

All correspondence should be directed to:
The Wilton Assessor's Office
238 Danbury Rd
Wilton CT, 06897



Assessor's Office
Phone: 203-563-0121
Fax: 203-663-3334
Email: assessor@wiltonct.org

MOTOR VEHICLE STANDARD FORMS OF PROOF

TWO FORMS ARE REQUIRED

1 – PLATE RECEIPT from the DMV indicating the registration has been cancelled. *If you have transferred your registration to your new vehicle there is no adjustment to your tax bill – See Assessor's Office for further explanation.*

2 – PROOF OF DISPOSITION OF YOUR VEHICLE. Motor vehicle taxes are an ownership tax therefore you will also need to provide documentation that your vehicle has been physically disposed of. Depending on your situation you will need to provide ONE of the following documents:

- **SOLD VEHICLE:** A bill of sale signed by both the buyer and seller **or** a copy of the new owner's registration.
- **TRANSFER OF TITLE:** A copy of both sides of the transferred title, signed by both parties, and stating the date the transfer took place.
- **OUT OF STATE REGISTRATION:** A copy of the new out of state registration showing the date the vehicle was registered.
- **STOLEN VEHICLE:** A letter from the insurance company indicating the date the vehicle was stolen and NOT RECOVERED.
- **TOTALED VEHICLE:** A letter from the insurance company indicating the date the vehicle was deemed a total loss.
- **JUNKED VEHICLE:** A receipt from the junkyard stating the date the vehicle was junked.
- **TRADE IN VEHICLE:** A copy of the purchase agreement identifying the old vehicle as a trade in.
- **DONATED VEHICLE:** A copy of the donation letter showing the date the vehicle was donated.
- **LEASED VEHICLE RETURN:** A copy of the terminated lease agreement or the odometer statement. **Odometer disclosure statements will only be accepted for leased vehicle returns**
- **LEASED VEHICLE PURCHASE:** A copy of your new registration indicating the vehicle is now registered in your name.
- **INSURANCE LETTER:** If you are unable to provide any of the above documents, the Assessor's Office will accept a letter from your insurance company identifying the vehicle, the date the vehicle was removed, and the reason for deletion.
- **IN STATE RELOCATION:** A letter from your insurance company showing the date the vehicle was garaged in your new city/town. This is sufficient proof to remove the bill only if you moved to a new town PRIOR to the October 1st start date of the tax year. *(Address must be updated in DMV's system.)*

****Please note: All documentation should be dated and should have the year, make, model, and vehicle identification number (VIN) on it. Documentation that is missing information will not be accepted.****

TO CANCEL PLATES: Go to any CT DMV Office or online at ct.gov/dmv. Make sure to retain a receipt.