MINUTES
Wilton Parks & Recreation Commission
October 10, 2019
Comstock Community Center

In Attendance:
Commissioners: Bilella (telephonically at 7:45 pm), Macken, Guglielmo, Kendra
Director of Parks and Recreation: Pierce
Ex-officio, First Selectman Representative: Clune

I. Meeting was called to order at 7:37 pm by Macken

II. Motion for approval of Minutes for July 10, 2019, vote taken and Approved 3-0-1
   (Guglielmo abstained).
   Motion for approval of Minutes of September 11, 2019, vote taken and Approved, 3-0-1
   (Kendra abstained).

III. Correspondence – discussion and/or action
    - Pierce reported receiving from a WHS student a proposal of hot dog cart to be located
during various times at Merwin Meadows and potentially selected other locations.
The vendor would need to obtain all required permits and approvals (i.e., Health
Dept. and Police Dept.). Consideration of possible future food offerings in those
areas where none presently available. Motion made and vote taken - Approved 3-0-0
(Bilella not present for vote) to endorse proceeding with idea of hot dog vendor at
Merwin Meadows.

IV. WBSA Storage Shed Donation Proposal Update – discussion and/or action
    - Report by Guglielmo on proposal update - 12x12x12 to store L screens and 18’ high.
   Discussion over size of structure, and Pierce to meet and speak with representatives of
   WBSA to get more specifics to share with Commission. Questions around ongoing
   maintenance. Kendra suggested P&R get a better understanding of the overall storage
   need and design for the site as whole, what other WHS teams may require going
   forward. Further discussion to follow once site meeting performed by Pierce with
   WBSA.

V. Wilton Track – discussion and/or action
    - Track Replacement Efforts Update - Plan remains to replace the stadium track in
   Summer of 2020. Pierce updated the Commission on the timing and RFP/RFQ
   process. Pierce is planning for a proposal to be made to the Commission by the
   December monthly meeting. The design of the track, types of tracks to be installed,
   and cost will all be defined in the coming months. This capital expenditure will be
   included in upcoming budget for Town vote in May 2020.

VI. July 4th Merwin Meadow Park Access – discussion and/or action –
    - Pierce requested that this topic be tabled for next meeting.
VII. Staff Reports – discussion and/or action
- Parks & Grounds Report - Pierce gave an update on town mowers. New machine was ordered, but not received due to issue with existing mower. Pierce reported that there was a meeting with manufacturer and that they addressed issues. Pierce has scheduled meeting with manufacturer prior to taking delivery of the new mower. Report that new tractor purchased and received by the town. It is being presently used to perform work at Schenk’s Island, seeding and leveling of fields, parking lot. Looking to use new equipment to regrade existing fields.
- Recreation Report – Pierce identified fields which could be regraded and/or upgraded. Pierce will report back to the Commission in the next few months. Pierce reported that Rec basketball sign-ups has begun. Afterschool report: afterschool program is doing well; additional activities are being considered/added. Adult recess: due to space considerations, need to launch program activities in the spring.

VIII. On-going Business – discussion and/or action
- Schenck’s Island Merwin Meadows Committee – Pierce update the Commission that will be a meeting with Town Officials to discuss findings of the committee and recommendations.
- Wilton Athletic and Recreation Foundation update – Clune reported that there were a few new sponsors and additional banners added. Slight net gain on number of sponsors.

IX. Member Comment –
- Bilella reminded everyone that next month Pierce is planning to provide his Dept’s overview of field capacity and a proposal for go-forward third-party field usage.

X. Public Comment – None

XI. Adjourn – Motion to adjourn at 8:27 pm – Approved 4-0-0.