

PLANNING & ZONING
COMMISSION
Telephone (203) 563-0185
Fax (203) 563-0284



TOWN HALL ANNEX
238 Danbury Road
Wilton, Connecticut

06897

**WILTON PLANNING AND ZONING COMMISSION
PUBLIC HEARING/REGULAR MEETING
AGENDA**

DATE: Monday, June 22, 2020
TIME: 7:15 P.M.
PLACE: **Electronic Meeting**

Special Notice About Procedures For This Electronic Meeting:

Pursuant to the Governor's Executive Order No. 7B, there is no physical location for this meeting, as it will be held electronically. To view a live stream of this meeting, go to the Town of Wilton website and follow the link <https://us02web.zoom.us/j/82921190873>

Public comments for Public Hearing agenda items will only be read aloud at the meeting if they (i) are sent to Michael.Wrinn@Wiltonct.org, (ii) state your full name and address, (iii) identify the Public Hearing agenda item to which your comment relates, and (iv) are received during the Public Hearing and before the public comment session on that agenda item ends. Comments on Public Hearing items that do not meet these requirements will be placed in the public file but will not be read aloud during the meeting. Comments not pertaining to Public Hearing items will not be read aloud during the meeting. If you would like to give your Public Hearing comments by participating in real time in the meeting, please send an email by noon on Monday, June 22, 2020, to Michael.Wrinn@Wiltonct.org, stating your name and address and the Public Hearing agenda item to which your comments will relate, and meeting participation details will be emailed to you to enable you to participate in real time in the Public Hearing. Meeting materials are available at www.wiltonct.org on the Planning and Zoning Commission web page under "Current and Upcoming Public Hearings."

REGULAR MEETING

- A. CALL TO ORDER
- B. SEATING OF MEMBERS

C. PUBLIC HEARINGS

1. **SP#468, Darbandi**, 516 Danbury Road, Adaptive reuse of former residence/antique shop to retail tile store

Date of Commission Receipt:	4/27/2020
Initial Public Hearing Opening Date:	6/22/2020
Public Hearing Status:	Public comment period is open.

2. **SP#469, Apple Blossom School and Family Center**, 426 Danbury Road, Adaptive use for childcare center with existing 1-bedroom apartment

Date of Commission Receipt:	5/11/2020
Initial Public Hearing Opening Date:	6/22/2020
Public Hearing Status:	Public comment period is open.

D. DISCUSSION, REVIEW AND POSSIBLE ACTION ON APPLICATIONS

1. **SP#468, Darbandi**, 516 Danbury Road, Adaptive reuse of former residence/antique shop to retail tile store

See application status above.

2. **SP#469, Apple Blossom School and Family Center**, 426 Danbury Road, Adaptive use for childcare center with existing 1-bedroom apartment

See application status above.

E. ACCEPTANCE OF NEW APPLICATIONS

1. **SP#470, Erskine Associates, LLC (B. & K. Hughes)**, 134 Olmstead Hill Road, Convert detached cottage to accessory dwelling unit

Schedule P. H. July 13, 2020

2. **Site Development Plan, Three Hubbard Rd, LLC**, site development plan application to construct a 17-unit apartment building at 3 Hubbard Road pursuant to Section 8-30g of the CT General Statutes; comprising a 3-story structure containing 3 three-bedroom apartments and 14-two-bedroom apartments

F. WORK SESSION -

- A. Temporary Outdoor Dining Permits – Schedule Public Hearing to allow continuation to November 1, 2020
- B. 5g – Fifth Generation Cellular Network Technology – Update of Westcog task force
- C. Discussion of Zoning Regulations Updates, possible Special Meeting

H. APPROVAL OF MINUTES

- 1. June 8, 2020 – Regular Meeting

I. COMMUNICATIONS AND REPORT FROM PLANNER AND/OR COMMISSION MEMBERS

J. ADJOURNMENT

UPCOMING MEETINGS

- 1. Monday, July 13, 2020 – Regular Meeting – Electronic remote meeting
- 2. Monday, July 27, 2020 – Regular Meeting – Electronic remote meeting

How the Public Hearing Process Works

Pursuant to Connecticut General Statutes, applications that require a public hearing are administered in three distinct phases. It is important to recognize that public comment, either written or oral communication, cannot be received by the Commission once a public hearing is closed.

1. *Application Receipt Phase:* An application to the Commission is considered “received” at the first regularly-scheduled meeting of the Commission following submittal of the application to the town offices or thirty-five days; whichever date occurs first. The public hearing must open within sixty-five (65) days following the application receipt date.
2. *Public Hearing Phase:* Once opened, a public hearing must be heard and close within thirty-five (35) days. This stage is when the applicant presents the application to the Commission and interested party are allowed to comment on application. Again, public comment cannot be received once the hearing is closed.
3. *Deliberations Phase:* Once a public hearing closes, the Commission is provided sixty-five (65) days to deliberate the merits of an application and render a decision. Though public comment is not taken at this point, these meetings are open to public.

Time Extensions: Note, the Connecticut General Statutes provides up to sixty-five (65) days of additional extension time which can be applied to any of the three referenced phases. This is to encourage a complete and thorough review of applications before the Commission and to allow for full public participation. **The Governor’s Executive Order 7I gives the applicants or the Commission an additional 90 (ninety) days for deadlines on applications.**