FIRE HOUSE #2 BUILDING COMMITTEE REGULAR MEETING
13 JUNE 2018

NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT A FUTURE MEETING OF THE COMMITTEE

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Chairman Rich McCarty called the meeting to order at 7:34 p.m. In attendance were Committee Members Ron Hitter, Kevin Czarnecki, David Waters and Ross Tartell. Also in attendance were Chris Burney, Facilities Director of the Town of Wilton and Aaron Nachbar.

MINUTES

Mr. McCarty made a motion to approve the minutes of the April 25, 2018 meeting. The motion was seconded by Mr. Czarnecki. Motion carried 5-0.

PUBLIC COMMENT

There was no comment by members of the public.

STATUS OF THE SOR

Mr. McCarty informed the Committee that he will be meeting with Casey Healy, Chair of the Fire Commission, and First Selectwoman Lynne Vanderslice on June 27, 2018 to discuss the SOR.

BUDGET UPDATE AND ACCOUNTING

Mr. Burney provided an overview of the budget and expenses to date. The project remains on budget, but the cost of installation of the water line is variable depending on the extent of ledge that is encountered.

UPDATE STATUS OF WATER SUPPLY
The Committee determined that the water line installation should commence at the Fire House and work back to the well rather than the other way, since it is more likely to encounter ledge closer to the building and the sooner that is ascertained the better for purposes of financing. Mr. Nachbar reported that he has not yet received an approved purchase order from the Town. He contemplates that the installation of the new water line will take approximately two weeks once it is commenced, but that depends on the amount of ledge that is encountered.

**UPDATE OF STATUS OF A&E PLANS AND PROCESS**

There was no update on the A&E plans. The Committee noted that if no change is made to the SOR then the recommendations already made in the current A&E plans would remain unchanged, and if changes are made to the SOR then the Committee will need to review those changes before determining what direction to give Mr. Sanders with respect to modifications to the A&E plans.

**TIMELINES AND MILESTONES**

Until the SOR has been addressed, no timelines or milestones can be reestablished.

**REVIEW OF NEXT MEETING AGENDA TOPICS**

The Committee agreed that unless otherwise required the next meeting of the Committee will be the regular meeting on July 25, 2018, after the meeting between Mr. McCarty, Mr. Healy and Ms. Vanderslice. Topics on the agenda for the next meeting will largely be determined by the status of the SOR and progress on the water line installation. Topics may be added to the agenda as the Committee deems appropriate, subject to notice requirements.

**PUBLIC COMMENT**

There was no comment by members of the public.

**ADJOURNMENT**

At 8:04 p.m., a motion to adjourn the meeting was made and seconded and passed 5-0.

Respectfully submitted,

David Waters, Acting Recording Secretary