensation, & hours worked are herein sworn to be true and accurate.</i></p>					
<p><i>If the individual who performed the grant activities is absent, a duly authorized representative may attest to the aforementioned.</i></p>					
PERSONNEL SIGNATURE _____			DATE: _____		
PRINTED NAME & RANK: _____					
<p><i>I certify, as the supervisor or as a duly authorized representative, that during the period listed above, the specified personnel was working directly on the ARPA project. The reported activity, rate of compensation, & hours worked are true and accurately reported.</i></p>					
SUPERVISOR SIGNATURE _____			DATE: _____		
PRINTED NAME & RANK: _____					

Department of Emergency Services & Public Protection
Division of State Police
Traffic Services Unit
ARPA Rural Roads Close Out Reporting Workbook

Insert Data Into Green Cells

Date Submitted 10/31/2022

[illegible]

APRA Rural Roads Grant		
Cash Advance Request Form for Sub-Grantees		
1)	Name of Entity:	Wilton Police Department
2)	Address:	240 Danbury Rd Wilton, Ct. 06897
3)	Project Title:	APRA Rural Roads Grant
4)	Grant Program:	Coronavirus State and Local Fiscal Recovery Funds
5)	Amount of Cash Requested:	\$5,000
6)	Describe the proposed project activities for which funds are requested.	
	High-visibility speed enforcement of high crash frequency location.	
7)	Point of Contact (Project Director) Name	Lt. David Hartman
8)	Point of Contact (Project Director) Signature	
		Date
9)	Entity Financial Officer Name	Dawn Norton
10)	Entity Financial Officer Signature	
		Date
	I certify that the foregoing signature is true and accurate, and if electronic, I further certify that it (a) is intended to have the same force as a manual signature, (b) is unique to myself, (c) is capable of verification, (d) is under the sole control of myself, and (e) is linked to data in such a manner that it is invalidated if the data are changed.	
	Please scan/email completed and signed form to: DESPP.Ruralroadgrant@ct.gov for ARPA cash advances. Please retain originals in your files.	