

**HISTORIC DISTRICT &  
HISTORIC PROPERTY  
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**TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897**

TO: Lynne Vanderslice, First Selectwoman  
FROM Allison Sanders, Chair  
DATE: February 14, 2022  
RE: Application for Certified Local Government (CLG) status

The Historic District and Historic Properties Commission has worked diligently to complete the application for Certified Local Government (CLG) status, a POCD assignment. We are pleased to send it to you for review and signature.

The application has been “pre-approved” by Mary Dunne of the State Historic Preservation Office (SHPO) the administrator of the CLG program in Connecticut. She worked with the HDC to ensure that the application is properly assembled.

After signing, please forward to SHPO for review and approval; Ms. Dunne will then send it on to the National Parks Service. Please let me know when the application is sent to Mary Dunne at SHPO; send to: [mary.dunne@ct.gov](mailto:mary.dunne@ct.gov) . She can be reached at 860-500-2356 if there are any questions.

It generally takes at least six months for the NPS to review and grant CLG status.

**Background information about Certified Local Government status (from the CT.org website)**

Local governments may strengthen their local historic preservation efforts by achieving Certified Local Government (CLG) status from the National Park Service.

This program creates a local, state and federal partnership that promotes historic preservation at the grassroots level. It seeks to develop and maintain local historic preservation programs that will influence the zoning and permitting decisions critical to preserving historic properties.



It also works to ensure the broadest possible participation of local governments in the national historic preservation program while maintaining the preservation standards

established by the U.S. Secretary of the Interior.

**In Connecticut, Certified Local Governments may apply for Historic Preservation Enhancement Grants (HPEG) and Supplemental Certified Local Government Grants (SCLG).**

Two grant programs are available to help municipalities support their historic preservation efforts: the federal Historic Preservation Enhancement Grant (HPEG) and the State-funded Supplemental CLG grants.

*The Historic Preservation Enhancement Grants (HPEG):*

Through this program, the State Historic Preservation Office (SHPO) administers federal funds to help municipal historic district commissions enhance their administrative capabilities, strengthen local preservation programs, and produce public education materials and activities. 2020 Notice of Funding Opportunity (NOFO)

*The Supplemental Certified Local Government Grants (SCLG):* SHPO provides these state-funded grants to municipalities to support a wide range of historic preservation planning activities. SHPO accepts applications on a rolling basis as long as funds are available.



**CERTIFICATION AGREEMENT  
BETWEEN  
THE STATE OF CONNECTICUT  
BY AND THROUGH THE  
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
STATE HISTORIC PRESERVATION OFFICE  
AND THE TOWN OF WILTON, CONNECTICUT**

WHEREAS the Congress of the United States, in order to extend the state and federal preservation partnership to the local level, has required approved state historic preservation programs to cooperate with local governments in developing local historic preservation programs and establishing Certified Local Governments under 101(c)(1) of the National Historic Preservation Act of 1966, as amended (the Act); and

WHEREAS Certified Local Government (CLG) status provides communities with the opportunity to enhance the local government's role in preservation by formalizing and strengthening the local preservation program and its links with the Connecticut Department of Economic and Community Development (the Department); and

WHEREAS the CLG will prepare and review National Register nominations for local approval prior to State Review Board consideration and will qualify to compete for 10% of the funds annually allocated to the Department through the Historic Preservation Fund (HPF) of the Department of the Interior which the Department is required to set aside for CLGs; and

WHEREAS the State of Connecticut by and through the Connecticut Department of Economic and Community Development has promulgated "Procedures for Certified Local Government Program in Connecticut" (the Procedures) and desires to assist the Town of Wilton Connecticut, in becoming certified and to detail the specific responsibilities of the Town of Wilton, Connecticut, as a CLG; and

WHEREAS the Town of Wilton, Connecticut desires to participate in the CLG Program by becoming a Certified Local Government and thereby receive the benefits of participation in the designation of properties for nomination to the National Register and eligibility to apply to the State Historic Preservation Officer for non-matching funds;

NOW THEREFORE, in consideration of the mutual benefits derived herefrom, the State of Connecticut, by and through the Connecticut Department of Economic and Community Development, 450 Columbus Boulevard, Hartford, Connecticut, and the Town of Wilton, Connecticut, under the authority of Connecticut General Statutes Sec. 7-147a-y, 10-415, pursuant to the requirements of the Act and 36 CFR 61.6 and 61.7, covenant and agree on this \_\_\_\_ day of \_\_\_\_, 2022, that the Town of Wilton, Connecticut, as a CLG acknowledges and assumes the following responsibilities:

1. Enforce the local legislation adopted pursuant to Connecticut Statute Section 7-147a-y, for the designation and protection of historic properties in accordance with the Procedures, and in accordance with rules and regulations which have been or may be promulgated by the Department;



2. Enforce applicable historic preservation and other legislation of the State, and rules and regulations which have been or may be promulgated by the Department;
3. Establish pursuant to laws of the State and local ordinances an adequate and qualified historic preservation review commission composed of professional and lay members who have a demonstrated interest, competence or knowledge in historic preservation in accordance with the Procedures;
4. Maintain a system for the survey and inventory of historic properties pursuant to the guidelines and formats established by the Department in accordance with the Procedures;
5. Participate in the National Register Program in Connecticut through the preparation and review of National Register nominations prior to State Review Board consideration in accordance with the Procedures;
6. Provide for adequate public participation in the historic preservation program, including the process of recommending properties to the National Register, in accordance with Connecticut General Statutes, Section 1-21a-k and the Procedures;
7. Keep such records as the Secretary of the Interior, the State, the Department or the State Historic Preservation Officer (SHPO) shall prescribe, including records which fully disclose the disposition by the CLG of the proceeds of funds received, the total cost of any project or undertaking in connection with the funding, and the amount and nature of that portion of the cost of such a project undertaking supplied by other source, and such other records as will facilitate an effective audit;
8. Maintain adequate financial management system in accordance with the standards specified in OMB Circular A-102, Attachment G, "Standards for Grantee Financial Management System";
9. Maintain a financial system which is auditable in accordance with the General Accounting Office's "Standards for Audit of Governmental Organizations, Programs, Activities, and Functions";
10. Adhere to all requirements of the "National Register Program Manual" which sets forth administrative procedures and policies for Historic Preservation Fund (HPF) grants awarded by the Secretary of the Interior;
11. Adhere to any requirements mandated by Congress, the State, the Department for the SHPO regarding the use of funds from Historic Preservation Fund Grants;
12. Not apply transferred HPF monies as a matching share for any other federal grant unless specifically permitted under federal law and following prior approval by the SHPO;



13. Participate in Department training sessions designed to provide a working knowledge of the CLG's responsibilities under the Connecticut National Register Program, and an understanding of the rules and operations of federal, state and local preservation programs, in accordance with the Procedures;
14. Fully cooperate with the Department in its triennial review of the CLG and submit to the Department office the annual reports of the CLG, records of administration of funds allocated from the HPF, and other documents as necessary, in accordance with the Procedures;
15. Upon notification by the Department that the performance of the CLG is not up to satisfactory level, either (a) implement improvements within 120 days; or (b) if it fails to do so, acquiesce in a recommendation by the Department to the Secretary of the Interior that the municipality be decertified as a CLG in accordance with the Procedures;
16. Satisfactorily perform its responsibilities as designated by the State, the Commission, or the SHPO; and
17. Adhere to all applicable provisions of the Procedures.

Signed as of the date first stated herein

STATE OF CONNECTICUT

BY: \_\_\_\_\_  
Jonathan Kinney  
State Historic Preservation Officer  
Connecticut Department of Economic and Community Development

DATE: \_\_\_\_\_

Town of Wilton, Connecticut

BY: \_\_\_\_\_  
Chief Elected Official

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

DATE: \_\_\_\_\_