

WILTON PUBLIC SCHOOLS

POSITION DESCRIPTION: Academic Interventionist

PRIMARY FUNCTION

The Academic Interventionist is responsible for supporting the implementation of the district's Scientific Research-Based Intervention (SRBI) process. He/she reports directly to the building principal.

ILLUSTRATION OF KEY DUTIES

1. SRBI SUPPORT AND INTERVENTION SERVICES

- Coordinate and facilitate the school's academic intervention program, including attendance at SRBI meetings and provision of technical support for SRBI
- Collaborate regularly with teachers to identify the instructional needs of students, set learning goals, and problem-solve around instructional practices (including Tier 1 interventions)
- Collect, analyze, and interpret data on student performance and administer diagnostic assessment tools as needed
- Assist with decision-making regarding intervention and support services for students
- Provide targeted intervention to small groups of students using research-based strategies and resources
- Monitor student progress over time for all tiered instruction
- Maintain and submit accurate and up-to-date records of all students' progress
- Use and maintain electronic database of student data and intervention plans
- Communicate regularly with parents regarding student progress
- Conduct meetings/workshops for parents and staff
- Perform other duties and responsibilities related to SRBI as assigned by the building principal

2. ORGANIZATIONAL SUPPORT – Schedules time to:

- collaborate with teachers and administrators on the assessment and instruction of students
- locate and disseminate instructional materials and resources
- provide oral and/or written updates on the status of academic interventions

3. COMMUNICATION AND PUBLIC RELATIONS – Maintains effective lines of communication with all stakeholders and interprets the instructional program to various constituencies. Provides oral and written reports to the building principal as requested.
4. MANAGEMENT – Assists in researching, ordering, and allocating program resources and materials. Provides any additional support to teachers that is needed to ensure the effectiveness of the SRBI process.
5. PROFESSIONAL ACTIVITIES – Serves on standing and special committees in the schools and community when assigned, and attends parent-teacher meetings (in consultation with principals) and other activities of a professional nature. Participates in professional learning activities, including summer workshops, to develop and enhance skills in remedial instruction and content-specific pedagogy.
6. GENERAL – Perform other duties as assigned by the building principal or designee.

WORK YEAR AND COMPENSATION

The work year and compensation is according to the agreement between the Board of Education and Wilton Education Association. Any additional work or training during the summer or holidays will be compensated according to the provisions of the agreement.

QUALIFICATIONS

1. The candidate shall have experience and extensive expertise in the designated academic areas
2. The candidate shall have demonstrated ability to collaborate with administrators, faculty, students, and the community.
3. The candidate shall have the demonstrated ability to seamlessly integrate technology into the instructional process.
4. The candidate shall demonstrate a level of professional competence necessary to effectively execute the duties and responsibilities indicated in the position description.
5. The candidate shall have teaching certification appropriate to the position, and preferably a Masters Degree.