



OFFICE OF THE  
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TOWN HALL  
238 Danbury Road  
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To: Board of Selectmen

From: Lynne Vanderslice

Date: November 17, 2023

RE: November 20, 2023 BOS Meeting

The following is information in advance of our meeting:

*Update FY2023 Operating Expense Savings-Allocation Requests.* At previous meetings, we 1-moved all FY2023 departmental savings to the Infrastructure Improvement Fund and 2-authorized funds for the lighting of Guy Whitten Field with a commitment to fund the \$182,000 estimated cost to irrigate and restore the field.

By lighting and restoring the field, we increase field availability. The field is currently used by boy's youth sports. With additional investment, we should commit to make the field available to girl's youth sports.

I recommend we allocate \$182,000 of the FY2023 savings within the IFF to the irrigation and restoration of Guy Whitten. \$143,000 of FY23 savings will remain.

*Reconsideration of Pumper Engine Vendor.* The selected vendor added a clause to their proposed contract requiring the town be responsible for any increase in the Producer Price Increase for Components of Manufacturing that exceeds a 5% compounded average annual increase from the time of contract to the time the engine is put into production. This was not in the original bid. We have a proposal, which we will discuss at the meeting.

*On Board Board/Commission Management Software.* Sarah Gioffre will demonstrate the Town's new board and commission management software. The software, which will be available online on December 1, 2023, allows residents and town committee to access all board and commission membership information and download reports.

*Possible Appointment-Council of Ethics – Warren Serenbetz.* The Ethics Commission currently has a vacancy due to the resignation of the one Republican member. The ordinance limits the number of members from one party to 3. There are currently 3 Democrats and one unaffiliate. Due to the types of questions the Ethics Council will now be addressing and because none of the current members have working knowledge of the role of elected officials on the three major boards, I believed it would be very beneficial for a former elected member of one of the three major boards to fill the vacancy. Warren Serenbetz, who formerly served as an elected member and chair of the Board of Finance and a BOS-appointed member of the Board of Assessment Appeals has volunteered to serve. Other residents have served on the Council following their service on one of the three major boards.