

# Police Department Staffing

**FY2023 Budget**

## Police Department Staffing

### Department staffing requirements are determined based on

- ***Community Attributes***

- 18,500 resident population
- 12,500 workforce population
- 31,000 daily vehicles traveling on RT 7
- 27 square miles, 125 miles of town-owned roads, 7.5 miles of state-owned roads and 86 private roads.

- ***Community Activity and Needs***

- Responded to 11,456 incidents in Calendar Year 2021
- Requirement for two School Resource Officers
- Public and private school safety planning, programs and security measures
- Social Services assistance and senior educational programs
- Crime prevention efforts - financial, emergency and general safety planning-public and private stakeholders
- Traffic safety programs and area surveys
- General public crime prevention
- Youth support programs, crisis Intervention

## Police Department Staffing

### Top Ten Incident Type

	Number of Incidents	Avg # of Officers	# of hours	% of total Incidents
Traffic Stops	2461	1.18	870	21.5%
Alarm Response-all types	1305	2.51	972	11.4%
Special Enforcement (SEU)	1225	1.06	234	10.7%
Medical Emergency (EMS)	1201	2.07	1255	10.5%
Deterrence Run	657	1.02	74	5.7%
Motor Vehicle Accidents	503	2.41	796	4.4%
Assist Residents	427	1.68	339	3.7%
Traffic Control	259	1.17	259	2.3%
Fire Related-all	253	2.32	356	2.2%
Motor Vehicle Complaints	248	1.88	118	2.2%
<b>Total</b>	<b>8539</b>	<b>1.63</b>	<b>5272</b>	<b>74.5%</b>

# Police Department Staffing

## The Wilton Police Department is Comprised of 44 Sworn Officers and 3 Civilians

- **33 Officers-Patrol Function**
  - 2 -Patrol Lieutenants
  - 5 -Patrol Sergeants
  - 25 -Patrol Officers
- **6 Officers and 1 Civilian- Administration**
  - 1 -Chief of Police
  - 2 -Captains-Patrol & Administrative
  - 1 -Officer Records Management Officer
  - 1 -Training Officer
  - 1 -Administrative Sergeant
  - 1- Admin Assistant
- **5 Officers-Investigative Services**
  - 1 -Lieutenant Detective
  - 4 -Detectives
- **2 Officers-School Resource Officers**
- **2 Civilian Dispatchers**

## Patrol Function Staffing

### 5 Sergeants and 25 Patrol Officers Ensure We

- Maintain minimum staffing of four officers and one Sergeant per each of three shifts (24/7).
- Maintain minimum of one officer per shift in dispatch/ public access window on each shift performed by civilian dispatchers and a second officer on the Saturday evening dispatch shift performed by police officers.
- Prisoner watch & transportation – court & medical needs
- Maintain second officer coverage for civilian dispatchers on leave & emergencies including fire dispatch – significant events.
- Minimum three patrol sector coverage by patrol officers.
  - 24/7 sector coverage south/central/north
  - First responders – required to respond to all medical calls
  - Proactive monitoring, traffic enforcement, safety-visibility

# Patrol Officer Staffing

## Patrol Officers Required for 24/7/365 Coverage

PATROL OFFICERS BUDGETED STAFFING			Shifts	FTE
Minimum Patrol Shifts			4380	17.59
Four Officers Per Shift X 3 shifts per day X 365 days				
Shifts Required to Cover Paid Leave*			1216	4.88
Vacation ( average 18 days per year)	25	450		
Holidays (average 5 days per year)	25	125		
Military Leave (34 days per year x 2)		68		
Other Leave (20 days per year)		20		
Sick (average 14 days)	25	350		
Dispatch Coverage (128 shifts per year)		128		
PL (3 days )	25	75		
Shifts Required to Cover Training*			456	1.83
Training (mandated - 2.5 days per year)	25	63		
Training (additional - average 6 days year)	25	150		
ERT Training (2 days per month x 6)		144		
K-9 Training (2 days per month x 1)		24		
Firearms Training (3 days per year)	25	75		
Shifts Required for Patrol and Coverage			6052	24.30
Shifts Required for Special Services**			498	2.00
498 days or equivalent of 1.36 shifts per day				
Shifts Required for Patrol, Coverage and Special Services			6550	26.30
Total Straight Time Shifts-25 Patrol Officers			6225	25.00
Straight Time Hours Worked Per Officer Per Year (per contract)			1992	
Equivalent 8 hour shifts			249	
Shortfall in Patrol Shifts-To be filled through Overtime			-325	-1.30
* Coverage based on historical, exclusive of COVID				

## Budgeted Police Overtime

### Budgeted Overtime is Required for

- Patrol function needs equivalent to 1.30 patrol officers.
- Storm and weather events.
- Shift coverage for vacancies - Injury, vacation, sick, holiday, personal, bereavement leave
- Community needs - major events – impact to community
- Serious criminal incidents
- Meet mandated requirements - training & certifications
- Emergency services response - SWERT and mutual aid requests
- Town emergencies - road closures
- Officers held over - ongoing investigations - documentation/arrest reports