

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Lori A. Bufano
Second Selectwoman

Joshua S. Cole
Selectman

Deborah A. McFadden
Selectwoman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

RECEIVED FOR RECORD
TOWN OF WILTON
2020 FEB 10 A 11:32
BY: (K)

BOARD OF SELECTMEN MEETING
Monday February 3, 2020
Meeting Room B, Town Hall

PRESENT: First Selectwoman Lynne Vanderslice, Lori Bufano, Joshua Cole, Deborah McFadden, Ross Tartell

GUESTS: Elaine Tai Lauria & Kim Healy (Wilton Library, Members of the Wilton Library Board, Pat Sesto & Charlie Taney of the NRVT, Mike Conklin, Sarah Gioffre, Patti Temple & Dave Waters of the Police/Town Hall Building Committee, Rebecca Hopkins of Tecton Industries, Police Chief John Lynch, Captain Thomas Conlan, Captain Rob Cipolla, Don Sauvigne, Chris Burney, Anne Kelly-Lenz, Anthony DeFelice

OTHERS: Members of the Press and Members of the Public

A. Call to Order

Ms. Vanderslice called the meeting to order at 7:00pm

B. Public Comment

None

C. Consent Agenda

Ms. Vanderslice thanked the Isaacs for their gift. Motion made by Ms. McFadden seconded by Ms. Bufano and carried 5-0 to approve the Consent Agenda as follows subject to minor changes in the Minutes of January 21, 2020 and Special Meeting Minutes of January 24, 2020:

Minutes

- Board of Selectmen Meeting – January 21, 2020
- Board of Selectmen Special Meeting – January 24, 2020

Gifts

- Christopher & Diana Isaacs – Fire Dept. Gift Fund - \$100.00

D. Discussion and/or Action

1. Proposed Lease-NRVT

Ms. Vanderslice reviewed the Proposed Lease – NRVT. She noted that the lease contained new language in the indemnification section related to environmental claims and in the insurance section. The new language removes the previous obstacle to executing the lease. Charlie Taney, Director NRVT further reviewed the NRVT Trail and the area to be leased from CT DOT. After further review and discussion, Ms. Vanderslice asked for a motion to authorize the First Selectman to sign the lease subject to the resolution of town vs state ownership on the trail map and resolution of the insurance requirements. Motion moved by Ms. McFadden, seconded by Mr. Tartell and carried 5-0.

2. Recommendations for Schencks and Merwin Meadow

Mike Conklin, Director of Environmental provided an overall review of concepts for Schencks Island and Merwin Meadows (see attached concepts). After further review and discussion, motion moved by Ms. McFadden to accept plan and move forward with next steps, seconded by Ms. Bufano and carried 5-0. Ms. Vanderslice thanked Mr. Conklin, Ms. Gioffre and all on the SIMM Committee for their work on the project.

3. Update-Police HQ/Town Hall Complex Building Committee

Co-chair Dave Waters provided a status report from Police HQ/Town Hall Complex Building Committee. Architects Rebecca Hopkins and Jeff McElravy of Tecton presented the attached concept plan options, which included additions and deletions to the approved statement of requirements. They were asked to return with a comparison of the SOR to the plans and details of the estimated costs. Co-Chair Patti Temple and Robert Bordier of Colliers provided additional comments.

4. FY 2021 Budget

- Overview/Timeline

Ms. Vanderslice provided comments on the FY2021 budget process. She noted that the budget book will be made available to the board at the end of the week allowing time for review before the following week's budget meetings.

- Police

Police Chief John Lynch reviewed the Police Department FY2021 budget, request, which is available on the town website

- Library

Executive Director Elaine Tai-Lauria provided an update on the 4th quarter of 2019. Treasurer Kim Healy reviewed the attached FY 2021 budget request.

5. Distracted Driving High Visibility Enforcement (DDHVE) Grant

Motion moved by Ms. Bufano to approve the DDHVE Grant. Motion seconded by Ms. McFadden and carried 5-0.

6. Proceeds from Sale of Town Sponsored Affordable Home
Ms. Vanderslice explained that in the mid-2000s, the Town and the State collaborated to allow for the construction of seven affordable homes on land from the former State ROW. Under the terms of ownership, the town receive funds upon the sale of the home subject to those same terms. Ms. Vanderslice recommended the funds be set aside in the general fund to be used in the future in a manner in connection with affordable housing. Ms. McFadden made the motion to put the proceeds from the sale into a special designated affordable housing fund. Ms. Vanderslice amended the motion to segregate the funds in the general fund. Amended motion seconded by Ms. Bufano and carried 5-0.

E. Selectmen's Reports

1. First Selectwoman

Ms. Vanderslice noted that earlier in the day, she met with Governor Lamont at Orem's for coffee and conversation.

2. Selectmen

Mr. Tartell
No Report.

Ms. Bufano
No Report.

Mr. Cole
No Report.

Ms. McFadden

Ms. McFadden noted several events she recently attended and encouraged residents to attend a presentation at the Library on 2/4/2020 on recycling.

F. Public Comment

None

G. Adjournment

There being no further business, Ms. Vanderslice asked for a motion to adjourn at 10:10pm. Motion moved by Mr. Cole seconded by Ms. McFadden and carried 5-0.

Next Special Meeting – February 11, 2020
Regular Meeting – February 18, 2020



Jacqueline Rochester
Recording Secretary
Taken from Video



1 GREAT LAWN FOR PICNICKING AND COMMUNITY EVENTS

- Provide a sodded lawn area for event space
- Provide an accessible path connecting Old Ridgefield Road parking, open lawn, nature play and meadow observation tower

2 ACOUSTIC AMPHITHEATER

- Install a concrete pad with bandshell to serve as a performance stage

3 IMPROVED PARKING LOT AND PARK ENTRY

- Install light fixtures on Old Ridgefield Road for pedestrian safety
- Install entry sign at River Road to better identify Schenck's Island access
- Provide daily parking availability for 18 cars, reserve for food truck and handicapped accessible parking during community events
- Install bollard lighting at parking area
- Promote shared parking across from Old Ridgefield Road entrance

4 NATURE THEMED FREE-PLAY AREA

- Utilize slope for boulder scrambles, slides and climbing elements
- Selectively clear vegetation, and increase as needed to buffer the train tracks
- Provide accessible trail meandering through play elements with connection to main path
- Install protective screen fence along rail line and add native trees and shrubs to create a denser buffer

5 MEADOW OBSERVATION TOWER

- Install a roofed platform with an accessible ramp to provide a unique point of view across the meadow area for bird watching, educational gatherings and general enjoyment of the park
- Incorporate opportunities for art programs and star gazing

7 MANAGED MEADOW AREA & TRAILS

- Provide educational signage to explain different management techniques, improvements, plants and wildlife
- Install bird boxes to promote desired species

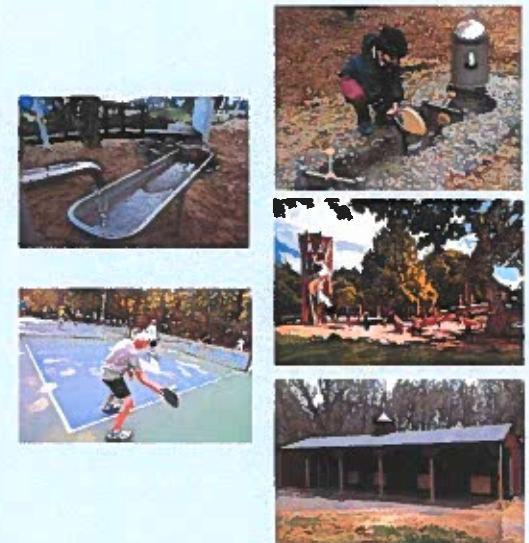
8 RIVER RESTORATION PLANTINGS AND RIVER ACCESS

- Improvements shall continue to be undertaken by Trout Unlimited to further enhance the ecology, habitat and health of the streamchannel
- Ongoing landscape management will continue by the Wilton Parks & Recreation Department



SCHENCK'S ISLAND PRESERVE MASTERPLAN WILTON CONNECTICUT





1 BATHHOUSE IMPROVEMENTS

- Update the interior for current Code compliancy and make aesthetic improvements to the exterior
- Replace the overgrown landscaping with new plantings

2 INTERACTIVE WATER PLAY AREA

- A dedicated play area for younger children with interactive elements that allow them to dig, spill, collect, splash, turn, twist, explore, learn and socialize
- The center main element is a concrete spiral trough that fills by using movable weir boards at the pond edge. The flow of water is controlled by opening or blocking the spiral "stream". Buckets, sand diggers, and an interactive sluiceway provide additional elements to encourage imaginative and creative play
- Maintain the existing sand mound as a free play element
- Stepping stones and boulders within slope allow for extended play and exploration continuing up and over the lawn berm to Comstock Brook

3 PLAYGROUND IMPROVEMENTS

- Provide a new, exciting and universally accessible playground with unique play elements and structures
- Increase seating and shade trees

4 PICKLEBALL COURT

- Install (2) bituminous concrete courts with seating adjacent to the grass ball field

5 STORAGE YARD SCREENING

- Install a 3-sided roofed structure to conceal visibility of materials and equipment from park visitors
- Install evergreen screening along the park side of the structure

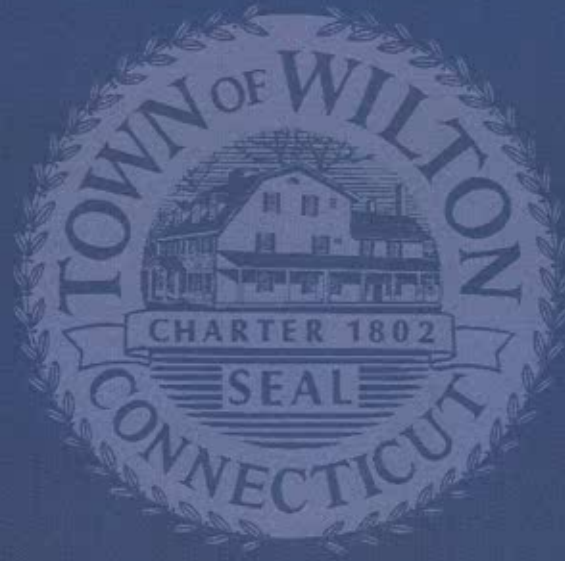
MERWIN MEADOWS MASTERPLAN

WILTON CONNECTICUT



WILTON POLICE STATION

BOARD OF SELECTMEN
TOWN OF WILTON, CONNECTICUT

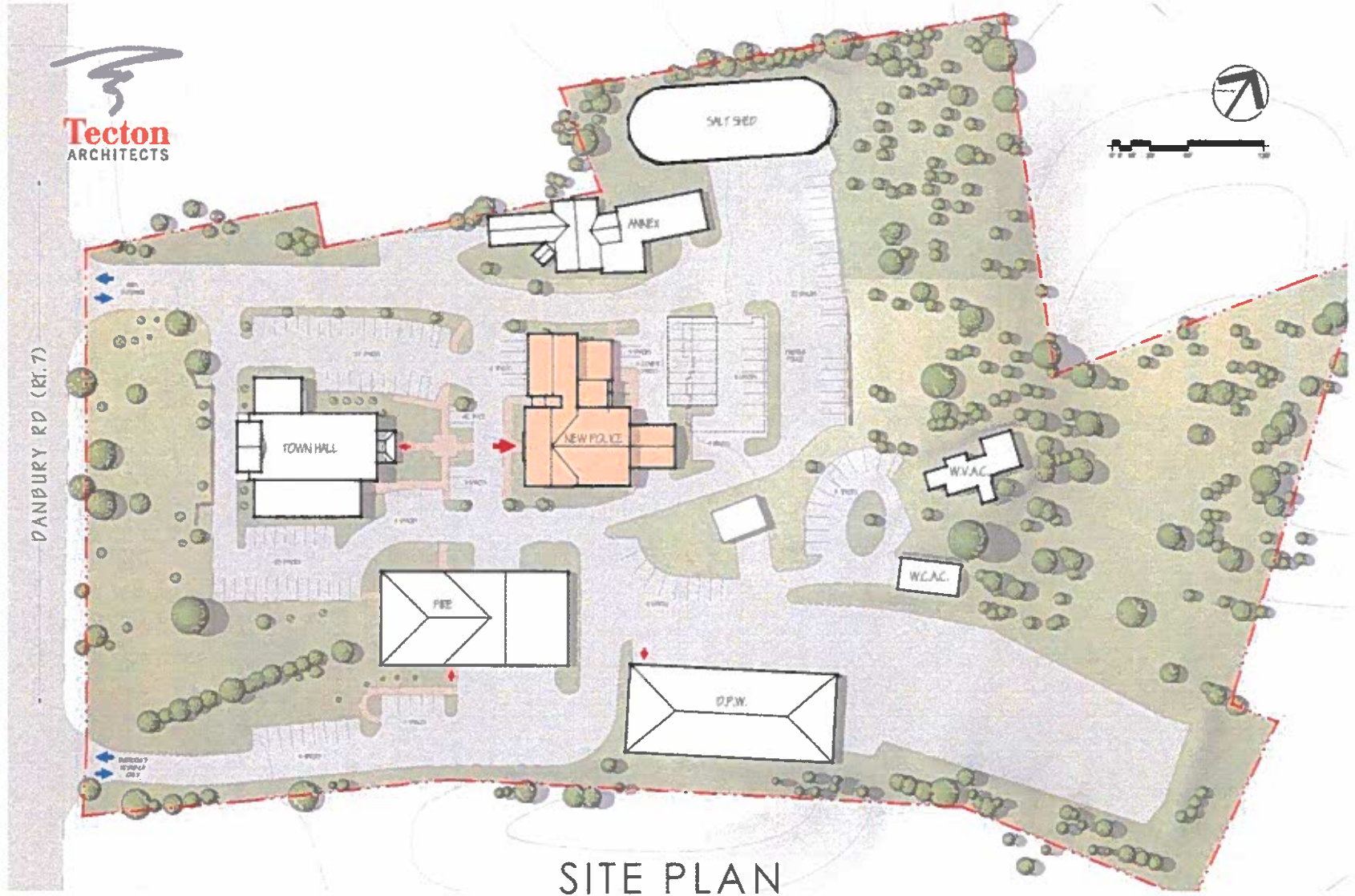


FEBRUARY 2020

Tecton
ARCHITECTS

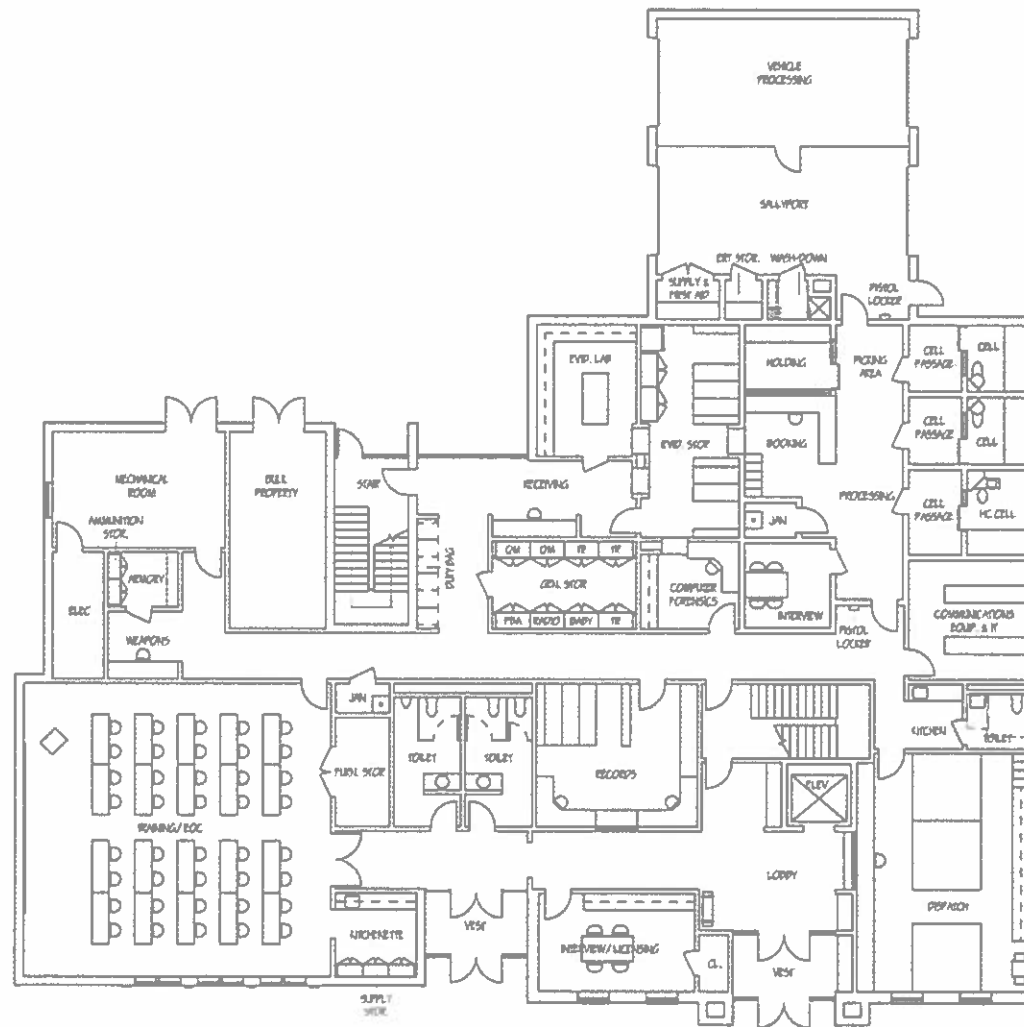
NEW CONSTRUCTION

CONCEPTUAL DESIGN

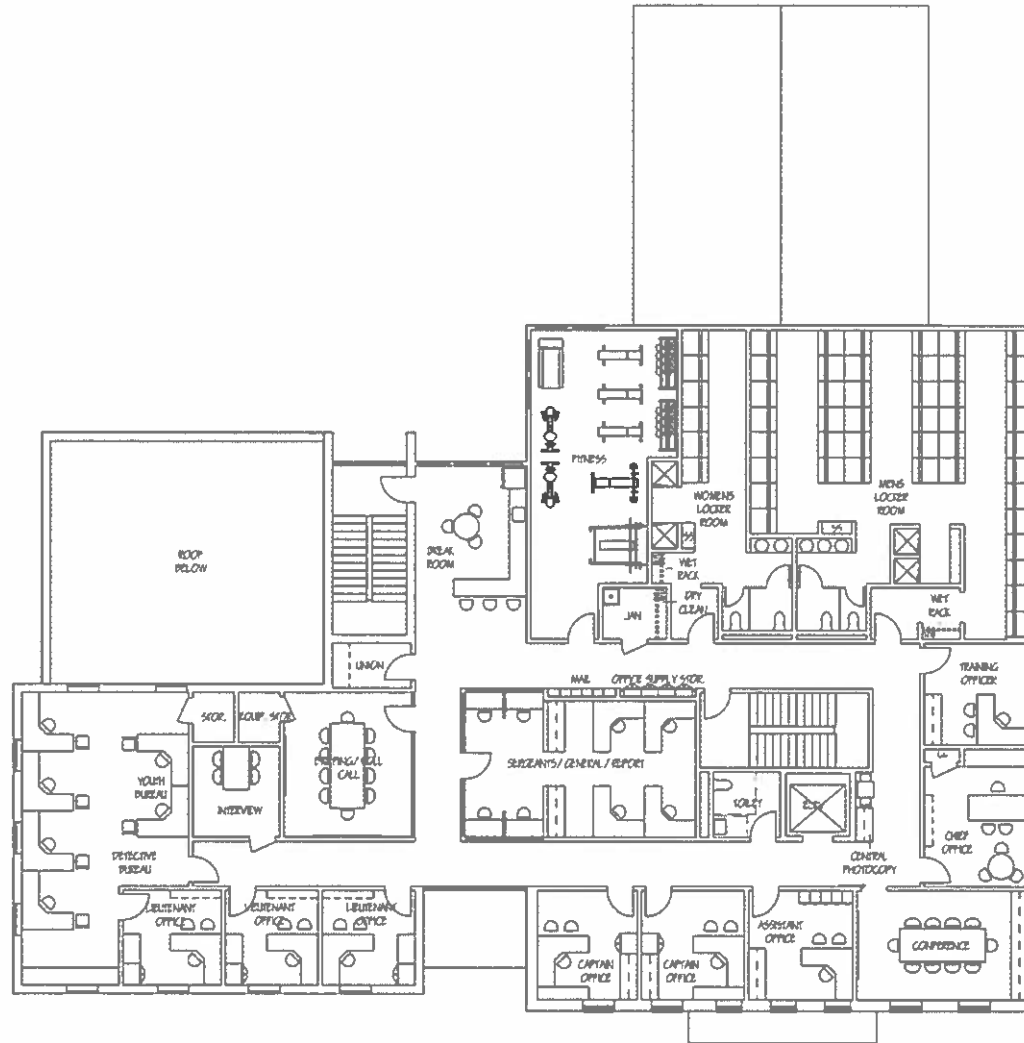


SITE PLAN





MAIN FLOOR PLAN



UPPER FLOOR PLAN



WEST ELEVATION (VIEW FACING TOWN HALL)



SOUTH ELEVATION (VIEW FACING FIRE AND DPW)

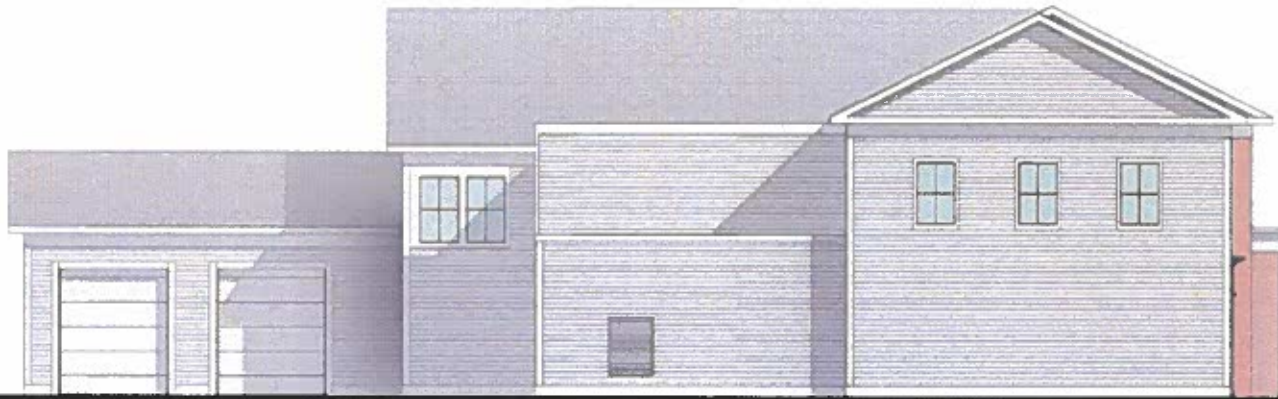
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CONCEPTUAL ELEVATIONS





EAST ELEVATION (VIEW FACING THE REAR OF THE SITE)



NORTH ELEVATION (VIEW FACING ANNEX)

.....

CONCEPTUAL ELEVATIONS





.....
PERSPECTIVE OF MUNICIPAL CAMPUS



.....

PERSPECTIVE OF POLICE STATION

SOR | PROGRAM COMPARASION

NEW CONSTRUCTION – REDUCED PROGRAM

Major Encumbrances and Limitations:

- No seating within Dispatch Break Area
- One less Sergeants workstation
- One less Youth Bureau workstation
- No Soft Interview Room
- No Monitoring Room
- No Tactical Planning Room
- No Administration Waiting Area
- No Flexible Office Space
- No Union workstation
- One less cell block
- No Emergency Response Vehicle Storage
- No Bunking Area
- No Firearms Training
- No Impound Lot
- No Secure Enclosure for official and staff vehicles
- No Bicycle Storage
- No Found Property Storage
- No General Storage

Major Concessions:

- Entire storage rooms were removed and replaced with tall cabinets within shared storage space.
 - Quartermaster Storage
 - Traffic/Accident Reconstruction Storage
 - PBA Storage
 - Radio Equipment Storage
 - Baby Seat Storage
 - Cruiser Supply
 - First Aid
- Rooms were combined to serve multiple purposes.
 - Sergeants, Report Preparation and General Office (Community Relations, Crime Prevention, and Intern) have been combined, with a reduction of workstations
- Restroom was removed from Detention Area.
- Square footage throughout building was "squeezed", resulting in less flexibility to accommodate future department changes.

WPD'S PREFERENCE LIST OF AREAS TO REINSTATE

Major Encumbrances and Limitations:

- No seating within Dispatch Break Area
- **One less Sergeants workstation**
- One less Youth Bureau workstation
- **No Soft Interview Room**
- No Monitoring Room
- No Tactical Planning Room
- No Administration Waiting Area
- **No Flexible Office Space**
- No Union workstation
- One less cell block
- **No Emergency Response Vehicle Storage**
- **No Bunking Area**
- No Firearms Training
- No Impound Lot
- No Secure Enclosure for official and staff vehicles
- **No Bicycle Storage**
- **No Found Property Storage**
- **No General Storage**

Major Concessions:

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 - **Quartermaster Storage**
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- **Rooms were combined to serve multiple purposes.**
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- Restroom was removed from Detention Area.
- Square footage throughout building was "squeezed", resulting in less flexibility to accommodate future department changes.

ADDITION RENOVATION – REDUCED PROGRAM

Major Encumbrances and Limitations:

- No seating within Dispatch Break Area
 - One less Sergeants workstation
 - One less Youth Bureau workstation
 - No Soft Interview Room
 - No Monitoring Room
 - No Tactical Planning Room
 - No Administration Waiting Area
 - No Flexible Office Space
 - No Union workstation
 - One less cell block
 - No Emergency Response Vehicle Storage
 - No Bunking Area
 - No Firearms Training
 - No Impound Lot
 - No Secure Enclosure for official and staff vehicles
 - No Bicycle Storage
 - No Found Property Storage
 - No General Storage
-
- One less Sallyport bay
 - No Fitness Facilities

- Training/EOC reduced to 24 seats
- Reduced Public Toilets
- Reduced Furniture Storage
- Reduced Kitchenette

Major Concessions:

- Entire storage rooms were removed and replaced with tall cabinets within shared storage space.
 - Quartermaster Storage
 - Traffic/Accident Reconstruction Storage
 - PBA Storage
 - Radio Equipment Storage
 - Baby Seat Storage
 - Cruiser Supply
 - First Aid
- Rooms were combined to serve multiple purposes.
 - Sergeants, Report Preparation and General Office (Community Relations, Crime Prevention, and Intern) have been combined, with a reduction of workstations
- Restroom was removed from Detention Area.
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TOTAL PROBABLE PROJECT COSTS

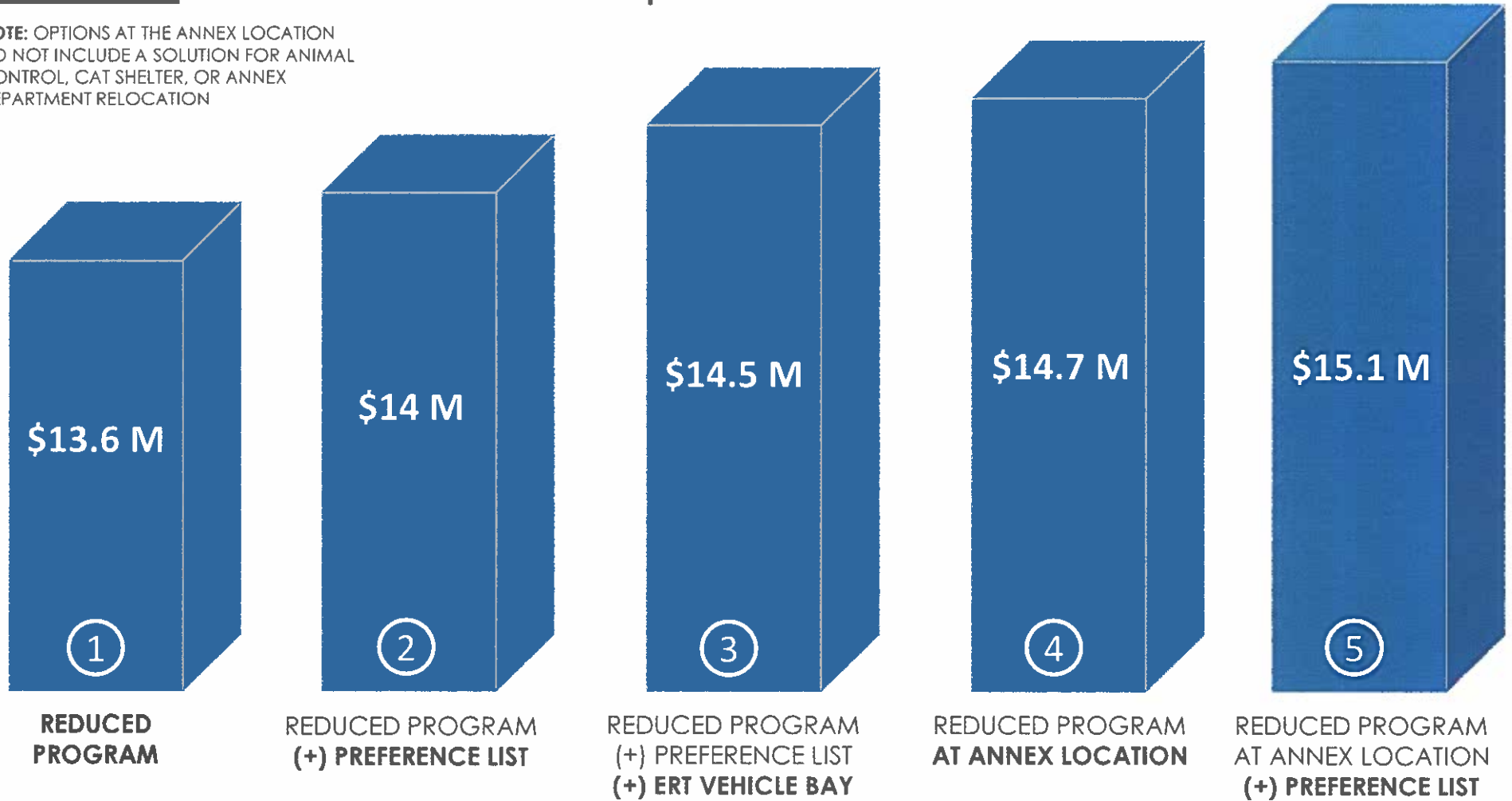
TOTAL PROBABLE COST OPTIONS

■ REDUCED PROGRAM ■ FULL PROGRAM



REDUCED PROGRAM OPTIONS | NEW CONSTRUCTION ONLY

NOTE: OPTIONS AT THE ANNEX LOCATION DO NOT INCLUDE A SOLUTION FOR ANIMAL CONTROL, CAT SHELTER, OR ANNEX DEPARTMENT RELOCATION



FULL PROGRAM OPTIONS

NOTE: NEW CONSTRUCTION OPTION AT THE ANNEX LOCATION WAS EXTRAPOLATED FROM BASIS OF DESIGN ESTIMATE

NOTE: OPTION AT THE ANNEX LOCATION DOES NOT INCLUDE A SOLUTION FOR ANIMAL CONTROL, CAT SHELTER, OR ANNEX DEPARTMENT RELOCATION



ADDITION RENOVATION



NEW CONSTRUCTION
AT ANNEX LOCATION



OPTION 3
DECEMBER 13TH BOS MTG
NEW CONSTRUCTION

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ARCHITECTS

THANK YOU!

Budget Proposal 20/21
DRAFT 11.13.19

	18/19 Actual	Approved 19/20 Budget	Proposed 20/21 Budget	\$ change FY'20-FY'21	% change FY'20-FY'21
REVENUE					
Town Grant	2,777,453	2,802,105	2,879,146	77,041	2.75%
Book Sale/Other Revenue	268,403	264,200	268,484	4,284	1.62%
Annual Appeal	258,099	243,000	260,000	17,000	7.00%
Other Donations	160,562	170,000	160,000	-10,000	-5.88%
Fundraising Events	207,160	180,000	200,000	20,000	11.11%
TOTAL REVENUE	3,671,677	3,659,305	3,767,630	108,325	2.96%
EXPENSES					
Salaries & Benefits	2,533,044	2,577,105	2,664,630	87,525	3.40%
Building Utilities & Maint	221,290	226,000	211,000	-15,000	-6.64%
Technology & Supplies	168,850	159,200	171,500	12,300	7.73%
Insurance, Audit & Other	97,481	104,000	100,500	-3,500	-3.37%
Library Content & Programs	416,247	387,000	395,000	8,000	2.07%
Development & Fundraising	156,236	141,000	155,000	14,000	9.93%
Tech Special Projects/ Reserve	4,231	65,000	70,000	5,000	7.69%
TOTAL EXPENSES	3,597,379	3,659,305	3,767,630	108,325	2.96%
Surplus/ (Deficit)	74,298	0	0		

Wilton Library Association
 Monthly Financial Summary
 DECEMBER 2019

	YTD			Full Year		
	2019-2020	2018-2019	% Change	19-'20 Est.	19-20 Budget	% Change
REVENUE						
Town Grant	1,401,053	1,377,388	1.7%	2,802,105	2,802,105	0.0%
Book Sale/Other Revenue	102,034	118,634	-14.0%	264,200	264,200	0.0%
Annual Appeal	153,468	123,546	24.2%	243,000	243,000	0.0%
Other Donations	97,033	97,746	-0.7%	170,000	170,000	0.0%
Fundraising Events	36,866	33,400	10.4%	180,000	180,000	0.0%
TOTAL REVENUE	1,790,453	1,750,714	2.3%	3,659,305	3,659,305	0.0%
EXPENSES						
Salaries & Benefits	1,225,891	1,133,527	-8.1%	2,577,105	2,577,105	0.0%
Building Utilities & Maint	95,406	105,595	9.6%	226,000	226,000	0.0%
Technology & Supplies	62,768	71,871	12.7%	159,200	159,200	0.0%
Insurance, Audit & Other	55,100	59,628	7.6%	104,000	104,000	0.0%
Library Content & Programs	156,820	151,676	-3.4%	387,000	387,000	0.0%
Development & Fundraising	85,382	80,121	-6.6%	141,000	141,000	0.0%
Tech Special Projects/Reserve	-	-	0.0%	65,000	65,000	0.0%
TOTAL EXPENSES	1,681,366	1,602,418	-4.9%	3,659,305	3,659,305	0.0%
Surplus (Deficit)	109,086	148,296	-26.4%	-	-	0.0%