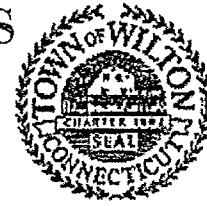




WILTON PUBLIC SCHOOLS
395 DANBURY ROAD
WILTON, CT 06897



Kevin Smith, Ph.D.
Superintendent
of Schools

Charles Smith, Ed.D.
Assistant Superintendent
Curriculum and
Instruction

Andrea Leonard
Assistant Superintendent
Special Services

Maria Coleman
Director
Human Resources and
General Administration

Dawn Norton
Chief Financial Officer

February 9, 2024

To: Toni Boucher
From: Kevin Smith
Re: Request to the Board of Selectmen to Approve a Technology Equipment Lease

Dear Toni,

At the February 1st Board of Education meeting, the BOE approved a motion to request that the Board of Selectmen approve a lease to enable the district to purchase technology equipment. The district had been using BOS approved leases to purchase technology equipment for a number of years until the practice changed several years ago. Leasing equipment will enable the district to get back on schedule with its technology equipment replacement plan and provide an opportunity to reduce the currently proposed operating budget by \$200,000.

I have attached the briefing document detailing the equipment the district would lease and ask you to consider adding this as an action item on the agenda for the next BOS meeting. I'd be happy to attend and discuss this request in person as well as provide any additional information you or the Selectmen may need.

I appreciate your consideration.

A handwritten signature in cursive script, appearing to read 'Kevin Smith'.



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BRIEFING SUMMARY

Date of Briefing to the Board: February 1, 2024

Topic: Proposal to Lease Technology Equipment

Key Point of the Briefing: For a number of years the district was able to lease technology equipment in order to develop and maintain our digital and technological infrastructure. In recent years, a change was made to revert from leasing to proposing in the annual operating budget the dollars needed for technology equipment purchases. This change has diminished our purchasing capacity and resulted in the district deferring equipment purchases.

The administration requests that the Board of Education request from the Board of Selectmen approval to lease technology equipment. If a lease is approved, the Board of Education proposed FY 25 operating budget can be reduced by \$200,000.

FY 2025 Wilton Board of Education Technology Equipment Lease Proposal						
Equipment	Description	Quantity	Life Cycle	Rationale	Per Unit Cost	Total Cost
Teacher Laptops	Lenovo Thinkpad I13 Yoga Gen 4 13.3 Convertible Touchscreen	125 (100 MB; 25 district staff)	5 Years	We are replacing teacher laptops that are at the end of their useful life	1,126	140,750
Docking Stations	Lenovo Hybrid USB-C for notebook and tablet	25	7 Years	We are replacing docks that are at the end of their useful life	239	5,975
Presentation Spaces	Projector/Screen/ Microphone/Speaker Package for CM Gym and MB Cafeteria	2	10 Years	We are replacing presentation station equipment that is at the end of its useful life	12,500	25,000
Sound Fields	Lightspeed – 975 Audio System Classroom audio systems that enhance instruction	15	10 Years	10 replacement classroom units for Cider Mill and 5 spares	1,446	21,690
Servers/Storage	Lenovo Shelf	2	7 Years	Replacing hard drives and equipment that is at the end of its useful life	12,500	25,000
Flat Panels	Viewsonic 75 LED 4k Touch Panel	166	10 Years	Replacing 80 Smartboards at WHS and 80 at IMB	\$3,648	\$605,568

				that are at the end of their life. 6 spares		
IPads	10.9 inch Wi-Fi 64 Gig - Silver	270	5 Years	Replacing units at Miller-Driscoll that are at the end of their life	414	111,780
UPS Closets	Currently Out to Bid Through E-rate	11	10 Years	Replacing UPS systems that are at the end of their useful life (eligible for 50% E-rate reimbursement)	20,000	220,000
Firewall	Currently Out to Bid Through E-rate	1	7 Years	Replacing a unit that is at the end of its life (eligible for 50% E-rate reimbursement)	35,000	35,000
Total Five-Year Lease Request:						1,097,138
Request assumes \$350,000 for equipment in the operating budget. \$350,000 addresses the purchase of 875 Chromebooks@ \$293 each (256,375) and the difference between the total cost of the equipment and lease request (\$93,6250).						

Action Requested of the Board of Education: Motion to approve a request to the Board of Selectmen to approve a 5-year lease in the amount of \$1,097,138 to support the purchase of technology equipment.