

# Sustainable CT

Local Actions. Statewide Impact.



## Sustainability Team Guidance

Your Sustainability Team will help your community navigate the Sustainable CT program and implement actions to achieve points toward certification.

### Getting Started

- Your municipality must designate a Sustainability Team to participate in Sustainable CT. Your town's resolution to join Sustainable CT will include the creation of an advisory Sustainability Team.
- You may create a new Sustainability Team or revise the role of an existing committee to serve as your Sustainability Team (you do not need to change the name of an existing committee).
- Your Sustainability Team members can be appointed or made up of volunteers.
- As the implementer of the Sustainable CT actions, your team will engage across the community; build new relationships; leverage collaborations; and promote a better quality of life for all residents, now and in the future.

### Members

- Recognizing that diversity enriches civic engagement, strengthens communities, and builds more equitable outcomes, your team should reflect the demographic mix of your community.
- Your Sustainability Team must have at least three members, and one of these three must be a municipal elected official or staff member.
- Additional members might include:
  - Representatives from existing local commissions, committees, or community organizations.
  - Civic leaders and representatives from neighborhood organizations, seniors and youth.
  - Community members who rely on or are impacted by public services and amenities, including transportation, built infrastructure, local municipal operations, planning, natural resources, land conservation, economic development and retention, housing, arts and culture, food systems, public health, community engagement, equity, etc.
  - Other stakeholders with expertise in the areas listed above.
- Your Sustainability Team may do one or all of the following to assist with the implementation of Sustainable CT actions:

- Create subcommittees or working groups.
- Invite existing committees, non-profit organizations, or individuals with expertise on certain Sustainable CT actions to serve as ad hoc advisors or implementation partners for such actions.

## **Meetings and Reporting**

- Your Sustainability Team should meet at least quarterly, and more frequently, as needed.
- Your Sustainability Team should strive to follow guidance provided in the Sustainable CT Equity Toolkit (see the Tips Section).
- Your Sustainability Team will report on progress annually to your local legislative body. The report should be publicly available, and the format is flexible (it maybe in the form of a memo, presentation, copy of Sustainable CT application for certification, etc.).