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TOWN HALL  
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**MINUTES OF THE DECEMBER 14, 2017  
MILLER-DRISCOLL BUILDING COMMITTEE**

Due to the lack of a quorum an official meeting could not be held.  
Informal discussions took place but no votes were taken.

**Building Committee members present:** Dick Dubow, Glenn Hemmerle, John Kalamarides, Patti Temple, Rick Tomasetti

**Committee Advisors present:** Chris Burney (Director of Facilities & Energy Management)

**Guests:** Michael Douyard (Turner Construction), Randall Luther (Tai Soo Kim)

**Absent:** Steve DiNapoli, Keith Fordsman, Gretchen Jeanes, Jim Newton, Mandi Schmauch, Ray Tobiassen

**Public:** Jeanette Ross (Wilton Bulletin)

The meeting began at 5:16pm.

**Public comment – None**

**Project Update**

*Chris Burney* confirmed that the solution that will be implemented for the HVAC is installing reheat coils, as described at the last meeting, Turner has been successful in getting all involved vendors to agree to perform their work at cost with no mark ups, which will result in the expense not being any greater than if the work had been done during the initial installation of the new HVAC (which was a design that could have been, but was not, originally chosen.) The same HVAC vendor (L&R Plumbing & Heating) who has been one of the best vendors on the project will be used for the work. Their workmanship has been good, paperwork impeccable and change orders almost non-existent. Eight classrooms (one pod) in the Miller wing will have the work done during April break and the work in the remaining renovated classrooms will be done during the summer.

*Architect, Randall Luther* – TSK continues processing paperwork and finishing punch lists.

12.20.2017

*Construction, Michael Douyard –*

The Turner field office at MD will be closed this week.

The punchlist is 99% complete and the closeout is on schedule to be completed by December 31, 2017. P&Z's sign off is all that is lacking for the Certificate of Occupancy and its receipt is anticipated by January 15, 2018.

Financial agreements have been reached with all vendors with the exception of Massey Glass, HI Stone, L&R Plumbing & Heating and the general trades contractor for the HVAC.

Dick Dubow suggested that a "lessons learned/what would we do differently" retrospective of the project be produced. TSKP and Turner would provide their input and the topic will also be addressed separately by the committee.

The topic of having a ribbon cutting ceremony once the HVAC work is completed was also broached.

***Financial update***

Committed costs to date        \$44,008,584 (excluding any state reimbursement)

Two reimbursement payments from the state have been received to date totaling \$6,768,225.

Reimbursement #1                    \$3,839,889

Reimbursement #2                    \$2,928,336

There will be a third reimbursement, currently estimated to be approximately \$900,000. The grand total received is subject to state audit following project completion and the state.

The net cost to the Town is expected to be approximately \$36,340,359.

**Public comment – None**

**Member comments –**

Patti Temple – Approximately 300 people attended the November 18 open house. A wide spectrum of the community was represented, from retirees to recent former students, but the vast majority of the visitors were families with young, pre-Miller-Driscoll age children. The event was promoted via press releases, posted flyers, direct mail to Miller-Driscoll neighbors, Facebook, emails to all Wilton realtors and community organizations, and direct invitations to Wilton daycare centers as well as some in Norwalk.

**Next meeting – Jan. 11, 2018**

The meeting ended at 6:00pm.

Submitted by

Patti Temple, Secretary

These minutes are subject to the approval and/or change by the committee at its next meeting.

*A video of this meeting may be viewed at <https://vimeo.com/247407246/ee10f2ec57>.*

*Additional meeting dates, links to all MDBC minutes, meeting videos, recent news and more can be found at [www.millerdriscollbp.com](http://www.millerdriscollbp.com).*