

Wilton Police Commission



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**MINUTES REGULAR MEETING  
FEBRUARY 10, 2020**

**NOTE: THESE MINUTES ARE SUBJECT TO CHANGE & APPROVAL  
AT A FUTURE MEETING OF THE POLICE COMMISSION**

**CTO**

Chairman Don Sauvigne called the meeting to order at 7:02 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Chief John Lynch, Captain Robert Cipolla, Captain Tom Conlan. Also present was Patricia Temple, Chair of The Police HQ-Town Hall Campus Study Committee,

**PUBLIC COMMENT**

Patricia Temple urged the Police Commission and the Department to act frugally but not fearfully with respect to plans for a new or renovated/expanded building for the Wilton Police Department. Virtually no Town monies have been utilized for decades in renovating or improving the Police Department building, and the need for a new or renovated/expanded building is evident.

**OLD BUSINESS -- BUIDLING COMMITTEE REPORT**

The agenda was scrambled to consider the Building Committee Report, as the Commission discussed the February 10, 2020 draft Statement of Requirements ("SOR") with respect to potential work to address the current and future needs of the Wilton Police Department Building and the Wilton Town Campus.

After lengthy discussion, Commissioner Waters made a motion that the Police Commission adopt the February 10, 2020 SOR with amendments proposed by the Department, as modified in discussions with the Police Commission, and convey the SOR to the Board of Selectmen for approval and acceptance. Motion seconded by Commissioner Sauvigne, passed 3-

0.

## **MINUTES**

Commissioner Sauvigne made a motion to approve the minutes of the January 13, 2020 Regular Meeting, seconded by Commissioner Mason, and approved 3-0.

### **DISCUSSION OF MONTHLY REPORTS**

The monthly reports were all reviewed and considered.

#### **A. Activity Report**

The Commission reviewed the monthly figures, noting an uptick in EMS calls and MVAs, which is common at this time of year.

#### **B. Detective Bureau**

There was nothing unusual in the DB Report.

#### **C. MAC Report**

There was nothing unusual in the MAC Report.

#### **D. School Resource Officer**

There was nothing unusual to report.

#### **E. Overtime Report**

The Commission discussed the expected spike in overtime due to staffing issues, as staffing is well below the authorized number of officers and several officers are unavailable.

#### **G. K-9 Report**

There was positive K-9 report, with meaningful activity.

### **REPORT OF CHIEF**

The Chief noted that the budget presentation to the BOS went well, and the Department will answer any follow-up or additional questions for the BOS or BOF. Numerous positive letters to the Chief also were reviewed.

### **OLD BUSINESS**

The Commission received an update on the status of recruiting efforts and dispatch. The

Commission also reviewed and approved with some suggestions the Chief's proposed response from him and the Commission, acting as the Local Traffic Authority, to CDOT requesting approval of a crosswalk at Wolfpit and Horseshoe Road only – not at Range Road.

### **NEW BUSINESS**

The Commission discussed the Traffic Study conducted in response to a resident requested 3 way stop at Olmstead and Collinswood Road. Commissioner Sauvigne made a motion to approve Lt. Hartman's recommendation that a three-way stop not be installed, but rather a W-2 sign be installed on Olmstead for westbound traffic prior to Collinswood, approved 3-0.

### **REPORT OF THE COMMISSIONERS.**

None.

### **EXECUTIVE SESSION**

At 8:43 pm, the Commission went into executive session for an update on legal and personnel matters.

At 8:47 pm, the Commission came out of executive session, no action having been taken.

### **PUBLIC COMMENT**

There were no members of the public still present at the meeting, and no public comment was received.

### **ADJOURNMENT**

At 8:48 p.m., a motion to adjourn the meeting was made by Commissioner Mason, seconded by Commissioner Waters, approved 3 -0.

Respectfully submitted,

Matthew C. Mason  
Acting Secretary