

FINANCE DEPARTMENT



**TOWN HALL
238 Danbury Road
Wilton, CT 06897**

MEMORANDUM

TO: Matt Knickerbocker, Town Administrator

FROM: Dawn Norton, CFO

DATE: November 20, 2023

RE: Carryforward one-year remaining IT Software Approved Capital

Kindly accept this request for consideration from the Board of Selectmen -

Approval to roll forward one more year the Information Technology department's approved Computer Software Department Capital remaining balance that is expiring at the end of FY23 in the amount of \$32,477 to cover the remaining expense for the implementation of the ClearGov Budget software and other required software needs for the IT department.

Thank you,
Dawn Norton