

# Police Department Staffing

**FY2024 Budget**

## Police Department Staffing

### Department staffing requirements are determined based on

- ***Community Attributes***

- 18,500 resident population
- 12,500 workforce population
- 31,000 daily vehicles traveling on RT 7
- 27 square miles, 125 miles of town-owned roads, 7.5 miles of state-owned roads and 86 private roads.

- ***Community Activity and Needs***

- Responded to 12,304 incidents in Calendar Year 2022
- Requirement for two School Resource Officers
- Public and private school safety planning, programs and security measures
- Social Services assistance and senior educational programs
- Crime prevention efforts - financial, emergency and general safety planning-public and private stakeholders
- Traffic safety programs and area surveys
- General public crime prevention
- Youth support programs, crisis Intervention

## Police Department Staffing

### 2022 Top Ten Incident Type

	<b>Number of Incidents</b>	<b>Avg # of Officers</b>	<b># of hours</b>	<b>% of total Incidents</b>
<b>Traffic Stops</b>	<b>2587</b>	<b>1.18</b>	<b>625</b>	<b>21.0%</b>
<b>Special Enforcement (SEU)</b>	<b>1408</b>	<b>1.06</b>	<b>238</b>	<b>11.4%</b>
<b>Medical Emergency (EMS)</b>	<b>1362</b>	<b>2.08</b>	<b>1217</b>	<b>11.1%</b>
<b>Alarm Response-all types</b>	<b>1249</b>	<b>2.52</b>	<b>972</b>	<b>10.2%</b>
<b>Deterrence Run</b>	<b>1121</b>	<b>1.03</b>	<b>143</b>	<b>9.1%</b>
<b>Motor Vehicle Accidents</b>	<b>726</b>	<b>2.58</b>	<b>796</b>	<b>5.9%</b>
<b>Road Condition</b>	<b>570</b>	<b>1.17</b>	<b>259</b>	<b>4.6%</b>
<b>Assist Residents</b>	<b>377</b>	<b>1.68</b>	<b>339</b>	<b>3.1%</b>
<b>Fire Related-all</b>	<b>284</b>	<b>3.28</b>	<b>356</b>	<b>2.3%</b>
<b>Motor Vehicle Complaints</b>	<b>254</b>	<b>1.88</b>	<b>165</b>	<b>2.1%</b>
<b>Total</b>	<b>9938</b>	<b>1.64</b>	<b>5110</b>	<b>80.8%</b>

# Police Department Staffing

## The Wilton Police Department is Comprised of 45 Sworn Officers and 3 Civilians

- **32 Officers - Patrol Function**
  - 2 - Patrol Lieutenants
  - 5 - Patrol Sergeants
  - 25 - Patrol Officers
- **6 Officers and 1 Civilian - Administration**
  - 1 - Chief of Police
  - 1 - Deputy Chief of Police
  - 1 - Captain
  - 1 - Records Management Officer
  - 1 - Training Sergeant
  - 1 - Administrative Officer
  - 1 - Administrative Assistant
- **5 Officers - Investigative Services**
  - 1 - Lieutenant Detective
  - 1 - Sergeant Detective
  - 3 - Detectives
- **2 Officers - School Resource Officers**
- **2 Civilian Dispatchers**

\*Currently, a patrol officer serves as the training officer. In FY2024, a patrol officer will be promoted to a training sergeant. Patrol staffing reflects the expansion to 45 officers.

## Patrol Function Staffing

### 5 Sergeants and 25 Patrol Officers Ensure We

- Maintain minimum staffing of four officers and one Sergeant per each of three shifts (24/7).
- Maintain minimum of one officer per shift in dispatch/ public access window on each shift performed by civilian dispatchers and a second officer on the Saturday evening dispatch shift performed by police officers.
- Prisoner watch & transportation – court & medical needs
- Maintain second officer coverage for civilian dispatchers on leave & emergencies including fire dispatch – significant events.
- Minimum three patrol sector coverage by patrol officers.
  - 24/7 sector coverage south/central/north
  - First responders – required to respond to all medical calls
  - Proactive Community Policing, traffic enforcement, safety-visibility

# Patrol Officer Staffing

## Patrol Officers Required for 24/7/365 Coverage

PATROL OFFICERS BUDGETED STAFFING			Shifts	FTE
Minimum Patrol Shifts			4380	18.00
<b>Four Officers Per Shift X 3 shifts per day X 365 days</b>				
Shifts Required to Cover Paid Leave*			1316	5.41
Vacation ( average 17 days per year)	25	425		
Holidays (average 10 days per year)	25	250		
Military Leave (34 days per year x 2)		68		
Other Leave (20 days per year)		20		
Sick (average 14 days)	25	350		
Dispatch Coverage (128 shifts per year)		128		
PL (3 days )	25	75		
Shifts Required to Cover Training*			456	1.87
Training (mandated - 2.5 days per year)	25	63		
Training (additional - average 6 days year)	25	150		
ERT Training (2 days per month x 6)		144		
K-9 Training (2 days per month x 1)		24		
Use of Force/Firearms Training (3 days per year)	25	75		
<b>Shifts Required for Patrol and Coverage</b>			<b>6152</b>	<b>25.28</b>
Shifts Required for Special Services			300	1.23
<b>300 days or equivalent of 1.23 shifts per day</b>				
<b>Shifts Required for Patrol, Coverage and Special Services</b>			<b>6452</b>	<b>26.51</b>
<b>Total Straight Time Shifts-25 Patrol Officers</b>			<b>6084</b>	<b>25.00</b>
<b>Straight Time Hours Worked Per Officer Per Year (per contract)</b>			<b>1947</b>	
<b>Equivalent 8 hour shifts</b>			<b>243</b>	
<b>Shortfall in Patrol Shifts-To be filled through Overtime</b>			<b>-367</b>	<b>-1.51</b>

## Budgeted Police Overtime

### Budgeted Overtime is Required for

- Patrol function needs equivalent to 1.51 patrol officers.
- Storm and weather events.
- Shift coverage for vacancies - Injury, vacation, sick, holiday, personal, bereavement leave
- Community needs - major events – impact to community
- Serious criminal incidents
- Meet mandated requirements - training & certifications
- Emergency services response - SWERT and mutual aid requests
- Town emergencies - road closures
- Officers held over - ongoing investigations - documentation/arrest reports