

To: Board of Selectmen

From: Lynne Vanderslice

RE: Additional Information in Advance of October 3<sup>rd</sup> Meeting.

- **Item 3. Update-Waste Management and Recycling.** Matt serves as our representative to HRRRA and the Connecticut Coalition for Sustainable Material Management (CCSMM) and will provide an update from both perspectives.
- **Item 4. WARF Request for Change to Stadium Bathroom Practice/Policy.** P&R currently charges a usage fee to groups registered to use the field and which request the bathrooms be opened. The \$90 fee covers the cost to open, close and clean. We received the following emailed request from Scott Lawrence, Vice President, Government & Community Liaison for WARF. The BOS adopted the current [field usage policy](#), which is silent on the bathrooms.

Lynne,

*The WARF youth sports groups would appreciate having stadium complex bathrooms open all day on Saturdays and Sundays for the Fall and Spring seasons as a town-provided service. This would accommodate weekend games, practices and events occurring anywhere on the complex (i.e., softball, baseball, football, field hockey, lacrosse).*

*Ideally, bathrooms would be open one hour before the first scheduled game/practice of the day (for warm-ups) until close-up after the last scheduled game/event at the of the day, but a default schedule of 8 am to 8 pm (or last event) Saturdays, and 8 am to 6 pm (or last event) Sundays would be a much appreciated starting schedule that could be fine-tuned.*

*For weekdays, the sports groups would continue to arrange and pay for the portable bathrooms.*

*Please let me or JR know if you'd like to discuss this or have any questions.  
Thank you for the consideration!*

*Best,  
Scott*

- **Item 5. Establish Infrastructure Improvements Fund.** Our auditors have instructed we create an Infrastructure Improvement Fund separate from the Town Properties Fund, commonly referred to as the Infrastructure Fund. The Town Properties Fund was originally set up to capture the rental income from certain properties owned by the town and to use those monies to fund repairs. As such it is a classified as a Revenue

Fund. Our budget savings are expense savings and should be allocated to a separate non-revenue fund.

- **Item 7. Appointments Planning & Zoning Amenities Master Planning Subcommittee.** Planning & Zoning Chair Rick Tomasetti has requested we appoint the following individuals to the subcommittee: Scott Lawrence, John Macken, Donna Merrill, and Patti Temple. As a reminder, neither the P&Z Commission nor the Chair have the authority to make appointments of residents who are not commissioners.

All four individuals have served on one or more town board or commission and have served in a leadership capacity in one or more organization. They represent diversity of gender, stage of life and area of interest

- **Item 8. Resignations/Openings-Parks and Recreation Commission.** Kevin Ring has resigned from the Commission and Joe Guglielmo, after 4+ years on the commission, is not seeking reappointment when his term expires at the end of November.
- **Item 9. Resolution Authorizing Application for Connecticut Challenge Grant and to Provide Funding for the Required Match.** We expect to submit an application for this highly competitive grant, 50% of which must be awarded to distressed communities.

The submission requires documentation of authorization by the Board of Selectmen for the application and the required match. We expect to submit the Schenck's Island Merwin Meadows Plan with additional enhancements. The minimum project amount is \$1.5 million, \$1 million grant award and \$500,000 town match. Any related expenditures after 7/31/20 can be counted towards the match.

We expect prior expenditures plus final approvals for the MM playground, Schenck's Parking Lot and P&G barn will total close to \$500,000. We'll have a final accounting at Monday evening.

Have a good weekend.