

To: Board of Selectmen

From: Lynne A Vanderslice

Date: June 21, 2021

RE: First Quarter FY2022 Priorities

The following are priorities for the next six months:

- **Allow department heads time to regroup**
  - Departments heads have been running non-stop for 15 months with little time off.
  - No new projects nor initiatives during the months of July and August.
  
- **Infrastructure projects**
  - Finalize Police Headquarters proposal for Special Town Meeting.
  - Finalize Emergency Radio proposal for Special Town Meeting.
  - Vendor selection and completion of Fire Headquarters kitchen project.
  - RFQ and vendor selection for Fire Station 2 renovations.
  - RFQ and vendor selection for required work for New St. residential rental.
  - RFQ and vendor selection for pedestrian bridge.
  - Complete CY2021 paving plan and pave section of Wilton Center sidewalk.
  - Compile, quantify and prioritize other required work for town-owned buildings, parking lots, sidewalks and parks including, but not limited to
    - Town Hall
    - Town Hall Annex
    - Schencks Island
    - Proposed Dome
    - Marvin Tavern
    - Yellow House at Ambler Farm
  
- **Cell Service**
  - RFQ and vendor selection for proposed tower.
  - Monitor Siting Council.
  
- **American Rescue Plan Funds**
  - Expenditure plan
  
- **Continued expansion of online services**
  - RFQ and vendor selection for online permit records.
  - Complete online permitting.

- **Collaboration with WestCOG**
  - Participate in study of regional broadband solutions and/or alternatives.
  - Participate in WestCOG's preparation of regional and individual municipality required affordable housing plan documents.
- **Monitor development activity/support P&Z efforts**
- **Integration into HRRRA**
  - Work with HRRRA to modernize and improve the Transfer Station
- **Continue to maintain high level of town services in the most efficient manner possible.**

Of note occurring in the next six months:

- Audit-Blum Shapiro merged with another firm. This year's audit will be as if we have new auditors as a number of their practices have changed.
- Master Planning. Vender selection is in process.
- Municipal elections and expected Special Town Meeting adjourned vote on November 2<sup>nd</sup>.
- Community building:
  - Summer concerts
  - Late August special three-night event-to be announced