



# STATE OF CONNECTICUT

## DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546

October 14, 2022

The Honorable Lynne Vanderslice  
First Selectwoman,  
Town of Wilton  
238 Danbury Road  
Wilton, Connecticut 06897  
[Lynne.Vanderslice@WILTONCT.ORG](mailto:Lynne.Vanderslice@WILTONCT.ORG)

Dear First Selectwoman Vanderslice:

Subject: Local Transportation Capital Improvement Program (LOTICIP)  
**Commitment to Fund**  
Norwalk River Valley Trail – Wilton Loop North  
State Project No. L161-0003  
Between Skunk Lane and Pimpewaug Road  
Town of Wilton

The Department of Transportation (Department) has received the LOTICIP application prepared by the Town of Wilton (Municipality) and submitted through the Western Connecticut Council of Governments (COG) relative to the subject project. The Department has reviewed the application materials along with the revised cost estimate provided by the Municipality and subsequently endorsed by the COG.

The LOTICIP application for this project has been approved. The Department hereby commits to fund eligible project costs as follows:

Rights of Way:	\$ 15,000
Eligible Utilities:	\$ 0
Contract Items:	\$ 2,503,000
Contingencies:	\$ 250,300
<u>Incidentals to Construction:</u>	<u>\$ 250,300</u>
Total Funding Commitment:	\$ 3,018,600

This Commitment to Fund is subject to funding availability and general conditions including, but not limited to, the following:

1. The project is to be administered by the Municipality in accordance with the *Local Transportation Capital Improvement Program Guidelines*, dated November 2021, as may be revised. The guidelines are available on the Department's LOTICIP web page at <https://portal.ct.gov/DOT/Office-of-Engineering/Highway-Design---Local-Roads---LOTICIP>.

2. The project costs identified in this Commitment to Fund letter are based on estimates provided by the Municipality and endorsed by the COG. These costs are to be considered capped until adjustment, based on low bid or otherwise revised, in accordance with the LOTCIP guidelines.
3. Any scope revisions and/or twenty percent (20%) changes in cost identified during the design phase must be approved by the COG and the Department, as specified in the LOTCIP guidelines.
4. Upon completion of project design activities, the Municipality must forward to the Department, through the COG, a Final Design Submission along with supporting documentation and certifications, as defined in the LOTCIP guidelines.
5. The Municipality must execute and deliver a Project Authorization Letter (PAL) issued pursuant to the Master Municipal Agreement for Construction Projects and comply with its terms. The PAL will be forwarded to the Municipality for execution, subsequent to review of the Final Design Submission package by the Department.

This commitment is further subject to the following project-specific conditions:

1. This project may require environmental permits. In accordance with the LOTCIP guidelines, the Municipality will be responsible for the acquisition of all environmental permits that may be required. Please be advised that any project that involves work within waters or wetlands may require State and/or Federal environmental permits. **It is critical that the Municipality or their consultant contact the Connecticut Department of Energy and Environmental Protection (DEEP) - Inland Water Resources Division early in the design process** to discuss permitting requirements, and to identify specific environmental concerns and design considerations. Failure to establish early coordination with DEEP may result in significant time delays in the permitting process due to the need for design changes and/or denial of permit applications. Please note the Department hosts a monthly Interagency Coordination (Municipal) meeting where municipalities (and their consultants) can discuss municipal projects with the various regulatory agencies relative to permitting requirements, identification of specific environmental concerns and design considerations. Due to the nature of this project and the potential for significant permit involvement, **it is recommended that the Municipality attend a future Interagency Coordination meeting to discuss the project.** Attendance at the meeting can be arranged through the following contact:

Mr. David W. Harms  
Transportation Supervising Engineer  
(860) 594-3291  
[DOT-EPC@ct.gov](mailto:DOT-EPC@ct.gov)

2. This project is anticipated to require right of way acquisitions. The application materials indicate that the Municipality will be responsible for all right of way acquisition activities for this project, and that the Municipality will seek reimbursement for costs associated with the acquisitions. All right of way acquisitions are to be performed in accordance with LOTCIP guidelines even if reimbursement will not be requested. All matters relative to right of way for this project are to be coordinated through the following Department contact:

Mr. Thomas H. Melzen  
Supervising Property Agent  
(860) 594-2451  
[Thomas.Melzen@ct.gov](mailto:Thomas.Melzen@ct.gov)

3. This project includes construction of a multi-use trail facility and related appurtenances within the State-owned U.S. Route 7 (Danbury Road) expressway reserved corridor. As such, a formal lease agreement will be required to be executed between the State and the Municipality relative to the improvements proposed within the State-owned right of way. **Establishing early coordination with the Department relative to the required lease agreement is recommended.** All matters relative to the lease agreement are to be coordinated through the following Department contact:

Ms. Amy N. Martinez  
Assistant Director  
(860) 594-2391  
[Amy.Martinez@ct.gov](mailto:Amy.Martinez@ct.gov)

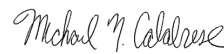
4. This project proposes the installation of Rectangular Rapid Flashing Beacons (RRFB) along Skunk Lane. Information and requirements relative to the installation of RRFBs can be found on the Department's web page at: <https://portal.ct.gov/DOE/Traffic-Engineering/Rectangular-Rapid-Flashing-Beacon>. The Municipality will be responsible for satisfying all applicable requirements associated with the RRFBs proposed under this project.

Please be informed that, in accordance with the LOTCIP guidelines, the Department has initiated a Permit Need Determination and an Environmental Screening Review for this project to assist the Municipality in identifying items relative to natural resources, historic/archaeological resources, etc. that may need to be investigated or addressed during the design phase. The Environmental Screening Review is expected to be completed within approximately ninety (90) days. The Permit Need Determination is expected to be completed within approximately ninety (90) days. The results will be forwarded to the Municipality and the COG, when received.

If the Municipality accepts this Commitment to Fund, please sign below and return a copy of this letter to this office within thirty (30) days. Transmission via e-mail is acceptable.

If you have any questions, please contact the Project Manager, Mr. Vitalij V. Staroverov, P.E., at (860) 594-2582 or [Vitalij.Staroverov@ct.gov](mailto:Vitalij.Staroverov@ct.gov).

Very truly yours,



Digitally signed by  
Calabrese, Michael  
Date: 2022.10.19  
22:07:04-04'00'

Michael N. Calabrese, P.E.  
Division Chief of Highway Design  
Bureau of Engineering and Construction

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_  
The Honorable Lynne Vanderslice  
First Selectwoman

cc: Mr. Frank M. Smeriglio, P.E., Town Engineer, Town of Wilton  
Mr. Francis Pickering, Executive Director, Western Connecticut Council of Governments  
Mr. Kevin Mahoney, Senior Project Manager, Western Connecticut Council of Governments