FIRE HOUSE #2 BUILDING COMMITTEE REGULAR MEETING
25 APRIL 2018

NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT A FUTURE MEETING OF THE COMMITTEE

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Chairman Rich McCarty called the meeting to order at 7:32 p.m. In attendance were Committee Members Ron Hitter, Kevin Czarnecki, David Waters and Ross Tartell (arrived 7:36). Also in attendance were Dave Chaloux, Robin Reeves and Aaron Nachbar.

MINUTES

Mr. McCarty made a motion to approve the minutes of the March 14, 2018 meeting. The motion was seconded by Mr. Czarnecki. Motion carried 4-0.

PUBLIC COMMENT

There was no comment by members of the public.

STATUS OF THE SOR

Mr. Tartell reported that the Fire Commission is seeking a statement from the Committee with respect to the Committee’s recommendations, and a set of plans. Mr. McCarty will provide the Fire Commission with a statement that, presuming that no change is made to the 2016 SOR by the Fire Commission or the Board of Selectmen, the Building Committee continues to support its recommended scope of renovations and improvements to Fire House #2 as set forth in the plans provided, and if any change is made to the SOR by the Fire Commission or the Board of Selectmen then the Committee will determine if changes to its recommendations should be made. Mr. McCarty will obtain a set of the most recent plans reflecting the Committee’s recommended improvements, and will provide those with the statement.
The Committee was provided with a draft of the Fire Commission minutes of April 4, 2018 in which it is stated that the Committee “recommends” that the 2016 SOR “remain in place.” The Committee requested that Mr. Tartell, as a Fire Commissioner, seek an amendment of the draft minutes to state that the Committee was not making any recommendation with respect to the SOR but rather that the Committee was operating on the assumption that the 2016 SOR is the operative directive with respect to the Fire House #2 renovations, and the Committee would continue to operate under that assumption unless a change to the 2016 SOR is made by the Fire Commission or the BOS. Mr. Tartell agreed to communicate that requested change.

**BUDGET UPDATE AND ACCOUNTING**

There was no update on the budget. Mr. McCarty noted that there may be a determination to include in the Committee’s construction budget the cost of the oil/water separator that is required to be installed in the drainage system, and he questioned whether this would be appropriate since it is a required improvement that must be installed unrelated to any other improvements to the building.

**UPDATE STATUS OF WATER SUPPLY**

Mr. Nachbar reported that he has not yet received an approved purchase order from the Town. However, he contemplates that the installation of the new water line will start in the second or third week of May. It will be necessary to block the driveway while trenching occurs and this will require coordination with the Department. Mr. Nachbar is also reviewing the status of the existing tank.

**UPDATE STATUS OF OIL/WATER SEPARATOR/FLOOR DRAINS**

The Committee noted that the oil/water separator will be installed in the drainage system shortly because it is independently required, and not as part of the building renovations. However, it should be designed so that it has the capacity to address the future renovations including a decontamination shower, and in a location that will not be disturbed, and can continue to be used, when building renovations occur. Mr. McCarty will confirm with Mr. Burney whether the Town currently has the ability to abandon the existing well or whether it is being used as a monitoring well and therefore cannot currently be disturbed.

**UPDATE OF STATUS OF A&E PLANS AND PROCESS**

There was no update on the A&E plans.

**TIMELINES AND MILESTONES**

Mr. McCarty will speak with Mr. Healy as Chair of the Fire Commission to determine the Commission’s timetable to review the SOR.
REVIEW OF NEXT MEETING AGENDA TOPICS

The Committee agreed that for the foreseeable future it will not be necessary to hold meetings more frequently than monthly on the regularly scheduled fourth Wednesday of the month, and as a result the next meeting of the Committee is scheduled for May 23, 2018. Topics on the agenda for the next meeting will largely be determined by the actions of the Fire Commission and the BOS. Topics may be added to the agenda as the Committee deems appropriate, subject to notice requirements.

PUBLIC COMMENT

There was no comment by members of the public.

ADJOURNMENT

At 8:11 p.m., a motion to adjourn the meeting was made and seconded and passed 5-0.

Respectfully submitted,

David Waters, Acting Recording Secretary