

Dear Board/Commission Chair:

In 2019, the Town of Wilton adopted a Plan of Conservation of Development (POCD) that was the culmination of almost two years of work by the Town's Boards, Commissions and the community-at-large. The POCD sets forth a high-level ten-year plan for the Town. Development of the POCD included extensive input from the community and from the Town's Boards and Commissions. Those involved in developing the POCD thought it was important to distill the high-level objectives into specific actions and to identify responsible parties for those actions to increase the likelihood that the plan's objectives would be met. The POCD also recommended the creation of a Plan Implementation Committee (PIC) that would meet periodically and establish priorities and realistic timing for pursuing the goals of the POCD, recognizing that "the priority and timeline of goals may change in light of shifting economic, demographic, policy and data trends or real-world conditions."

The Town has not yet established a Plan Implementation Committee, but given the significant progress that has been made since 2019 and the multitude of an ongoing projects/initiatives in Town, an assessment of progress relative to the POCD is clearly in order. To assist in assessing our collective progress on the POCD's objectives, we have created spreadsheets that highlight the actions that were tasked to each of the Town's Boards and Commissions and provide the spreadsheet for your Board/Commission with this note. There is no substitute for reading the POCD in its entirety (the POCD is available at the Town website), but the enclosed spreadsheet identifies those actions for which your Board/Commission was given primary responsibility.

In anticipation of implementing the Plan Implementation Committee, we ask that you review the actions identified on the enclosed spreadsheet with your Board/Commission and assess the status/progress for each of the noted actions. We also ask that you and your Board/Commission give thought to new needs/priorities that have arisen since the POCD was adopted in 2019 for discussion with the PIC. Once the Boards/Commissions have had an opportunity to review progress relative to the POCD, it will be time to initiate the PIC process – perhaps in the spring.

After you have an opportunity to review this note and the enclosed spreadsheet, please let me know if you have questions or concerns.

Thank you for your continued service to the Town.

Sincerely,