

PLANNING & ZONING
COMMISSION
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TOWN HALL ANNEX
238 Danbury Road
Wilton, Connecticut 06897

**WILTON PLANNING AND ZONING COMMISSION
PUBLIC HEARING/REGULAR MEETING
AGENDA**

DATE: **Monday, February 26, 2024**
TIME: **7:00 PM**
PLACE: **Electronic Meeting**

Special Notice About Procedures For This Electronic Meeting:

Pursuant to Public Act No. 22-3, Remote Meetings, there is no physical location for this meeting, as it will be held electronically. To view a live stream of this meeting, go to the Town of Wilton website and follow the link:

<https://us02web.zoom.us/j/89633105283?pwd=cGs1LzRjRHlyUnovZC9HTIN6Q1dTQT09>

Members of the public can submit written comments to Michael.Wrinn@wiltonct.org by noon on February 26, 2024. To participate in the public hearing, public comments can be made by Zoom at the appropriate time by raising one's hand to notify the host of the intent to provide comments. Public participants will be promoted one at a time to provide comments live on Zoom.

REGULAR MEETING

A. CALL TO ORDER

B. SEATING OF MEMBERS

C. PUBLIC HEARINGS

1. **SDP#9-23 – Lupinski**, for property located at 53 Sugar Loaf Drive, Assessor's Map#35, Lot #3; in R-2A Zoning District; consisting of 1.0+/- acres; owned by Robert Lupinski; construct/rebuild existing retaining wall and associated site grading.

See the following link for application materials:

[SDP#9-23 - Lupinski - 53 Sugarloaf Drive](#)

2. **SP#518 – ASML US, LLC**, for property located at 20 Westport Road, Assessor’s Map #56, Lot #43; in DE-10 Zoning District; consisting of 24.673 +/- acres; owned by ASML US, LLC; conversion of an existing loading dock area to a lab and cleanroom.

See the following link for application materials:

[SP#518 - ASML US, LLC – 20 Westport Road](#)

3. **REG#24-409 – Family Daycare Home and Group Daycare Home**

See the following links for application materials:

[REG#24-409 - Application](#)

[REG#24-409 - WestCOG Response](#)

4. **REG#24-410 - Outdoor Dining**

See the following links for application materials:

[Outdoor Dining – Application](#)

[Outdoor Dining – Draft for Discussion](#)

D. DISCUSSION AND POSSIBLE ACTIONS

1. **SDP#9-23 – Lupinski – 53 Sugarloaf Drive**
2. **SP#518 - ASML US, LLC – 20 Westport Road**
3. **REG#24-409 - Child Care**
4. **REG#24-410 - Outdoor Dining**

E. COMMUNICATIONS

1. **SP#449 – Wilton Heights, LLC, 300 Danbury Road** – request for extension of time – confirmed with Town Counsel that no extension is needed at this time.
2. **C.G.S. 8-24 Referrals – DPW Easements** – Seeley Road Bridge and Mucket Ridge Road

See the following links for materials:

[Seeley Road Bridge](#)

[Musket Ridge Road](#)

F. EXECUTIVE SESSION

1. **Discussion** of possible appointments to the VDDAC and recommendations to the Board of Selectmen for the ARB

G. COMMUNICATIONS/WORK SESSION AND/OR ACTIONS

1. **Possible** appointments to the VDDAC and recommendations to the Board of Selectmen for the ARB.
2. **Discussion** of possible changes to the ARB/VDDAC, including alternating terms, design guidelines, and future outsourcing of reviews.

H. APPROVAL OF MINUTES - February 12, 2024 Regular Meeting

I. ADJOURNMENT

UPCOMING MEETINGS

March 11, 2024 – Planning & Zoning Commission Regular (Electronic) Meeting – 7:00 PM

How the Public Hearing Process Works

Pursuant to Connecticut General Statutes, applications that require a public hearing are administered in three distinct phases. It is important to recognize that public comment, either written or oral communication, cannot be received by the Commission once a public hearing is closed.

1. *Application Receipt Phase:* An application to the Commission is considered “received” at the first regularly-scheduled meeting of the Commission following submittal of the application to the town offices or thirty-five days; whichever date occurs first. The public hearing must open within sixty-five (65) days following the application receipt date.
2. *Public Hearing Phase:* Once opened, a public hearing must be heard and close within thirty-five (35) days. This stage is when the applicant presents the application to the Commission and interested parties are allowed to comment on the application. Again, public comment cannot be received once the hearing is closed.
3. *Deliberations Phase:* Once a public hearing closes, the Commission is provided sixty-five (65) days to deliberate the merits of an application and render a decision. Though public comment is not taken at this point, these meetings are open to the public.

Time Extensions: Note, the Connecticut General Statutes provides up to sixty-five (65) days of additional extension time which can be applied to any of the three referenced phases. This is to encourage a complete and thorough review of applications before the Commission and to allow for full public participation.