

TOWN OF WILTON
COMMISSION ON SOCIAL SERVICES
COMMISSION CHARGE

Establishment; Purpose:

A Commission of ~~nine (9) members~~ seven (7) members ~~five (5)~~ to be known as the Commission on Social Services is hereby established with the fundamental purposes of identifying the present and anticipating the future needs for human services in the Town of Wilton and making recommendations concerning those needs to the Board of Selectmen. In addition, the Commission's responsibilities encompass establishing and/or maintaining advisory relationships with organizations and agencies providing social services to the town and its residents. The Commission may serve as a forum for concerns and efforts relating to social service issues.

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Composition:

The members of the Commission shall be known as "Commissioners," all of whom shall be appointed by the Board of Selectmen, and no more than five (5) ~~of whom shall be members of~~ the same political party.

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Term of Office:

Commissioners shall be appointed for a term of two (2) years. The terms of ~~five (5)~~ four (4) Commissioners shall commence on December 1 of even-numbered years and the terms of ~~four~~ three (3) Commissioners shall commence on odd-numbered years. ~~No~~ Commissioner shall serve more than five (5) consecutive terms, provided. However, that any Commissioner appointed to fill the vacancy of an unexpired portion of a term shall serve no more than four (4) additional consecutive terms following the vacancy term. No Commissioner will serve as Chairman for more than four (4) consecutive years.

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Vacancies:

In the event of a vacancy on the Commission on Social Services, the Board of Selectmen shall appoint a Commissioner to fill the vacancy of the unexpired portion of the term.

Compensation:

Commissioners shall serve without compensation, except that their actual expenses and disbursements, where reasonably incurred with the approval of the Director of Social Services and in the performance of their duties, shall be paid from the town treasury.

Election of Officers:

The Commission annually at its meeting in June shall elect one (1) on its number to be Chairman, one (1) of its number to be Vice Chairman and one (1) of its number to be Secretary. The Chairman shall assign members, as necessary, to address various social services issues and activities.

Meetings:

The Commission shall hold regular meetings, except for the months of July and August. The Secretary shall be responsible for the publication of meeting agendas and the preparation of the Minutes in accordance with Freedom of Information requirements.

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Annual Report:

Upon request, the Commission shall make a written annual report to the Board of Selectmen in all its matters.

Responsibilities:

1. The Commission shall keep the Board of Selectmen or the First Selectman informed, in an appropriate and timely manner, about matters relating to social service activities and shall provide advice on matters concerning significant social services issues in Town.
2. The Commission may identify gaps in social services in the Town, exclusive of those functions performed by the staff of the Department of Social Services, and may perform actions to understand and make recommendations to the Board of Selectmen related to identified gaps. On instruction of the Board of Selectmen or the First Selectman, the Commission may participate in the implementation of recommendations. in concert with the Director of Social Services, may develop written policies to guide the administration and operation of the Department of Social Services, with said policies subject to review and approval of the Board of Selectmen. Upon request, the Commission Chairman will provide to the First Selectman an evaluation of staff personnel and candidates for open staff positions.
3. The Commission shall meet at least annually with the Department of Social Services personnel to review programs and the budget prepared by the Director of Social Services. Upon request, the Commission Chairman will provide to the First Selectman an evaluation of staff personnel and candidates for open staff positions.
- 3.4.
- 4.5. The Commission may, **on instruction of the First Selectman or the Board of Selectmen**, in addition to its functions directly related to the Department of Social Services, review programs and budgets of all social service organizations that receive financial support from the Town. The Wilton Teen Center's budget shall be reviewed by the Commission

if required under the lease between Wilton Teen Center and the Town. . including, but not limited to Visiting Nurse and Hospice of Fairfield County; R.S.V.P.

s.6. The Commission shall interface with social service organizations providing service within the town and report, as appropriate, the activities of such organizations to the Board Selection.

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YMCA

Wilton Public Schools

Private schools in Wilton

Wilton Public Library

Wilton Youth Council

SWCAA (Southwestern Ct Agency on Aging)

Homes with Home (homeless shelter in Westport) Stay at Home Wilton

The above is an idea and certainly not necessary to liaison with all, but some is helpful.

Liaisons

WILTON NON-PROFIT COVID-19 SURVEY

In an effort to help organizations continue operating and fundraising through this difficult time, we are tracking the effects of the Coronavirus (COVID-19)
Please participate in our survey and share it with other nonprofits so we get adequate data.

- Has your organization been impacted by the COVID-19 (Coronavirus) Pandemic?*

- Yes
- No

- How has your organization been affected?

[choose all that apply]

- **Select All**
- Our event was (or could be) cancelled or postponed
- Online donations have decreased significantly
- Some or all of the work my organization does needs to be put on hold
- Major (private) donors have pulled funding
- Corporate sponsors or donors have pulled funding
- Other
- Does your organization have any pre-existing general crisis planning protocol?*
- Yes
- No
- Have you seen an increase in demand for your services since the outbreak of COVID-19?*
- Yes
- No

- Have you seen a decrease in request for your services since the outbreak of COVID-19?*

- Yes
- No

- How much do you believe this Pandemic will negatively impact your overall annual fundraising budget?*

- How severely do you believe this Pandemic will impact your online donations?*

- How severely do you believe this Pandemic will impact the work you do for your organization?*

- How severely do you believe this Pandemic will impact your organization as a whole?*

- How worried are you about the long-term effects of COVID-19 on your organization?*

- What kinds of resources are you looking for to help you move forward with a solid fundraising strategy?
- On the attached page, there are topics for discussion. Do you feel like one or all would be helpful to your organization?
- Do you have suggestions for other areas of interest or assistance?

SUGGESTED WILTON NON-PROFITS

Riverbrook Regional YMCA	404 Danbury Road	Wilton	CT	06897
Circle of Care	PO Box 204	Wilton	CT	06897
Wilton Commons	PO Box	Wilton	CT	06897
Visiting Nurses and Hospice	22 Danbury Road	Wilton	CT	06897
Wilton Chamber of Commerce	86 Old Ridgefield Rd.	Wilton	CT	06897
Wilton Go Green	PO Box 7652	Wilton	CT	06897
Friends of Ambler Farm	PO Box 7442	Wilton	CT	06897
A Better Chance of Wilton	PO Box 7658	Wilton	CT	06897
Stay At Home in Wilton	PO Box 46	Wilton	CT	06897
Wilton Playshop	PO Box 363	Wilton	CT	06897
Wilton Historical Society	224 Danbury Road	Wilton	CT	06897
Wilton Youth Council	PO Box 172	Wilton	CT	06897
Meals on Wheels of Wilton	PO Box 125	Wilton	CT	06897
American Legion	PO Box 75	Wilton	CT	06897
Wilton Volunteer Ambulance Corps	PO Box 216	Wilton	CT	06897
Wilton Library Association	137 Old Ridgefield Road	Wilton	CT	06897
Wilton Rotary	PO Box 2098	Wilton	CT	06897
Woodcock Nature Center	56 Deer Run	Wilton	CT	06897
Wilton Woman's Club	PO Box 414	Wilton	CT	06897
Norwalk River Watershed	PO Box 7114	Wilton	CT	06897
Friends of Weir Farm	PO Box 735	Wilton	CT	06897
Wilton Arts Council	PO Box 7161	Wilton	CT	06897